



REGULAR COUNCIL MEETING

Minutes

Tuesday, February 16, 2021 at 7:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Mayor Bryan Chapman opened the Council Meeting at 7:30 PM. The Mayor led the Pledge of Allegiance. Meeting was made available to the public via Facebook Live. Council Members present: Monty Leonard, Kirby Stucky, Randi Tolin, Carol Truesdell
Council Member absent: Brenda DeHaven
Others present: City Administrator Joseph Turner; City Clerk Janise Enterkin; Brian Daily, Police Chief; Andy Lowe, Halstead EMS Director; Kevin Catlin, Asst. Fire Chief

2. ADDITIONS / DELETIONS TO AGENDA

Minutes:

Moved by **Council Member Randi Tolin** to approve the agenda as amended with addition of 9b Executive Session-Contract Negotiations. Second by **Council Member Carol Truesdell**

Vote results:

Ayes: 4 / Nays: 0

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

Minutes:

Andy Lowe, Halstead EMS Director reported on the Halstead EMS ambulance runs for the City of Sedgwick in 2020 with comparison of runs for the City of Halstead. The calls were broke down by City, Rural locations and Diversicare. **City Administrator Turner** and the **Governing Body** asked questions concerning the amount of runs to Diversicare and how they could be addressed. Lowe explained that Diversicare takes in residents that are harder cases and due to a change in administration at Diversicare, they have not been able to meet with them concerning the run volume. Discussion was also had regarding billing and tracking ambulance runs better. **Andy**

Lowe said he will send ALS and BLS rates to **City Administrator Joseph Turner**.

4. STAFF REPORTS

a. **Joseph Turner, City Administrator**

Minutes:

Biodiesel plant update, Sedgwick County found errors with GIS data. Kaw Valley survey and Sedgwick County are working on this issue, there is nothing for the city to do now but wait. Continued talks with prospective business for Industrial Park. Neighborhood Revitalization was discussed in the work session on February 10, 2021. 519 N. Commercial, hope to have closing this Friday. Waiting on Bond Counsel to finalize the Special Assessments for Redbarn Farms. **Turner** has been working on CDBG grant funding to see if we are eligible. He has concerns that there may be an issue with LMI survey. Discussed looking into a target area but not sure this is something the city can do. Property tax exemptions, received exemptions on all property that qualify. Should be hearing from Transportation Alternatives Funding for the sidewalk this week. Police have been busy. **Council Member Randi Tolin** asked for an ETA on when the Police building will be finished. **Mayor Chapman** reported that it is close. The phone system should be in by end of February. **Turner** reported that the first draft of the Codification was sent to Ranson.

5. CONSENT AGENDA

Minutes:

Moved by **Council Member Monty Leonard** to approve the consent agenda as presented. Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 4 / Nays: 0

a. **Minutes of February 1, 2021, Regular Meeting**

b. **Minutes of February 10, 2021, Special Council Meeting**

c. **Approval of Payroll February 5, 2021 amount \$12,960.04**

d. **Approval of General Disbursement Checks amount \$35,049.71**

General Disbursement Check Reports

6. UNFINISHED BUSINESS

a. **Fee Schedule**

Exhibit A: Fee Schedule Policy

Minutes:

Moved by **Council Member Randi Tolin** to approve the Fee Schedule Policy as presented. Second by **Council Member Carol Truesdell**

Vote results:

Ayes: 4 / Nays: 0

7. NEW BUSINESS

a. **Concrete Valley Gutters & Curbs**

Exhibit A: Encore Estimate

Minutes:

Moved by **Council Member Monty Leonard** to authorize the City Administrator to enter into an agreement with Encore Pavement to replace valley gutters and repair curb and gutters in an amount not to exceed \$35,000. Second by **Council Member Randi Tolin**
Vote results:
Ayes: 4 / Nays: 0

b. Washington Street Mill & Overlay

Exhibit A: APAC Bid

Minutes:
Moved by **Council Member Monty Leonard** to authorize the City Administrator to enter into an agreement with APAC to mill and overlay Washington Street for \$118,255.00. Second by **Council Member Carol Truesdell**
Vote results:
Ayes: 4 / Nays: 0

c. Street Micro Surface Sealing

Exhibit A: Vance Brothers bid

Minutes:
Moved by **Council Member Monty Leonard** to authorize the City Administrator to enter into an agreement with Vance Brothers in an amount not to exceed \$80,490.00 for the purpose of street sealing. Second by **Carol Truesdell**
Vote results:
Ayes: 4 / Nays: 0

8. OTHER BUSINESS

a. Severe Weather Awareness Week, March 1 - 5, 2021

Minutes:
Brian Daily, Police Chief reported that he and **Zane Hansen, Fire Chief** are planning a Storm Spotter Class in March for first responders. **Council Member Randi Tolin** asked if the meeting could be made available on Facebook Live for residents. **Daily** said he would check into it.

9. EXECUTIVE SESSION

a. Executive Session - Non-elected Personnel

Minutes:
Moved by **Council Member Randi Tolin** to recess into executive session pursuant to the PERSONNEL MATTERS of non-elected personnel exception, K.S.A. 75-4319(b)(1), in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body and City Administrator with the open meeting to resume in the City Council chamber at 8:35 PM. Second by **Council Member Monty Leonard**
The Council meeting resumed with no binding action taken in Executive Session.

Vote results:

Ayes: 4 / Nays: 0

b. Executive Session - Contract Negotiations

Minutes:

Moved by **Council Member Randi Tolin** to recess into Executive Session pursuant to K.S.A. 75-4319(b)(2) for the purpose of discussing Contractual Matters with Governing Body and City Administrator in attendance. The open meeting would resume at 8:55 PM. Second by **Monty Leonard**

10. ADJOURN

Minutes:

Moved by **Council Member Kirby Stucky** to adjourn the Council meeting at 8:58 PM. Second by **Council Member Monty Leonard**

Vote results:

Ayes: 4 / Nays: 0