



REGULAR COUNCIL MEETING/WORKSHOP

Wednesday, August 18, 2021 at 6:30 pm

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at ____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present ____

Council Member absent ____

Others present ____

2. ADDITIONS / DELETIONS TO AGENDA

Sample Motion

Motion to approve the agenda as presented.

Motion ____

Second ____

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

4. CONSENT AGENDA

Sample Motion:

Motion to approve the consent agenda as presented.

Motion by _____

Second by _____

a. Minutes of August 4, 2021, Regular Meeting

Attachments:

- **Regular Council Minutes for August 4, 2021** (regular-council-meeting_minutes_2021-08-04_141054.pdf)

b. Approval of Payroll August 6, 2021 amount \$15,756.72

c. Approval of General Disbursement Checks amount \$123,841.33

General Disbursement Check Reports

Attachments:

- **Checks** (Checks001.pdf)

5. Executive Session - Non-elected Personnel

Move to recess into executive session for ____ minutes pursuant to the exemption related to PERSONNEL MATTERS of non-elected personnel exception, K.S.A. 75-4319(b)

(1), in order to discuss matters of Employer-employee relations and negotiations to include the following persons: Governing Body, City Attorney and City Administrator the open meeting to resume at ____ (time) in the City Council chamber.

Motion by ____

Second by ____

a. Executive Session - Non-elected Personnel - continued

Non-elected Personnel Continued

6. ADJOURN

Motion to adjourn the Regular Council meeting at ____ PM.

Second by ____

The Governing Body will hold a Workshop following adjournment of the Regular Council Meeting.



DRAFT

REGULAR COUNCIL MEETING

Minutes

Wednesday, August 4, 2021 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Mayor Bryan Chapman opened the Council Meeting at 6:30 pm. The Mayor led the Pledge of Allegiance.

Council Members present **Brenda DeHaven, Monty Leonard, Kirby Stucky, Carol Truesdell, Randi Tolin**

Others present **Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Brian Daily, Police Chief; Shelia Agee, Court Clerk; Bill Bush, Harvey County Independent; Chelsea Morris, USDA via Zoom**

2. ADDITIONS / DELETIONS TO AGENDA

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

a. USDA Grant - Chelsea Morris, Loan Specialist

Minutes:

Chelsea Morris, USDA joined the Council meeting via Zoom to explain the Grant documents. The City purchased a Fire Truck for \$80,000 and applied for a Grant to help cover the cost. When the final payment has been paid, USDA will Grant the City \$12,000 toward the cost of the Fire Truck.

b. Class of 2025 Duck Dive - Randi Tolin

Minutes:

Randi Tolin as a representative of the After-Prom, Class of 2025, asked Council to approve a donation of a 2022 Family Pool pass to be donated as a prize for the Duck Dive.

Council Member Carol Truesdell moved to authorize the donation of a 2022 Family Pool Pass for After-Prom Class of 2025.

Second by **Council Member Kirby Stucky**

DRAFT

Council Member Randi Tolin abstained.

Vote results:

Ayes: 4 / Nays: 0

4. STAFF REPORTS

a. Brad Jantz, City Attorney

Minutes:

Brad Jantz, City Attorney, reported on 501(c)(3) template articles for application of grants. This will be discussed more in the work session on August 18th. Jantz contacted Curt Grattan via letter and phone, regarding the selling of the Industrial park lot which he currently farms, and regarding work being done by Evergy.

b. Bryan Chapman, Mayor

Minutes:

Mayor Chapman gave Council an update on Industrial Park and Storm Shelter in city park.

5. CONSENT AGENDA

Minutes:

Council Member Monty Leonard moved to approve the consent agenda as presented.

Second by **Council Member Randi Tolin**

Vote results:

Ayes: 5 / Nays: 0

a. Minutes of July 21, 2021, Regular Meeting

b. Approval of Payroll July 23, 2021 amount \$18,850.25

c. Approval of General Disbursement Checks amount \$55,009.33

General Disbursement Check Reports

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Resolution 08042021

Resolution 08042021 - Rural Development Community Facilities Grant

Minutes:

Council Member Randi Tolin moved to approve Resolution 08042021 as presented.

Second by **Council Member Monty Leonard**

Vote results:

Ayes: 5 / Nays: 0

8. OTHER BUSINESS

Minutes:

Budget workshop will be held on August 18th.

9. ADJOURN

Minutes:

Council Member Kirby Stucky moved to adjourn the Regular Council meeting at 7:10 PM.

Second by **Council Member Monty Leonard**

Vote results:

Ayes: 5 / Nays: 0

August 18, 2021

PAYROLL CHECKS - DIRECT DEPOSIT

Payroll August 6, 2021

\$ 15,756.72

TOTAL PAYROLL CHECKS

\$ 15,756.72

GENERAL DISBURSEMENT CHECKS-AAABJY

\$ 123,841.33

TOTAL DISBURSEMENT CHECKS

\$ 123,841.33

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

Batch: AAABJY

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
ADRIAN & PANKRATZ, PA	JUDGE SERVICES	08/06/2021	080621JUDGE	67882	\$200.00
ADVANTAGE COMPUTER	BILL CARDS	08/06/2021	44805	67883	\$880.00
AGRI ENVIRONMENTAL SERVICES	SLUDGE HAUL	08/06/2021	1584	67884	\$1,040.00
ARMSCOR CARTRIDGE INCORPORAT	9MM AMMO	08/06/2021	13965	67885	\$506.00
B & B LUMBER	SHELTER WALL SUPPLIE	08/06/2021	2107-658299	67886	\$611.75
BURRIS FABRICATION	PD VEHICLE REPAIR	08/06/2021	3473	67887	\$1,115.36
JANISE P ENTERKIN	REIMBURSE CLOSING	08/06/2021	080621JE	67888	\$69.64
FCC SEDGWICK	REIMBURSE OVERPAY	08/06/2021	080621FCC	67889	\$24.50
CITY OF HALSTEAD	WWTP FACILITY VISIT	08/06/2021	080621WWTP	67890	\$45.00
CITY OF HALSTEAD	HALSTEAD EMS SVC	08/06/2021	080621EMS	67891	\$35,000.00
ZANE HANSEN	FIRE TRUCK PARTS	08/06/2021	080621ZH	67892	\$698.63
HARVEY COUNTY ROAD & BRIDGE	ROAD PATCHES/SEAL	08/06/2021	080621HVCORD	67893	\$66,670.97
HESSTON FIRE/EMS	FIRE PUMP TESTING	08/06/2021	080621HESSTONFIRE	67894	\$200.00
BILL JOHNSON	BLDG INSP MILEAGE	08/06/2021	080621BJ	67895	\$300.00
KANSASLAND TIRE AND SERVICE	PD CAR TIRES	08/06/2021	22858 22977 22978	67896	\$314.44
LEAGUE OF KANSAS MUNICIPALITIES	KOMA/KORA TRNG/BOOK	08/06/2021	21-1822	67897	\$142.00
LOCKE SUPPLY CO	SHELTER PLUMBING	08/06/2021	44088741-00	67898	\$972.83
LOGIC, INC	SCADA WONDERWARE SL	08/06/2021	Q510896	67899	\$616.00
M & M REPAIR, INC	MISC EXPENSES	08/06/2021	080621MMREP	67900	\$126.56
MID-AMERICA RESEARCH CHEMICAL	WATER LINE PAINT	08/06/2021	0737904-IN	67901	\$112.09
KERMIT MCGINN	CONTRACT LABOR-SHELT	08/06/2021	080621KM	67902	\$737.50
CITY OF NEWTON	WATER TREATMENT	08/06/2021	080621WTRTRTMNT	67903	\$7,458.75
ANDREW NIEMEYER	FIRE ENGINE REPAIRS	08/06/2021	080621AN	67904	\$425.00
PITNEY BOWES	YEAR LEASE	08/06/2021	3313957720	67905	\$238.47
STUCKY FARM & LAWN	MOWER BATTERY	08/06/2021	080621	67906	\$105.00
UNIVERSITY OF KANSAS	PD TRAINING	08/06/2021	883AE6E8	67907	\$185.00
USA BLUEBOOK	WATER CHEMICALS	08/06/2021	659773	67908	\$145.17
VERIZON WIRELESS	PD MDT SERVICE	08/06/2021	98847910553	67909	\$183.17
WHOLESALE WATER SUPPLY DISTRIK	04/21/16 - 05/20/16	08/06/2021	202108056548	67910	\$4,717.50

Total Direct Expense:

\$123,841.33

Total Immediate Payments:

\$123,841.33

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
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Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
14	ADRIAN & PANKRATZ / ADRIAN & PANKRATZ, PA	8/6/2021	8/6/2021	080621JUDGE	\$200.00
1	01-05-60-6300	JUDGE SERVICES-JOSEPH UHLMAN	1.0	\$200.0000	\$200.00
9	ADVANTAGE / ADVANTAGE COMPUTER	8/6/2021	8/6/2021	44805	\$880.00
1	10-00-60-6200	BILL CARDS-10,000 UTILITY	0.5	\$880.0000	\$440.00
2	12-00-60-6200	BILL CARDS-10,000 UTILITY	0.2	\$880.0000	\$132.00
3	13-00-60-6200	BILL CARDS-10,000 UTILITY	0.4	\$880.0000	\$308.00
13	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	8/6/2021	8/6/2021	1584	\$1,040.00
1	13-00-60-6160	7-23-21 SLUDGE HAUL 26,000 GAL	26,000.0	\$0.0400	\$1,040.00
8	ARMSCOR CARTRIDGE INC / ARMSCOR CARTRIDGE IN	8/6/2021	8/6/2021	13965	\$506.00
1	01-03-70-7306	9MM AMMO 2,000 ROUNDS	2.0	\$253.0000	\$506.00
26	B & B LUMBER / B & B LUMBER	8/6/2021	8/6/2021	2107-658299	\$611.75
1	40-08-00-8210	BUILD STORM SHELTER WALL-SUPPLIES	1.0	\$611.7500	\$611.75
11	BURRIS FAB / BURRIS FABRICATION	8/6/2021	8/6/2021	3473	\$1,115.36
1	01-03-60-6120	PD CAR 302-2013 INTERCEPTOR-TIE ROD, ALIGN, PM	1.0	\$570.3600	\$570.36
2	01-03-60-6120	PD CAR 2012 CHARGER-DIAGNOSE FLAT CAMSHAFT	1.0	\$545.0000	\$545.00
2	ENTERKIN, JANISE / JANISE P ENTERKIN	8/6/2021	8/6/2021	080621JE	\$69.64
1	01-01-60-6720	REIMBURSE TRUESDELL CLOSING TRAVEL	44.0	\$0.5600	\$24.64
2	01-01-70-7010	REIMBURSE BOOKSHELVES CITY HALL	1.0	\$45.0000	\$45.00
5	FCC / FCC SEDGWICK	8/6/2021	8/6/2021	080621FCC	\$24.50
1	01-00-00-4294	REIMBURSE OVERPAY ON POOL RENTAL	1.0	\$24.5000	\$24.50
20	HALSTEAD / CITY OF HALSTEAD	8/6/2021	8/6/2021	080621WWTP	\$45.00
1	13-00-60-6290	WWTP FACILITY VISIT 7-30-21	1.0	\$45.0000	\$45.00
31	HALSTEAD / CITY OF HALSTEAD	8/6/2021	8/6/2021	080621EMS	\$35,000.00
1	01-02-60-6290	HALSTEAD EMS SERVICE	1.0	\$35,000.0000	\$35,000.00
16	HANSEN / ZANE HANSEN	8/6/2021	8/6/2021	080621ZH	\$698.63
1	01-04-70-7120	O'REILLY'S-FIRE TRUCK BATTERY	1.0	\$180.5900	\$180.59
2	01-04-70-7120	FREIGHTLINER-FIRE TRUCK WATER PUMPS/OIL	1.0	\$518.0400	\$518.04
1	HARVEY COUNTY ROAD / HARVEY COUNTY ROAD & BI	8/6/2021	8/6/2021	080621HVCORD	\$66,670.97
1	40-10-00-8210	HOT MIX ASPHALT-ROAD REPAIRS AROUND TOWN	1.0	\$6,180.9700	\$6,180.97
2	40-10-00-8210	COMMERCIAL AND FERN ST MICROSEAL	1.0	\$60,490.0000	\$60,490.00

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17	HESSTON FIRE / HESSTON FIRE/EMS	8/6/2021	8/6/2021	080621HESSTONFIRE	\$200.00
1	01-04-60-6120 ENGINE 31 PUMP TESTING FEE			1.0 \$100.0000	\$100.00
2	01-04-60-6120 ENGINE 33 PUMP TESTING FEE			1.0 \$100.0000	\$100.00
21	JOHNSON, BILL / BILL JOHNSON	8/6/2021	8/6/2021	080621BJ	\$300.00
1	01-01-60-6230 BLDG INSPECTIONS			6.0 \$50.0000	\$300.00
25	KANSASLAND / KANSASLAND TIRE AND SERVICE	8/6/2021	8/6/2021	22858 22977 22978	\$314.44
1	01-03-60-6120 PD CAR TIRES			1.0 \$314.4400	\$314.44
10	LKM / LEAGUE OF KANSAS MUNICIPALITIES	8/6/2021	8/6/2021	21-1822	\$142.00
1	01-01-60-6710 KOMA/KORA TRNG-JANISE			1.0 \$100.0000	\$100.00
2	01-01-70-7010 2020 MODEL PERSONNEL POLICIES & GUIDLINES BOOK			1.0 \$42.0000	\$42.00
15	LOCKE SUPPLY / LOCKE SUPPLY CO	8/6/2021	8/6/2021	44088741-00	\$972.83
1	40-08-00-8210 STORM SHELTER PLUMBING SUPPLIES			1.0 \$972.8300	\$972.83
19	LOGIC / LOGIC, INC	8/6/2021	8/6/2021	Q510896	\$616.00
1	13-00-60-6200 WWTP SCADA WONDERWARE SOFTWARE SUPT			1.0 \$616.0000	\$616.00
29	M & M REPAIR / M & M REPAIR, INC	8/6/2021	8/6/2021	080621MMREP	\$126.56
1	01-06-70-7110 63756 POOL BOX OF SCREWS			1.0 \$10.9200	\$10.92
2	10-00-70-7130 63884 WATER LINE ON HOOVER (2 NEW HOUSES)			1.0 \$45.0200	\$45.02
3	01-10-70-7130 63762 STREET SIGN NUTS/BOLTS			1.0 \$58.5300	\$58.53
4	40-08-00-8210 63852 STORM SHELTER ELEC CORD			1.0 \$9.5000	\$9.50
5	01-08-70-7110 63861 PLASTIC TEE FOR SPRAYER			1.0 \$2.5900	\$2.59
30	MARC / MID-AMERICA RESEARCH CHEMICAL	8/6/2021	8/6/2021	0737904-IN	\$112.09
1	10-00-70-7130 BLUE SPRAY PAINT-MARK WATER LINES			1.0 \$112.0900	\$112.09
4	MCGINN, KERMIT / KERMIT MCGINN	8/6/2021	8/6/2021	080621KM	\$737.50
1	40-08-00-8210 CONTRACT LABOR-SHELTER			1.0 \$737.5000	\$737.50
3	NEWTON CITY / CITY OF NEWTON	8/6/2021	8/6/2021	080621WTRTRTMNT	\$7,458.75
1	10-00-60-6152 6-17-21 TO 7-19-21 WATER TREATMENT 637500 USAGE			1.0 \$7,458.7500	\$7,458.75
18	NIEMEYER / ANDREW NIEMEYER	8/6/2021	8/6/2021	080621AN	\$425.00
1	01-04-60-6120 FIRE ENGINE-WATER PUMP REPLACE, BLOWER MOTOR REPAI			1.0 \$425.0000	\$425.00

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24	PITNEY B / PITNEY BOWES	8/6/2021	8/6/2021	3313957720	\$238.47	
1	01-01-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.5	\$238.4700	\$119.24
2	01-03-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.1	\$238.4700	\$23.85
3	01-05-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.2	\$238.4700	\$47.69
4	01-09-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.1	\$238.4700	\$11.92
5	10-00-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.1	\$238.4700	\$11.92
6	12-00-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.1	\$238.4700	\$11.92
7	13-00-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE		0.1	\$238.5000	\$11.93
12	STUCKY FARM / STUCKY FARM & LAWN	8/6/2021	8/6/2021	080621	\$105.00	
1	01-10-70-7110	HUSTLER MOWER BATTERY		1.0	\$105.0000	\$105.00
6	UNIVERSITY OF KANSAS / UNIVERSITY OF KANSAS	8/6/2021	8/6/2021	883AE6E8	\$185.00	
1	01-03-60-6710	PD TRNG-CONFIDENTIAL SOURCE MGMT-NYGAARD		1.0	\$35.0000	\$35.00
2	01-03-60-6710	PD TRNG-BASIC INTERNET INVEST-NYGAARD		1.0	\$40.0000	\$40.00
3	01-03-60-6710	PD TRNG-DRUG CONSPIRACY INVEST-NYGAARD		1.0	\$35.0000	\$35.00
4	01-03-60-6710	PD TRNG-CONFIDENTIAL SOURCE MGMT-DAILY		1.0	\$35.0000	\$35.00
5	01-03-60-6710	PD TRNG-BASIC INTERNET INVEST-DAILY		1.0	\$40.0000	\$40.00
32	USA BLUEBOOK / USA BLUEBOOK	8/6/2021	8/6/2021	659773	\$145.17	
1	10-00-70-7220	WATER DEPT CHEMICALS-HACH POCKET & HACH DPD		1.0	\$145.1700	\$145.17
28	VERIZON / VERIZON WIRELESS	8/6/2021	8/6/2021	98847910553	\$183.17	
1	01-03-60-6180	PD MDT SERVICE		1.0	\$120.0300	\$120.03
2	01-03-60-6180	PD CELL SERVICE		1.0	\$63.1400	\$63.14
7	WHOLESALE WATER / WHOLESALE WATER SUPPLY DI	8/6/2021	8/6/2021	202108056548	\$4,717.50	
1	10-00-60-6150	WATER USAGE 637500		6,375.0	\$0.7400	\$4,717.50

Grand Totals

Total Direct Expense: \$123,841.33
Total Immediate Payments: \$123,841.33

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
Transaction Number:	Start	End
	Start	End

