



REGULAR COUNCIL MEETING

Wednesday, February 1, 2023 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____(time).

The Mayor led the Pledge of Allegiance.

Council Members present _____

Council Member absent _____

Others present _____

2. ADDITIONS / DELETIONS TO AGENDA

Sample Motion

Motion to approve the agenda as presented.

Motion _____

Second _____

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

a. Greg Lehr, Superintendent USD 439

4. STAFF REPORTS

a. Lee Nygaard, Police Chief

b. Zane Hansen, Fire Chief

c. Kyle Nordick, City Administrator

d. Brad Jantz, City Attorney

5. CONSENT AGENDA

Sample Motion:

Motion to approve the consent agenda as presented.

Motion by _____

Second by _____

a. Minutes of January 18, 2023 Regular Meeting

Attachments:

- **Regular Council Meeting - January 18, 2023** (regular-council-meeting-workshop_minutes_2023-01-18_202619.pdf)

- b. Approval of Payroll January 20, 2023 amount \$17,040.49**
- c. Approval of General Disbursement Checks amount \$47,940.12**

Attachments:

- **Checks** (Checks.pdf)

6. NEW BUSINESS

- a. Discuss/Consider Purchase of In-Car Cameras with Axon - Police Department**

Sample Motion:

Motion to approve the contract with Axon for In-Car Cameras for the Police Department.

Motion by _____

Second by _____

Attachments:

- **Axon In-Car Camera Agenda Report** (Axon_In-Car_Camera_Agenda_Report.pdf)

- b. Discuss/Consider Purchase for Website Design and Agenda Management Services**

Sample Motion:

Motion to approve the contract with CivicPlus for City Website.

Motion by _____

Second by _____

Attachments:

- **CivicPlus Agenda Report** (CivicPlus_Agenda_Report.pdf)

- c. Discuss/Consider Mower Purchase**

Sample Motion:

Motion to approve the quote from Stucky Farm and Lawn for 72" Commercial Mower.

Motion by _____

Second by _____

Attachments:

- **Mower Solicitation** (Mower_Solicitation.pdf)

- d. Discuss/Consider Downtown Revitalization Application - Kilroy's Pizza**

Sample Motion:

Motion to approve the Downtown Revitalization Application from Kilroy's Pizza.

Motion by _____

Second by _____

- e. Discuss/Consider Downtown Revitalization Application Amendment**

Sample Motion:

Motion to approve the Downtown Revitalization and Incentive Grant Application as amended.

Motion by _____

Second by _____

Attachments:

- **Downtown Revitalization and Incentive Grant Program** (Downtown_Revitalization_and_Incentive_Grant_Program.pdf)

f. Discuss/Consider Cardinal Addition Application for MIH Grant-Cardinal Addition

Sample Motion:

Motion to approve the application from Cardinal Addition for the MIH Grant.

Motion by _____

Second by _____

Attachments:

- **Cardinal Addition Application Report** (Cardinal_Addition_Application_Agenda_Report.pdf)

g. Discuss/Consider MIH Resolution 020123-Cardinal Addition

Sample Motion:

Motion to approve Resolution 020123-Cardinal Addition.

Motion by _____

Second by _____

Attachments:

- **Resolution 020123 - Cardinal Addition** (Cardinal_Addition_Resolution_Agenda_Report.pdf)

h. Discuss/Consider Amended Sick Leave Hours

Sample Motion:

Motion to approve the amended Sick Leave Hours Policy.

Motion by _____

Second by _____

Attachments:

- **Sick Leave Hours** (Amended_Sick_Leave_Policy.pdf)

i. Discuss/Consider Wayfinding Consulting

Sample Motion:

Motion to approve the quote from Confluence for wayfinding signage consulting not to exceed \$5,900.

Motion by _____

Second by _____

Attachments:

- **Wayfinding Agenda Report** (Wayfinding_Agenda_Report.pdf)

j. Discuss/Consider Quotations for Work - Pocket Park

Sample Motion:

Motion to approve the quotations from Opp Concrete for \$5,960 and Simple Shipping Containers for \$5,000.

Motion by _____

Second by _____

Attachments:

- **Pocket Park Agenda** (Pocket_Park_Agenda_Report.pdf)

k. Discuss/Consider Hometown Hero Banner Program

Sample Motion:

Motion to approve the City to participate in the Hometown Hero Banner Program.

Moved by _____

Second by _____

Attachments:

- **Hometown Hero Banner Program** (Hometown_Hero_Banner_Program_Agenda_Report.pdf)

l. Regional Economic Area Partnership (REAP) Membership

Sample Motion:

Motion to approve the appointment of Bryan Chapman, Mayor as Voting Delegate and Kyle Nordick, City Administrator as Alternate for REAP.

Motion by _____

Second by _____

7. ADJOURN

Motion to adjourn the Regular Council meeting at _____ PM.

Second by _____