



BZA MEETING

Tuesday, October 12, 2021 at 7:00 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

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1. CALL TO ORDER / ROLL CALL

Chair opened the BZA Meeting at ____ (time).

Board Members present ____

Board Member absent ____

Others present Janise Enterkin, Board Secretary/City Clerk

2. ADDITIONS / DELETIONS TO AGENDA

Motion to approve the agenda as presented.

Motion by ____

Second by ____

3. APPROVAL OF MINUTES

Minutes of July 13, 2021, BZA Meeting

Motion to approve the minutes as presented.

Motion by _____

Second by _____

Attachments:

- **BZA Minutes July 13, 2021** (bza-meeting_minutes_2021-07-13_205354.pdf)

4. HEARINGS/PRESENTATIONS/PUBLIC FORUM

Attachments:

- **Application for Variance** (701_Franklin_variane_app.pdf)
- **Building Permit Application** (701_Franklin_building_permit.pdf)
- **County Maps** (701_Franklin_county_maps.pdf)

- **Variance Report** (variance_report_BZA-V-2021-10.pdf)

a. Open Public Hearing

Call Agenda Item

It is ____ pm and I call agenda item number 4a, which is a public hearing on case number **BZA-V-2021-10**, pursuant to section 10-107 of the city zoning regulations, requesting a variance of **15 foot on front setback requirement** from the required **25 foot** limitation, for the purpose of a **carport** on the property zoned as R-1 Single and Two-Family Residential District.

Chairperson will continue with **Checklist for Conducting a Public Hearing for Variance Request**

b. Close Public Hearing

Hearing no further comments, I hereby close the public portion of the hearing at ____ pm (time).

c. Deliberation and Review of the 5 Statutory Conditions

Attachments:

- **Variance Report - Final** (Variance_Report_-_final.pdf)

d. Motion to Approve/Deny Variance Request

Sample Motion to Grant Variance

Having considered the evidence at the hearing, and determined that the findings of fact in the Variance Report have been found to exist, and support all the 5 conditions set out in section 10-107D1 of the Zoning Regulations and K.S.A. 12-759(e) of the State Statutes which are necessary for granting of a variance, I ____ move that the Chairperson be authorized to sign a Resolution granting the variance for case #BZA-V-2021-10 as requested.

Motion by ____

Second by ____

Sample Motion to Not Grant Variance

Having considered the evidence at the hearing, and determined that ____ of the findings of fact in the Variance Report has not/have not been found to exist and to support the 5 conditions set out in 10-107D1 of the Zoning Regulations and K.S.A. 12-759(e) of the State Statutes which are necessary for granting of a variance, I ____ move that the Chairperson be authorized to sign a Resolution not granting the variance for case #BZA-V-2021-10.

Motion by ____

Second by ____

5. NEW BUSINESS

6. ADJOURN

Motion to adjourn the Board of Zoning Appeals meeting at _____, PM

Motion by _____

Second by _____

Contact: Amanda Mabry (amanda@cityofsedgwick.org 316-772-5151) | Agenda published on
09/23/2021 at 4:41 PM