



REGULAR COUNCIL MEETING

Wednesday, January 4, 2023 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____(time).

The Mayor led the Pledge of Allegiance.

Council Members present _____

Council Member absent _____

Others present _____

2. ADDITIONS / DELETIONS TO AGENDA

Sample Motion

Motion to approve the agenda as presented.

Motion _____

Second _____

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

4. CONSENT AGENDA

Sample Motion:

Motion to approve the consent agenda as presented.

Motion by _____

Second by _____

a. Minutes of December 21, 2022 Regular Meeting

Attachments:

- **Regular Council Meeting, December 21, 2022** (regular-council-meeting_minutes_2022-12-21_164831.pdf)

b. Approval of Payroll December 23, 2022 amount \$15,993.57

c. Approval of General Disbursement Checks amount \$37,654.19

General Disbursement Check Reports

Attachments:

- **Checks** (Checks.pdf)

5. STAFF REPORTS

- Kyle Nordick, City Administrator**
- Brad Jantz, City Attorney**

6. UNFINISHED BUSINESS

- IdeaTek**

7. NEW BUSINESS

- Downtown Revitalization Grant Application**

SAMPLE MOTION

Motion to approve the Downtown Revitalization Grant Application as presented/as amended.

Second Motion

- Personnel Rules and Regulations**

SAMPLE MOTION

Motion to approve the Personnel Rules and Regulations as presented/as amended.

Second Motion

8. OTHER BUSINESS

9. ADJOURN

Motion to adjourn the Regular Council meeting at _____ PM.

Second by _____



DRAFT

REGULAR COUNCIL MEETING

Minutes

Wednesday, December 21, 2022 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

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1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Mayor Bryan Chapman opened the Council Meeting at 6:30 pm. The Mayor led the Pledge of Allegiance.

Council Members present **Dan Hartman, Kramer Siemens, Monty Leonard, Kirby Stucky** Council Member absent **Brenda DeHaven** Others present **Kyle Nordick, City Administrator; Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Lee Nygaard, Police Chief; Bill Bush, Harvey County Independent; Caleb Christian**

2. ADDITIONS / DELETIONS TO AGENDA

Minutes:

Motion by **Council Member Dan Hartman** to approve the agenda with following amendments: remove 6a. IdeaTek; add New Business: Police Department tasers and cameras.** Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 4 / Nays: 0

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

4. STAFF REPORTS

a. Brad Jantz, City Attorney

Minutes:

Brad Jantz reported to Council that he has reviewed the IdeaTek contract and has had contact with their attorney.

b. Bryan Chapman, Mayor

Minutes:

Mayor Chapman had nothing to report.

DRAFT

c. Lee Nygaard, Police Chief

Minutes:

Police Chief Nygaard presented Council with a written report on police department activities.

d. Kyle Nordick, City Administrator

Minutes:

Kyle Nordick, City Administrator gave an overview of his first week as administrator. Update on truck with plow. Audio/Video hope to have fixed. Municipal Judge search. Will be applying for a KDHE Tire Grant for purchase of tables/benches made from 50% recycled tires.

5. CONSENT AGENDA

Minutes:

Motion by **Council Member Monty Leonard** to approve the consent agenda as presented.

Second by **Council Member Dan Hartman**

Vote results:

Ayes: 4 / Nays: 0

a. Minutes of December 7, 2022, Regular Meeting

b. Approval of Payroll December 9, 2022 amount \$11,514.88

c. Approval of General Disbursement Checks amount \$58,371.41

General Disbursement Check Reports

6. NEW BUSINESS

a. IdeaTek

Minutes:

IdeaTek was removed from agenda.

b. MIH - Down Payment Assistance Application

Minutes:

Mayor Chapman brought before Council a request a pre-approval for MIH down payment assistance for an applicant that has qualified with the state.

Motion by **Council Member Monty Leonard** to enter into the MIH down payment assistance application contingent upon bank financing and

qualifications set forth. Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 4 / Nays: 0

c. Police Tasers and Cameras

Minutes:

City Administrator Kyle Nordick presented Council with a proposal from Axon, 5 year program for the purchase of tasers and cameras with warranty.

Motion by **Council Member Monty Leonard** to approve the quote from Axon

and authorize the Mayor to sign the agreement not to exceed \$56,818.97.

Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 4 / Nays: 0

7. OTHER BUSINESS

8. ADJOURN

Minutes:

Motion by **Council Member Kirby Stucky** to adjourn the Regular Council meeting at 6:59 PM. Second by **Council Member Dan Hartman**

Vote results:

Ayes: 4 / Nays: 0

January 4, 2023

PAYROLL CHECKS - DIRECT DEPOSIT
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12/23/2022

\$ 15,993.57

TOTAL PAYROLL CHECKS

\$ 15,993.57

GENERAL DISBURSEMENT CHECKS-AAABQL

\$ 23,879.87

GENERAL DISBURSEMENT CHECKS-AAABQM

\$ 13,774.32

TOTAL DISBURSEMENT CHECKS

\$ 37,654.19

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

12/22/2022 12:09:35 PM

Batch: AAABQM

User ID: SHELIA

Page 1

Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
KPERS						
1	69202	12/22/2022	Check	SHELIA	AP0000001107AAABQM	\$1,899.50
Description:						
KANSAS STATE WITHHOLDING TAX						
2	69203	12/22/2022	Check	SHELIA	AP0000001107AAABQM	\$641.75
Description:						
LEGACY BANK						
3	69201	12/22/2022	Check	SHELIA	AP0000001107AAABQM	\$4,533.38
Description:						
BCBS OF KANSAS						
4	69200	12/22/2022	Check	SHELIA	AP0000001107AAABQM	\$6,632.03
Description:						
AETNA						
5	69199	12/22/2022	Check	SHELIA	AP0000001107AAABQM	\$67.66
Description:						

	Bank Totals	Items	Total Voids	Items
Checks	(\$13,774.32)	5	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$13,774.32)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$13,774.32)	5	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$13,774.32)			

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABQL

12/22/2022 10:03:11 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
2	360 DOCUMENT SOLUTIONS / 360 DOCUMENT SOLUTIK	12/22/2022	12/22/2022	IN58267	\$470.22
1	01-01-70-7010	PRINTERS/COPIERS LEASE		0.2	\$94.05
2	01-03-70-7010	PRINTERS/COPIERS LEASE		0.2	\$94.05
3	01-05-70-7010	PRINTERS/COPIERS LEASE		0.2	\$94.04
4	10-00-70-7010	PRINTERS/COPIERS LEASE		0.2	\$94.04
5	13-00-70-7010	PRINTERS/COPIERS LEASE		0.2	\$94.04
7	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	12/22/2022	12/22/2022	1690	\$1,300.00
1	13-00-60-6160	12-15-22 SLUDGE HAUL 32500 GAL		32,500.0	\$1,300.00
5	BAYSINGER / BAYSINGER POLICE SUPPLY	12/22/2022	12/22/2022	1056702	\$85.00
1	01-03-70-7250	PD UNIFORM PANTS-NYGAARD		1.0	\$85.00
8	FENIX CO, INC / FENIX CO, INC	12/22/2022	12/22/2022	94431	\$223.00
1	13-00-60-6100	WWTP HVAC REPAIR-BAD TSAT		1.0	\$223.00
6	GIFFIN / JAMIE GIFFIN	12/22/2022	12/22/2022	122222JG	\$30.00
1	10-00-00-2050	REIMB PET TAG OVERPAYMENT-JAMIE GIFFIN		1.0	\$30.00
1	KS GAS / KANSAS GAS SERVICE	12/22/2022	12/22/2022	122222KSGAS	\$915.34
1	13-00-60-6180	402 S COMM GAS SERVICE		1.0	\$55.04
2	01-01-60-6180	CH GAS SERVICE		1.0	\$137.33
3	01-04-60-6180	320 N WASH GAS SERVICE		0.9	\$614.52
4	01-11-60-6180	320 N WASH GAS SERVICE		0.2	\$108.45
3	TRUESDELL / SCOTT TRUESDELL	12/22/2022	12/22/2022	122222TAX	\$13,572.53
1	08-00-60-6290	GREENER PASTURES RE TAX REIMB		0.8	\$10,450.85
2	10-00-60-6290	GREENER PASTURES RE TAX REIMB		0.1	\$1,598.84
3	13-00-60-6290	GREENER PASTURES RE TAX REIMB		0.1	\$1,522.84
4	USA BLUEBOOK / USA BLUEBOOK	12/22/2022	12/22/2022	194346	\$143.33
1	13-00-70-7220	SEWER CHEMICALS-HACH NITRA & PH BUFFER		1.0	\$143.33

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City of Sedgwick (SEDGKS)
Batch: AAABQL

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
9	WESTAR / EVERGY	12/22/2022	12/22/2022	122222EVERGY	\$5,225.23
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE	1.0	\$25.1100	\$25.11
2	01-03-60-6180	659714280 - PD BLDG	1.0	\$174.5600	\$174.56
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE	1.0	\$37.0500	\$37.05
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE	1.0	\$23.8700	\$23.87
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE	1.0	\$25.1400	\$25.14
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE	1.0	\$26.8800	\$26.88
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE	1.0	\$23.8900	\$23.89
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER	1.0	\$31.3600	\$31.36
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP	1.0	\$2,022.2600	\$2,022.26
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG	1.0	\$114.6600	\$114.66
11	01-11-60-6180	3743030616 - 324 N WASH SHOP	1.0	\$84.5900	\$84.59
12	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS	1.0	\$43.7100	\$43.71
13	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL	1.0	\$323.6600	\$323.66
14	01-01-60-6180	5043441260 - 107 W 5TH SR CTR	1.0	\$274.8800	\$274.88
15	01-01-60-6180	5111455161 - CITY HALL	1.0	\$137.3000	\$137.30
16	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT	1.0	\$131.9500	\$131.95
17	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE	1.0	\$26.8000	\$26.80
18	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER	1.0	\$23.8700	\$23.87
19	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE	1.0	\$25.0000	\$25.00
20	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE	1.0	\$25.1300	\$25.13
21	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER	1.0	\$264.6900	\$264.69
22	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT	1.0	\$159.9900	\$159.99
23	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT	1.0	\$288.9000	\$288.90
24	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE	1.0	\$175.8200	\$175.82
25	01-11-60-6180	7510510077 - 200 E IND DR MAINT SHOP	1.0	\$734.1600	\$734.16
10	WESTAR / EVERGY	12/22/2022	12/22/2022	122222STREETLIGHTS	\$1,915.22
1	01-10-60-6180	STREET LIGHTS	1.0	\$1,915.2200	\$1,915.22
Grand Totals					
				Total Direct Expense:	\$23,879.87
				Total Immediate Payments:	\$23,879.87

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City of Sedgwick (SEDGKS)

Batch: AAABQL

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
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Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
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Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End