



REGULAR COUNCIL MEETING

Tuesday, February 16, 2021 at 7:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at 7:30 PM.

The Mayor led the Pledge of Allegiance.

Meeting was made available to the public via Facebook Live.

Council Members present: Monty Leonard, Kirby Stucky, Randi Tolin, Carol Truesdell

Council Member absent: Brenda DeHaven

Others present: City Administrator Joseph Turner; City Clerk Janise Enterkin; Brian Daily, Police Chief; Andy Lowe, Halstead EMS Director; Kevin Catlin, Asst. Fire Chief

2. ADDITIONS / DELETIONS TO AGENDA

Sample Motion

Motion to approve the agenda as presented.

Motion _____

Second _____

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

4. STAFF REPORTS

a. Joseph Turner, City Administrator

Attachments:

- **Administrator's Report** (Administrators_Report_2-16-2021.pdf)

5. CONSENT AGENDA

Sample Motion:

Motion to approve the consent agenda as presented.

Motion _____

Second _____

a. Minutes of February 1, 2021, Regular Meeting

Attachments:

- **Regular Council Meeting, February 1, 2021** (regular-council-meeting_minutes_2021-02-01_192129.pdf)

b. Minutes of February 10, 2021, Special Council Meeting

Attachments:

- **Special Council Meeting, February 10, 2021** (special-council-meeting_minutes_2021-02-10_184029.pdf)

c. Approval of Payroll February 5, 2021 amount \$12,960.04

d. Approval of General Disbursement Checks amount \$35,049.71

General Disbursement Check Reports

Attachments:

- **Checks** (Checks.pdf)

6. UNFINISHED BUSINESS

a. Fee Schedule

Exhibit A: Fee Schedule Policy

Sample Motion:

Move to approve the Fee Schedule Policy as presented.

Motion _____

Second _____

Attachments:

- **BAI: Fee Schedule** (6a._BAI_-_Fee_Schedule_Update.pdf)
- **Exhibit A: Fee Charges and Collections Policy** (6a._Exhibit_A._Fee_Charges__Collections_Policy.pdf)

7. NEW BUSINESS

a. Concrete Valley Gutters & Curbs

Exhibit A: Encore Estimate

Sample Motion:

Move to approve authorize the City Administrator to enter into an agreement with Encore Pavement to replace valley gutters and repair curb and gutters in an amount not to exceed \$35,000.

Motion _____

Second _____

Attachments:

- **BAI: Concrete Valley Gutters & Curbs** (7a._BAI_-_Concrete_Valley_Gutters_and_Curbs.pdf)
- **Exhibit A: Encore Estimate** (7a._Exhibit_A._Encore_Estimate.pdf)

b. Washington Street Mill & Overlay

Exhibit A: APAC Bid

Sample Motion:

Move to authorize the City Administrator to enter into an agreement with APAC to mill and overlay Washington Street for \$118,255.00.

Motion _____

Second _____

Attachments:

- **BAI: Washington Street Mill & Overlay** (7b._BAI_-_Washington_St._Mill____Overlay.pdf)
- **Exhibit A: APAC bid** (7b._Exhibit_A._APAC_Bid.pdf)

c. Street Micro Surface Sealing

Exhibit A: Vance Brothers bid

Sample Motion:

Move to authorize the City Administrator to enter into an agreement with Vance Brothers in an amount not to exceed \$80,490.00 for the purpose of street sealing.

Motion _____

Second _____

Attachments:

- **BAI: Street Micro Surface Sealing** (7c._BAI_-_Street_Micro_Surface_Sealing.pdf)
- **Exhibit A: Vance Brothers Bid** (7c._Exhibit_A._Vance_Bros_Bid.pdf)

8. OTHER BUSINESS**a. Severe Weather Awareness Week, March 1 - 5, 2021****Attachments:**

- **Severe Weather Awareness** (SWAW_2021.pdf)

9. EXECUTIVE SESSION**a. Executive Session - Non-elected Personnel**

Sample Motion:

Move to recess into executive session pursuant to the PERSONNEL MATTERS of non-elected personnel exception, K.S.A. 75-4319(b)(1), in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body and City Administrator with the open meeting to resume in the City Council chamber at _____ (Time).

Motion _____

Second _____

b. Executive Session - Contract Negotiations

10. ADJOURN

Sample Motion:

Move to adjourn meeting at _____ (Time)

Motion _____

Second _____

Contact: Janise Enterkin (janise@cityofsedgwick.org 316-772-5151) | Agenda published on 02/12/2021
at 3:49 PM

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council

From: Joseph Turner, City Administrator

Re: City Administrator Report for February 16th Regular City Council Meeting

Date: February 12, 2021

Here is an update on some of the most noteworthy items since our last meeting.

Biodiesel Plant/Warehouse Property

Kaw Valley Engineering provided the City and Sedgwick County with updated documents, along with the purchaser of the "lab" building. The City has signed off on the changes but has not heard back from Sedgwick County or the other purchaser as of this writing.

The City is prepared to take possession of the warehouse property in the industrial park and is awaiting a closing date.

Business Recruitment

I continue to engage in dialogue with a prospective business seeking to build in our industrial park. They have expressed a desire to utilize industrial revenue bond incentives and I have informed them that the City would support this endeavor subject to legal requirements.

Neighborhood Revitalization Program

Rick Piepho, Harvey County Clerk, informed us during our Council of Governments meeting that he is auditing all the NRP agreements throughout the county. I expect to have a related item before the council in the near future.

519 N. Commercial Code Enforcement

The owners of this property have repeatedly failed to follow through on agreements made with the City and court orders despite numerous attempts to work with them in good faith. My patience on this matter has long been exhausted.

At the February 10 municipal court hearing, I asked the court to reinstate the daily fines (\$100) and give the owner a one-week deadline to remove their personal belongings and any other items agreed upon with the purchaser. On February 18th at 8 a.m., the City or its designated vendor may begin removing the contents from the building and disposing of them.

We are hoping to have a close on this property scheduled with the title company very soon.

Redbarn Farms Bond Issue

We are waiting on counsel to provide us with some final paperwork/guidance to officially place the assessments on each parcel. This will not require Council action.

CDBG Funding

Started researching and exploring the CDBG funding process to see if we might be eligible for grant funding on projects. I am concerned about whether we can satisfy the low to moderate income requirement citywide to be eligible. I am also concerned about spending money on an LMI survey only to be required to conduct it shortly after the 2020 census data is updated.

Property Tax Exemptions

We have now requested and been granted property tax exemptions on all eligible property owned by the City. Most recently we had property in the Hilands and the Dollar General exempted and we will receive a rebate on taxes we have paid in the previous year. Currently, the only properties we are paying taxes on is ag land in the industrial park and out at the east water tower.

Transportation Alternatives Funding Announcement

I am told that we should have an announcement from the state regarding our bike and pedestrian path funding application within the next two weeks.

Police Department

The department is investigating the death of a resident from a potential drug overdose. Under Kansas Statute 21-5430, a person can be charged for distribution of a controlled substance causing great bodily harm or death. Additionally, our police department recovered a stolen vehicle during a traffic stop and worked with the Sedgwick County Probation Department to apprehend an individual with a warrant.



REGULAR COUNCIL MEETING

Minutes

Monday, February 1, 2021 at 7:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**
2. **ADDITIONS / DELETIONS TO AGENDA**

Minutes:

Council Member Monty Leonard moved to approve the agenda with deletion of agenda item 9. Executive Session. Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 3 / Nays: 0

3. **HEARINGS/PRESENTATIONS/PUBLIC FORUM**

Minutes:

Council Member Brenda DeHaven gave a shout out to **Patrol Officer Joe Taylor** for his response to a medical call involving her family member.

- a. **Quarterly Report - 4th Quarter 2020**

Minutes:

City Administrator Joseph Turner reviewed the 2020 expenses versus spending authority. His calculation show the city was under budget by \$150,000. There is a negative number in Bond and Interest which needs to be corrected. This is the last debt to be corrected in the books. **Mayor Chapman** explained that it doesn't mean that there is no money in the bank, it is just on paper. **Turner** said, "The city is still trying to get ourselves out of issues from long ago." 2021 Budget was fairly conservative and feels we will be in good standing. We have projects and discussions that need to be had.

4. **STAFF REPORTS**

- a. **Brad Jantz, City Attorney**

Minutes:

Attorney Jantz reported that the Industrial Park building closing is in the hands

of Security First. The survey was supposed to be completed today. The target date to resolve is Feb 16th, the city will get the warehouse building and 20% of sale which will provide for remodel of the warehouse building. Brunner property update. The agreement between buyer and seller has been forwarded to Security First. Agriculture leases, got legal description on South Commercial property. Will re-execute by March 1st with addition of property for 6.5 acres. Need to decide if there should be a charge or not.

City Clerk, Janise Enterkin reported that a notice of property for sale has been posted on FaceBook and a legal notice put in newspaper. City Hall has received a couple of inquiries on the property. **Attorney Jantz** said he has begun quiet title on fire truck.

b. Joseph Turner, City Administrator

Minutes:

City Attorney Turner spoke to Andy Lowe with Halstead EMS, he will be here at next Council meeting to give a report. **Turner** and **Mayor Chapman** met with a business which may be interested in moving to our Industrial Park. Redbarn Farms, bond issue closed. Waiting on breakout of specials on parcels from Bond Counsel. **Turner** met with someone that may be interested in being a building inspector for the city. Street improvement update. **Turner** has been meeting with vendors. He said the 1.2 cent sales tax should be about \$150,000. **Turner** met with the insurance broker to review current city insurance and make some changes/updates. A Sedgwick High School student is doing some work for internship. **Staff** met with Flood Plain state officials, have to have response to them by February 12th to address concerns or have questions. Council please contact Joe with questions.

5. CONSENT AGENDA

Minutes:

Moved by **Council Member Brenda DeHaven** to approve the consent agenda as presented. Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 3 / Nays: 0

a. Minutes of January 18, 2021, Regular Meeting

b. Approval of Payroll January 22, 2021 amount \$15,864.70

c. Approval of General Disbursement Checks amount \$72,652.05

General Disbursement Check Reports

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Fee Schedule Update

Minutes:

City Administrator Joseph Turner presented City Council with a draft Fee schedule for review. **Mayor Chapman** discussed the increase in fees for Dog/Cat license. The license is to assure that dogs and cats get rabies shots and

control cat population. He would like the late fee to stay the same. **Mayor Chapman** would like to review the costs of water connection and water meters with **City Superintendent McGinn**.

City Administrator Turner would like to discuss the connecting to sewer and the costs.

Moved by **Council Member Brenda DeHaven** to hold a Council Workshop on Wednesday, February 10th from 6:30 pm to 7:30 pm. Second by **Council**

Member Monty Leonard

Vote results:

Ayes: 3 / Nays: 0

b. Surplus Property

Minutes:

City Administrator Turner brought before Council a list of items that the Fire Department would like to publish for sale.

Moved by **Council Member Monty Leonard** to approve the sale of Fire Department surplus property as presented. Second by **Council Member**

Brenda DeHaven

Vote results:

Ayes: 3 / Nays: 0

8. OTHER BUSINESS

9. EXECUTIVE SESSION

10. ADJOURN

Minutes:

Moved by **Council Member Monty Leonard** to adjourn the Council Meeting at 8:25 pm. Second by **Council Member Brenda DeHaven**

Vote results:

Ayes: 3 / Nays: 0



SPECIAL COUNCIL MEETING

Minutes

Wednesday, February 10, 2021 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL

Minutes:

Mayor Bryan Chapman opened the Special Council Meeting at 6:30 pm.

Council Members present **Carol Truesdell, Randi Tolin, Kirby Stucky**

Council Member Brenda DeHaven and Monty Leonard arrived after the Special Council meeting had adjourned. They were in attendance for the work session that followed.

Others present **Joseph Turner, City Administrator; Brad Jantz, City Attorney; Janise Enterkin, City Clerk; Bill Bush, Harvey County Independent.**

2. SPECIAL COUNCIL AGENDA

Regular Council Meeting Schedule Change Request

Minutes:

Moved by **Council Member Carol Truesdell** to approve the change of Regular Council meeting date from Monday, February 15th, President's Day Holiday, to Tuesday, February 16, 2021 at 7:30 pm. Second by Kirby Stucky

Vote results:

Ayes: 3 / Nays: 0

3. ADJOURN

Minutes:

Moved by **Council Member Randi Tolin** to adjourn the Special Council meeting at 6:35 PM. Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 3 / Nays: 0

February 16, 2021

PAYROLL CHECKS - DIRECT DEPOSIT
--

Payroll February 5, 2021

TOTAL PAYROLL CHECKS

\$ 12,960.04

GENERAL DISBURSEMENT CHECKS-AABHM

\$ 8,511.58

GENERAL DISBURSEMENT CHECKS-AABHN

\$ 8,356.27

GENERAL DISBURSEMENT CHECKS-AAABHO

\$ 198.76

GENERAL DISBURSEMENT CHECKS-AAABHP

\$ 17,983.10

TOTAL DISBURSEMENT CHECKS

\$ 35,049.71

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

Batch: AAABHM

2/4/2021 3:03:41 PM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
ADRIAN & PANKRATZ, PA	JUDGE SERVICES	02/05/2021	020521JUDGE	67450	\$200.00
ADVANTAGE COMPUTER	JAYHAWK REINSTALL	02/05/2021	81813	67451	\$531.25
CUMMINS SALES AND SERVICE	ENGINE BLOCK HEATER	02/03/2021	J3-1149	67452	\$128.53
HARVEY COUNTY EMERGENCY SER\	ESA MEMBERSHIP DUES	02/05/2021	2021-005	67453	\$400.00
KANZA CO-OPERATIVE ASSOCIATION	MONTH FUEL CHARGES	02/05/2021	020521KANZA	67454	\$739.00
KANSAS SECRETARY OF STATE	2020 KSA SUPPLEMENT	02/05/2021	020521KSA	67455	\$140.50
KANSAS STATE TREASURER	JBEF / LETC FEES	02/05/2021	020521COURTFEES	67456	\$634.50
CITY OF NEWTON	WATER TREATMENT	02/05/2021	020521WTRTRTMNT	67457	\$5,019.30
PITNEY BOWES	YEAR LEASE	02/05/2021	3312880605	67458	\$238.47
SEDGWICK COUNTY ASSOCIATION O	2021 MEMBERSHIP DUE	02/05/2021	020521SCAC	67459	\$150.00
JOSEPH TURNER	MTG MILEAGE LAWRENCE	02/05/2021	020521JT	67460	\$210.00
VERIZON WIRELESS	PD MDT SERVICE	02/05/2021	9871937680	67461	\$120.03

Total Direct Expense:

\$8,511.58

Total Immediate Payments:

\$8,511.58

Report Summary

Report Selection Criteria

Report Type: Detailed

Start

End

Transaction Number: Start

End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABHM

2/4/2021 2:26:35 PM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
2	ADRIAN & PANKRATZ / ADRIAN & PANKRATZ, PA	2/5/2021	2/5/2021	020521JUDGE	\$200.00
1	01-05-60-6300	JUDGE SERVICES-JOSEPH UHLMAN	1.0	\$200.0000	\$200.00
7	ADVANTAGE / ADVANTAGE COMPUTER	2/5/2021	2/5/2021	81813	\$531.25
1	01-01-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2000	\$53.12
2	01-03-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2000	\$53.12
3	01-04-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2000	\$53.12
4	01-05-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2000	\$53.12
5	01-06-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2000	\$53.12
6	01-09-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2500	\$53.13
7	01-11-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2500	\$53.13
8	10-00-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2500	\$53.13
9	12-00-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2500	\$53.13
10	13-00-60-6200	JAYHAWK REINSTALL ON NEW SERVER	0.1	\$531.2500	\$53.13
1	CUMMINS SALES / CUMMINS SALES AND SERVICE	2/5/2021	2/5/2021	J3-1149	\$128.53
1	13-00-70-7110	WWTP ENGINE BLOCK HEATER EAST LIFT STATION	1.0	\$128.5300	\$128.53
3	HRVY CO ESA / HARVEY COUNTY EMERGENCY SERVIC	2/5/2021	2/5/2021	2021-005	\$400.00
1	01-04-60-6700	2021 HV CO EMERGENCY SERVICES ASSOC DUES	1.0	\$400.0000	\$400.00
14	KANZA / KANZA CO-OPERATIVE ASSOCIATION	2/5/2021	2/5/2021	020521KANZA	\$739.00
1	01-03-70-7210	FUEL - POLICE DEPARTMENT	1.0	\$396.8200	\$396.82
2	10-00-70-7210	FUEL - WATER DEPARTMENT	1.0	\$59.5900	\$59.59
3	01-04-70-7210	FUEL - FIRE DEPARTMENT	1.0	\$21.2600	\$21.26
4	01-10-70-7210	FUEL - STREETS	1.0	\$60.5000	\$60.50
5	13-00-70-7210	FUEL - SEWER	1.0	\$200.8300	\$200.83
9	KS SEC STATE / KANSAS SECRETARY OF STATE	2/5/2021	2/5/2021	020521KSA	\$140.50
1	01-05-60-6200	2020 KSA SUPPLEMENT SET	1.0	\$140.5000	\$140.50
5	KS TREASURER / KANSAS STATE TREASURER	2/5/2021	2/5/2021	020521COURTFEES	\$634.50
1	01-05-60-6310	JUDICIAL BRANCH EMPLOYEE FUND	1.0	\$27.0000	\$27.00
2	01-05-60-6310	LETC	1.0	\$607.5000	\$607.50
13	NEWTON CITY / CITY OF NEWTON	2/5/2021	2/5/2021	020521WTRTRTMNT	\$5,019.30
1	10-00-60-6152	12-18-20 TO 1-20-21 WATER TREATMENT 429000 USAGE	1.0	\$5,019.3000	\$5,019.30

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABHM

2/4/2021 2:26:35 PM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
11	PITNEY B / PITNEY BOWES	2/5/2021	2/5/2021	3312880605	\$238.47
1	01-01-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.5	\$238.4900	\$119.25
2	01-03-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.1	\$238.4700	\$23.85
3	01-05-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.2	\$238.4700	\$47.69
4	01-09-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.1	\$238.4700	\$11.92
5	10-00-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.1	\$238.4700	\$11.92
6	12-00-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.1	\$238.4700	\$11.92
7	13-00-60-6200	PITNEY BOWES YEAR LEASE ON POSTAGE MACHINE	0.1	\$238.4700	\$11.92
12	SEDG CAC / SEDGWICK COUNTY ASSOCIATION OF CIT	2/5/2021	2/5/2021	020521SCAC	\$150.00
1	01-01-60-6700	2021 SCAC MEMBERSHIP DUES	1.0	\$150.0000	\$150.00
8	TURNER, JOSEPH / JOSEPH TURNER	2/5/2021	2/5/2021	020521JT	\$210.00
1	01-01-60-6720	REIMB MTG W/AUSTIN PARKER IN LAWRENCE	375.0	\$0.5600	\$210.00
6	VERIZON / VERIZON WIRELESS	2/5/2021	2/5/2021	9871937680	\$120.03
1	01-03-60-6180	PD MDT SERVICE	1.0	\$120.0300	\$120.03
Grand Totals					
Total Direct Expense:					\$8,511.58
Total Immediate Payments:					\$8,511.58

Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

AP Adjust/Pay Bills Edit Report

City of Sedgwick (SEDGKS)

Batch: AAABHN

2/4/2021 4:21:59 PM

Page 1

Tr. #	Vendor	Re / Ch # / CC Ref # / Description	Credit Card Vendor	Bank Code	Total Amount
	Tran/CC Pmt Date				
	Tran Type	Apply To #	GL Acct Number		
1	KS PAYMENT CTR / KANSAS PAYMENT CENTER				\$244.62
	2/5/2021	67464 / 20DM03193		CKG	
	Non-Electronic Payment				
Line	Applied	PR0000000285			
1	PR0000000285	CC Amount	Cash Amount	Credit Amount	Debit Amount
			\$244.62		Discount Amount
				Total Cash Amount	\$244.62
2	KS STATE WH / KANSAS STATE WITHHOLDING TAX				\$809.84
	2/5/2021	67465 / WITHHOLDING TAX		CKG	
	Non-Electronic Payment				
Line	Applied	PR0000000285			
1	PR0000000285	CC Amount	Cash Amount	Credit Amount	Debit Amount
			\$809.84		Discount Amount
				Total Cash Amount	\$809.84
3	KPERS / KPERS				\$2,805.16
	2/5/2021	67463 / RETIREMENT - FEB 5 2021		CKG	
	Non-Electronic Payment				
Line	Applied	PR0000000285			
1	PR0000000285	CC Amount	Cash Amount	Credit Amount	Debit Amount
			\$2,805.16		Discount Amount
				Total Cash Amount	\$2,805.16
4	EFTPS / LEGACY BANK				\$4,496.65
	2/5/2021	67462 / 941 - FEB 5 2021		CKG	
	Non-Electronic Payment				
Line	Applied	PR0000000285			
1	PR0000000285	CC Amount	Cash Amount	Credit Amount	Debit Amount
			\$4,496.65		Discount Amount
				Total Cash Amount	\$4,496.65
Totals					
		CC Amount	Cash Amount	Credit Amount	Debit Amount
		\$0.00	\$8,356.27	\$0.00	\$0.00
				Discount Amount	\$0.00
					Grand Total
					\$8,356.27
				Total Non-Electronic Transactions:	\$8,356.27
				Total Payment:	\$8,356.27

Report Summary

Report Selection Criteria

Report Type: Detailed

Transaction Number: Start End

AP Adjust/Pay Bills Edit Report

City of Sedgwick (SEDGKS)

Batch: AAABHN

2/4/2021 4:17:58 PM

Page 1

Tr. #	Vendor	Tran/CC Pmt Date	Re / Ch # / CC Ref # / Description	Credit Card Vendor	Bank Code	Total Amount	
	Tran Type		Apply To #	GL Acct Number			
1	KS PAYMENT CTR / KANSAS PAYMENT CENTER	2/5/2021	20DM03193		CKG	\$244.62	
	Non-Electronic Payment						
Line	Applied	PR0000000285					
			CC Amount	Cash Amount	Credit Amount	Debit Amount	Discount Amount
1		PR0000000285		\$244.62			
					Total Cash Amount		\$244.62
2	KS STATE WH / KANSAS STATE WITHHOLDING TAX	2/5/2021	WITHHOLDING TAX		CKG	\$809.84	
	Non-Electronic Payment						
Line	Applied	PR0000000285					
			CC Amount	Cash Amount	Credit Amount	Debit Amount	Discount Amount
1		PR0000000285		\$809.84			
					Total Cash Amount		\$809.84
3	KPERS / KPERS	2/5/2021	RETIREMENT - FEB 5 2021		CKG	\$2,805.16	
	Non-Electronic Payment						
Line	Applied	PR0000000285					
			CC Amount	Cash Amount	Credit Amount	Debit Amount	Discount Amount
1		PR0000000285		\$2,805.16			
					Total Cash Amount		\$2,805.16
4	EFTPS / LEGACY BANK	2/5/2021	941 - FEB 5 2021		CKG	\$4,496.65	
	Non-Electronic Payment						
Line	Applied	PR0000000285					
			CC Amount	Cash Amount	Credit Amount	Debit Amount	Discount Amount
1		PR0000000285		\$4,496.65			
					Total Cash Amount		\$4,496.65
Totals							
			CC Amount	Cash Amount	Credit Amount	Debit Amount	Discount Amount
			\$0.00	\$8,356.27	\$0.00	\$0.00	\$0.00
							Grand Total
							\$8,356.27
					Total Non-Electronic Transactions:		\$8,356.27
					Total Payment:		\$8,356.27

Report Summary

Report Selection Criteria

Report Type: Detailed

Transaction Number: Start End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

2/4/2021 4:46:03 PM

City of Sedgwick (SEDGKS)
Batch: AAABHO

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
1	KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV	2/5/2021	2/5/2021	01312020	\$198.76
1	10-00-60-6156	SALES TAX	1.0	\$198.7600	\$198.76
Grand Totals					
Total Direct Expense:					\$198.76
Total Immediate Payments:					\$198.76

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Invoice Posting Audit Report

City of Sedgwick (SEDGKS)

Batch: AAABHO

2/4/2021 4:47:16 PM

Page 1

AP / Vendor				User ID		Batch Number	
Credit Card Vendor				CC Reference #		Payment Date	
Tran #	Reference	Due Date	Check Number	Purchases	Returns	Discount	Amount Due
	Invoice Date						
GEN KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REVENUE					JANISE 02/05/2021	AP0000000875AAABHO	
1	01312020 / SALES TAX 02/05/2021	02/05/2021	67466	\$198.76	*** Immediate Check ***		\$198.76
				This Posting			\$198.76
				YTD		\$0.00	\$198.65
Totals For AP Code GEN							\$198.76
							Total Direct Expense \$198.76
Grand Total							\$198.76
							Total Direct Expense \$198.76

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

Batch: AAABHP

2/12/2021 8:39:49 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
AGRI ENVIRONMENTAL SERVICES	SLUDGE HAUL	02/12/2021	1545	67467	\$1,040.00
ATTORNEY GENERAL'S OFFICE	GEN OBLIGATION BOND	02/12/2021	LG-21-000075	67468	\$210.00
B & B LUMBER	SHIMS-PD/COURT BLDG	02/10/2021	2101-604034	67469	\$6.34
CONRADE INSURANCE GROUP INC	NEW FIRE TRUCK INS	02/12/2021	11777	67470	\$104.00
INTRUST BANK	MISC CHARGES	02/10/2021	021221INTRUST	67471	\$798.48
LOCKE SUPPLY CO	PD & SHOP SUPPLIES	02/10/2021	42230978-00	67472	\$591.59
LOWE'S	PD/COURT BLDG SUPPLI	02/10/2021	021221LOWES	67473	\$577.60
M & M REPAIR, INC	MISC SHOP/PD SUPPLIE	02/10/2021	021221MMREP	67474	\$359.78
MIDWEST OCCUPATIONAL MEDICINE	HEP B INJECTION	02/12/2021	13615	67475	\$75.00
NORTH 81 TRACTOR, INC	WWTP FUEL PUMP PART	02/12/2021	75788	67476	\$110.00
PACE ANALYTICAL SERVICES, INC.	ANALYSES	02/12/2021	2160125465	67477	\$1,184.00
SAM'S CLUB	OFFICE SUPPLIES	02/09/2021	021221SAMS	67478	\$28.56
SHERWIN WILLIAMS	PD/COURT BLDG PAINT	02/10/2021	1356,1441,1672,1795	67479	\$202.09
SUPERIOR RENTS - WICHITA	RENTALS PD/COURT BLD	02/10/2021	164868A. 166381	67480	\$248.65
US BANK EQUIPMENT FINANCE	XEROX CONT PAYMENT	02/09/2021	435264346	67481	\$872.84
WASTE CONNECTIONS	TRASH/RECYCLE	02/09/2021	15171719	67482	\$6,558.50
EVERGY	STREET LIGHTS	02/12/2021	021221EVERGY	67483	\$1,841.07
WHOLESALE WATER SUPPLY DISTRI	12-18-20 TO 1-20-21	02/12/2021	202102085521	67484	\$3,174.60

Total Direct Expense:

\$17,983.10

Total Immediate Payments:

\$17,983.10

Report Summary

Report Selection Criteria

Report Type: Detailed

Start

End

Transaction Number: Start

End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

2/11/2021 4:50:40 PM

City of Sedgwick (SEDGKS)
Batch: AAABHP

Page 3

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
1	US BANK / US BANK EQUIPMENT FINANCE	2/12/2021	2/12/2021	435264346	\$872.84
1	01-01-60-6200	XEROX CONTRACT PAYMENT	0.5	\$872.8400	\$436.42
2	01-03-60-6200	XEROX CONTRACT PAYMENT	0.1	\$872.8400	\$87.28
3	01-05-60-6200	XEROX CONTRACT PAYMENT	0.1	\$872.8400	\$87.28
4	10-00-60-6200	XEROX CONTRACT PAYMENT	0.2	\$872.8400	\$130.93
5	13-00-60-6200	XEROX CONTRACT PAYMENT	0.2	\$872.8400	\$130.93
4	WASTE CONNECTIONS / WASTE CONNECTIONS	2/12/2021	2/12/2021	15171719	\$6,558.50
1	12-00-60-6160	TRASH-95 GALLON CART	310.0	\$10.0000	\$3,100.00
2	12-00-60-6160	TRASH-65 GALLON CART	171.0	\$8.0000	\$1,368.00
3	12-00-60-6160	TRASH-35 GALLON CART	63.0	\$8.0000	\$504.00
4	12-00-60-6160	TRASH-SENIOR 35 GALLON	39.0	\$7.0000	\$273.00
5	12-00-60-6160	SEDGWICK CO SURCHARGE	55.0	\$2.5000	\$137.50
6	12-00-60-6160	RECYCLE(INCLUDING UNITS)	588.0	\$2.0000	\$1,176.00
6	WESTAR / EVERGY	2/12/2021	2/12/2021	021221EVERGY	\$1,841.07
1	01-10-60-6180	STREET LIGHTS	1.0	\$1,841.0700	\$1,841.07
12	WHOLESALE WATER / WHOLESALE WATER SUPPLY DI	2/12/2021	2/12/2021	202102085521	\$3,174.60
1	10-00-60-6150	WATER USAGE 429000	4,290.0	\$0.7400	\$3,174.60
Grand Totals					
				Total Direct Expense:	\$17,983.10
				Total Immediate Payments:	\$17,983.10

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
Start		End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

2/11/2021 4:50:40 PM

City of Sedgwick (SEDGKS)
Batch: AAABHP

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
11	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	2/12/2021	2/12/2021	1545	\$1,040.00
1	13-00-60-6160	SLUDGE HAUL 2-5-21, 26000 GAL	26,000.0	\$0.0400	\$1,040.00
9	ATTORNEY GENERAL / ATTORNEY GENERAL'S OFFICE	2/12/2021	2/12/2021	LG-21-000075	\$210.00
1	06-00-90-9840	REVIEW GEN OBLIGATION BOND	1.0	\$210.0000	\$210.00
16	B & B LUMBER / B & B LUMBER	2/12/2021	2/12/2021	2101-604034	\$6.34
1	01-00-00-4711	SHIMS-PD/COURT BLDG	1.0	\$6.3400	\$6.34
8	CONRADE / CONRADE INSURANCE GROUP INC	2/12/2021	2/12/2021	11777	\$104.00
1	01-04-60-6250	NEW FIRE TRUCK-2009 AMERICAN LAFRANCE INS #8467	1.0	\$104.0000	\$104.00
14	INTRUST / INTRUST BANK	2/12/2021	2/12/2021	021221INTRUST	\$798.48
1	01-00-00-4711	AMAZON-POE SWITCH-COUNCIL RM AUDIO/VISUAL SYSTEM	1.0	\$429.9900	\$429.99
2	01-03-70-7010	DOLLAR GEN-EVIDENCE BAGS-PD	1.0	\$12.5000	\$12.50
3	01-01-70-7010	FROM YOU FLOWERS-AMANDA	1.0	\$72.9900	\$72.99
4	01-01-70-7010	AATRIX SOFTWARE-FILE W2 ELECTRONICALLY	1.0	\$100.2900	\$100.29
5	01-03-70-7410	AMAZON-PD CELL PHONE SCREEN PROTECTOR/CASES	1.0	\$73.3700	\$73.37
6	01-00-00-4711	AMAZON-LAPTOP BAG-RANDI	1.0	\$32.9900	\$32.99
7	01-01-70-7410	AMAZON-KEYBOARD-JANISE	1.0	\$59.9900	\$59.99
8	01-01-60-6200	ADOBE ACROBAT PRO	0.3	\$16.3400	\$4.09
9	01-03-60-6200	ADOBE ACROBAT PRO	0.3	\$16.3400	\$4.09
10	10-00-60-6200	ADOBE ACROBAT PRO	0.3	\$16.3400	\$4.09
11	13-00-60-6200	ADOBE ACROBAT PRO	0.3	\$16.3400	\$4.09
17	LOCKE SUPPLY / LOCKE SUPPLY CO	2/12/2021	2/12/2021	42230978-00	\$591.59
1	01-00-00-4711	42230978 PD/COURT BLDG SUPPLIES	1.0	\$98.8800	\$98.88
2	13-00-70-7110	42283506 WWTP PLUBING SUPPLIES	1.0	\$347.4600	\$347.46
3	13-00-70-7110	42295021 PLUMBING SUPPLIES WWTP	1.0	\$145.2500	\$145.25
15	LOWE'S / LOWE'S	2/12/2021	2/12/2021	021221LOWES	\$577.60
1	01-00-00-4711	PD/COURT BLDG SUPPLIES	1.0	\$577.6000	\$577.60

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABHP

2/11/2021 4:50:40 PM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
13	M & M REPAIR / M & M REPAIR, INC	2/12/2021	2/12/2021	021221MMREP	\$359.78
1	01-11-70-7420	61898 SHOP LEVEL, AIR GUAGE	1.0	\$47.9700	\$47.97
2	01-10-70-7110	61980 FLAG POLE SNAPS & ROPE	1.0	\$106.7400	\$106.74
3	01-00-00-4711	61056 SILICONE-PD/COURT BLDG	1.0	\$5.4900	\$5.49
4	01-00-00-4711	61988 PLUMBING SUPPLIES-PD/COURT BLDG	1.0	\$26.4400	\$26.44
5	01-00-00-4711	61993 ELECTRICAL SUPPLIES/SCREWS-PD/COURT BLDG	1.0	\$36.6500	\$36.65
6	01-00-00-4711	61045 ELECTRICAL SUPPLIES/ROLL PLASTIC PD/COURT BL	1.0	\$52.2900	\$52.29
7	01-00-00-4711	61076 PAINT SUPPLIES-PD/COURT BLDG	1.0	\$19.7100	\$19.71
8	01-11-70-7130	61121 GLOVES	1.0	\$6.2500	\$6.25
9	01-00-00-4711	61984 BRASS, BITS-PD/COURT BLDG	1.0	\$17.4900	\$17.49
10	01-10-70-7100	61984 QUICKRETE-SIDEWALK	1.0	\$11.5000	\$11.50
11	13-00-70-7110	61118 PLUMBING SUPPLIES WWTP	1.0	\$17.6800	\$17.68
12	01-11-70-7130	61132 WOOD GLUE-SHOP	1.0	\$3.7900	\$3.79
13	01-11-70-7130	61181 WIRE BRUSH-SHOP	1.0	\$7.7800	\$7.78
7	MIDWEST OCCUPATIONAL / MIDWEST OCCUPATIONAL	2/12/2021	2/12/2021	13615	\$75.00
1	13-00-60-6290	3RD HEP B INJECTION BARRATTI	1.0	\$75.0000	\$75.00
5	NORTH 81 / NORTH 81 TRACTOR, INC	2/12/2021	2/12/2021	75788	\$110.00
1	13-00-70-7110	WWTP FUEL PUMP DUCT	1.0	\$110.0000	\$110.00
10	PACE / PACE ANALYTICAL SERVICES, INC.	2/12/2021	2/12/2021	2160125465	\$1,184.00
1	13-00-60-6170	SAMPLE DATE 1-19-21	1.0	\$1,184.0000	\$1,184.00
2	SAMS / SAM'S CLUB	2/12/2021	2/12/2021	021221SAMS	\$28.56
1	01-01-70-7010	TOILET CLEANER & TRASH BAGS	0.8	\$28.5600	\$21.42
2	01-03-70-7010	TOILET CLEANER & TRASH BAGS	0.3	\$28.5600	\$7.14
19	SHERWIN / SHERWIN WILLIAMS	2/12/2021	2/12/2021	1356,1441,1672,1795	\$202.09
1	01-00-00-4711	PD/COURT BLDG PAINT	1.0	\$202.0900	\$202.09
18	SUPERIOR RENTS / SUPERIOR RENTS - WICHITA	2/12/2021	2/12/2021	164868A. 166381	\$248.65
1	01-00-00-4711	SCAFFOLD RENTAL PD/COURT BLDG	1.0	\$92.0000	\$92.00
2	01-00-00-4711	FLOOR SCRUBBER RENTAL	1.0	\$125.0000	\$125.00
3	01-00-00-4711	TRAILER RENTAL	1.0	\$31.6500	\$31.65

**City of Sedgwick
City Council Meeting
February 16, 2021**

TO: Mayor and City Council
SUBJECT: Fee Schedule Update
PREPARED BY: City Administrator
AGENDA: Unfinished Business

Background: The City of Sedgwick has not updated its fee schedule for various services in quite some time. Additionally, staff have been providing notary and fingerprinting services to the public, including non-residents, for free.

Analysis: Proposed changes in the fee schedule were previously discussed and examined during a February 10, 2021 work session. Feedback from Council has been reflected in the attached schedule of fees.


Financial Considerations: Will result in a minor increase in revenue due to increases in fees and the addition of fees for services that were originally provided for free.

Legal Considerations: None.

Recommendations/Actions: Staff recommends Council approve the updated “Fee Charges and Collections” policy with utility connection fees effective for any new permits pulled after March 31, 2021.

Attachments:

- Exhibit A. Fee Charges and Collections policy

	FEE CHARGES AND COLLECTIONS POLICY	Page 1 of 4
		Original Issue Date: 2007

The City of Sedgwick desires to develop guidelines for the collection of fees relating to various services provided by the City. The City of Sedgwick desires that such guidelines be fairly, consistently, and equitably administered and therefore adopt the following policy toward that end.

POLICY DEVELOPMENT PROCESS

A. BACKGROUND


The City of Sedgwick has occasion from time to time to collect fees for various services and under certain circumstances relating to payments collected in normal operations such as late fees, returned check charges, water meter fees, connection fees, and shut-off fees as well as other types of fees which from time to time may be collected.

B. PURPOSE

This policy is intended to establish specific guidelines and standards for charge and collection of the aforementioned fees. It is the goal of this policy to ensure uniformity and equity in the administration of any guidelines for usage as are adopted from time to time. It is further the purpose to establish a schedule of charges and the circumstances under which each will be levied and collected.


C. ADMINISTRATIVE FEES

1. The charge for any check (paper and electronic) made payable to the City of Sedgwick and/or the Sedgwick Municipal Court returned unpaid shall be **\$30.00**.
2. An administrative fee of **\$25.00** shall be assessed on all delinquent accounts submitted to the State of Kansas Setoff Program. City debts submitted to the Collection Bureau of Kansas shall have a fee of **30%** of the amount to be collected added to the debt. Delinquent accounts for utilities, ambulance, and/or court fines shall be sent for collection after three (3) unsuccessful attempts to collect such debts.
3. A fee of **\$150.00** for the first hour and **\$50.00** for each subsequent hour shall be assessed against the property taxes of any and all properties in the City when city personnel is required to mow, clean-up or abate nuisances thereon.
4. Notary Public services will be provided at a cost of **\$5.00** per document to non-residents and **FREE** to all current residents within the City limits.
5. Fingerprinting services will be provided at a cost of **\$15.00** per person.
6. VIN Inspections will be provided at the rate mandated by the State of Kansas.

	FEE CHARGES AND COLLECTIONS POLICY	Page 2 of 4
		Original Issue Date: 2007

D. UTILITY FEES

1. Before any consumer hereafter connects property to the City's Waterworks System, the consumer shall obtain a permit to install the necessary pipeline for connection. A connection charge for a 3/4th inch water service meter and related parts shall be paid to the City by the consumer applicant for installing such connecting pipeline. The set fee shall be one-thousand dollars **(\$1,000.00)** for connection to the water main.
2. A connection charge for a one (1) inch water service meter and related parts shall be paid to the City by the consumer applicant for installing such connecting pipeline. The set fee shall be twelve hundred dollars **(\$1,200.00)** for connection to the water main.
3. A connection charge for a two (2) inch water service meter and related parts shall be paid by the consumer applicant to the City for installation of such connecting pipeline. The set fee shall be two thousand dollars **(\$2,000.00)**.
4. In the case where a new addition of homes is being built and the developer wishes to furnish all City-approved metering and piping from main to each consumer building or home property, a flat permit fee of **\$200.00** per consumer building or home property shall be paid to the City to install provided metering devices and piping to main.
5. Any meter and piping larger than 2 inches the consumer after obtaining a permit from the City shall pay the City for installing and connecting such pipeline. Such charges shall be fixed by special agreement between the consumer and the City of Sedgwick, sufficient to pay the City the costs of all material used in said connection, including pipe, pipe connections, fittings and meter and shall in addition hereto pay the cost to the City of all labor and overhead which may be charged to said installation.
6. The charge for any late payment of fees regularly collected by the City of Sedgwick for utility bills shall be **\$10.00** per billing cycle, to be split equally between the sewer and water utility funds. Any payment shall be considered late if not tendered by the due date noted on the utility statement mailed to the user.
7. A utility connection fee for both water and sanitary sewer service of **\$50.00** is required for all new utility accounts and shall be paid at the time application is made for service. This fee is non-refundable and shall be used by the City to defray expenses for connection of service and applicable administration costs.
8. The charge for shut-off and subsequent reconnection of city utility services shall

	FEE CHARGES AND COLLECTIONS POLICY	Page 3 of 4
		Original Issue Date: 2007 Last Reviewed: 02/16/21

be **\$25.00** for each occurrence.

9. Sewer tap inspection fee shall be **\$50.00** and paid prior to the inspection.
10. Sewer tap connection fee shall be **\$100.00**.

E. SIGNS

1. No permit fee is required for those exemptions to the Sign Regulations outlined in the City's Zoning Regulations.
2. A fee of **\$50.00** is required for permanent signs such as advertising, identification, building, mounted on poles, walls, roofs or on the ground.

F. ZONING, PLATS AND SPECIAL USE FEES

1. A filing fee of **\$100.00** shall be paid at the time of filing an application for a special use permit fee with the Planning Commission.
2. A filing fee of **\$150.00** shall be paid at the time of filing an application for a zoning change fee with the Planning Commission.
3. A filing fee of **\$150.00** shall be paid at the same time the City receives the application for a Board of Zoning Appeals hearing.
4. Preliminary Plat filing fee is **\$150.00 plus \$10.00 per lot.**
5. Final Plat filing fee is **\$100.00 plus \$5.00 per lot.**


G. MANUFACTURED HOME PARK DISTRICT

1. A permit fee of **\$50.00** shall be paid by the owner of a manufactured home moving into or out of a space within a Mobile Home Park.

H. ANIMAL LICENSING FEES

1. Spayed or neutered dogs and cats are **\$5.00** annually, all others **\$15.00**. A late fee of **\$5.00** applied if not purchased by February 1st.
2. Boarding fees of **\$15.00** per day will be assessed for all animals that are harbored at the City Animal Shelter.

I. GARAGE/YARD SALE PERMIT FEE

	FEE CHARGES AND COLLECTIONS POLICY		Page 4 of 4
	Original Issue Date: 2007	Last Reviewed: 02/16/21	

1. A permit fee of **\$15.00** shall be paid at the time of obtaining an application for a garage/yard sale. A maximum of one garage sale each calendar quarter (4 per year) may be held.

J. SELLING PERMITS

1. A permit fee of **\$25.00 per salesman, per day** or **\$100.00 per salesman, per year** shall be paid prior to soliciting residents of the city door-to-door. Valid DL and vehicle information must be turned in at the time the permit is obtained.

K. SWIMMING POOL FEES

1. Daily Pool Fees by Age
 - a. 13+ = **\$3.00**
 - b. 3-12 = **\$2.00**
 - c. 0-2 = **FREE**
2. Season Passes by Age
 - a. Single 18+ = **\$60.00**
 - b. Single 3-17 = **\$40.00**
 - c. Family Pass = **\$155.00** (up to 2 adults & 4 children)
An additional **\$15.00** per child over the 4 allowed shall be charged.
3. Swim Lessons - **\$35.00** per 2-week session
4. Swim Team - **\$35.00** per swimmer
5. Rental rates - **\$55.00** per hour for up to 30 swimmers. An additional **\$2.00** per swimmer per hour shall be charged.

L. GOLF CART REGISTRATION

1. An inspection fee of \$25.00 and an annual registration fee of \$25.00 are required to register a golf carts and utility vehicles.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, HARVEY AND SEDGWICK COUNTIES, KANSAS, ON THE 16th DAY OF February, 2021.

ATTEST:

Bryan Chapman, Mayor

Janise P. Enterkin, City Clerk

Agenda Item No. 7a

**City of Sedgwick
City Council Meeting
February 16, 2021**

TO: Mayor and City Council
SUBJECT: Concrete Valley Gutter and Curb Repairs
PREPARED BY: City Administrator
AGENDA: New Business

Background: The concrete valley gutters at the intersection of 7th & Washington show excessive wear and cracking due to age and deterioration from exposure to weather elements.

Staff would like to install valley gutters that extend twenty (20) feet from the edge of the asphalt on the west side of the intersection and the existing concrete that runs the length of Washington on the east side of the street.

Additionally, staff would like to repair a section of destroyed gutters on the east side of Commercial north of 6th St. and asks for a reserve for additional potential gutter repairs.

Analysis: Last fall, staff contacted four vendors: Encore Pavement, KCC Construction, Preferred Builders, and Vogts Parga Construction.

Preferred Builders and Vogts Parga were scheduling us out to April 2021. Preferred Builders quoted me at approximately \$15 per square foot. KCC Construction was suggested by Mayor Chapman and after reviewing their estimate, they were deemed to be significantly higher than Encore Pavement.

Based on the satisfactory results, convenience of the existing relationship, and overall value, I elected to only seek quotes from Encore Pavement for this project.

Financial Considerations: Ample funds are available as part of the ½ cent special sales tax.

Legal Considerations: None.

Recommendations/Actions: Staff recommends Council authorize city administrator to enter into an agreement with Encore Pavement to replace valley gutters and repair curb and gutters in an amount not to exceed \$35,000.

Attachments: Exhibit A: Encore Pavement estimate



encorepavement.com

316.677.8000

3515 N. Topeka | Wichita, KS 67219

To:	City Of Sedgwick	Contact:	Joseph Turner
Address:	511 N Commercial Ave Sedgwick, KS 67135	Phone:	316-772-5151
Project Name:	City Of Sedgwick - Concrete Repair Items	Fax:	
Project Location:	520 N Commercial Ave, Sedgwick, KS	Bid Number:	21-1102
		Bid Date:	2/1/2021

Item #	Item Description	Estimated Quantity	Unit
--------	------------------	--------------------	------

7TH & WASHINGTON - EAST APPROACH

1 **7th & Washington 8" Approach & Valley Gutter Replacement - EAST SIDE** 1,030.00 SF

Saw Cut, Jackhammer, & Remove Existing Concrete And Adjacent Damaged Asphalt In The Designated Area(s). Haul Off Material. Grade And Compact Base As Needed For Stabilization. Drill And Install Anchors In Adjacent Concrete Using 1/2" Rebar. Install 6x6 Heavy Wire Reinforcement. Form And Pour New 4000 PSI Reinforced Concrete Drainage Flume. Install Concrete Expansion Joints With Proper Spacing.

Work In This Area To Be Completed In 1 Phase And Will Require A Road Blockage For 7-10 Days.

Total Price for above 7TH & WASHINGTON - EAST APPROACH Items: \$9,012.50

7TH & WASHINGTON - WEST APPROACH

2 **7th & Washington 8" Approach & Valley Gutter Replacement - WEST SIDE** 1,110.00 SF

Saw Cut, Jackhammer, & Remove Existing Concrete And Adjacent Damaged Asphalt In The Designated Area(s). Haul Off Material. Grade And Compact Base As Needed For Stabilization. Drill And Install Anchors In Adjacent Concrete Using 1/2" Rebar. Install 6x6 Heavy Wire Reinforcement. Form And Pour New 4000 PSI Reinforced Concrete Drainage Flume. Install Concrete Expansion Joints With Proper Spacing.

Work In This Area To Be Completed In 1 Phase And Will Require A Road Blockage For 7-10 Days.

3 **7th & Washington 4" Sidewalk & ADA Ramp Replacement - WEST SIDE** 140.00 SF

Saw Cut, Jackhammer, & Remove Concrete Sidewalk In The Designated Area(s). Haul Off Material. Grade And Compact Base As Needed For Stabilization. Drill And Install Anchors In Adjacent Concrete Using 1/2" Rebar. Form And Pour New 4000 PSI Concrete Sidewalks & ADA Ramps (2). Install Concrete Expansion Joints With Proper Spacing.

Total Price for above 7TH & WASHINGTON - WEST APPROACH Items: \$11,812.50

COMMERCIAL ST - CURB & GUTTER REPLACEMENT

4 **606 N Commercial St - Concrete Curb & Gutter Replacement** 45.00 LF

Saw Cut, Jackhammer, & Remove Concrete Curbing In The Designated Area(s). Haul Off Material. Drill And Install Anchors In Adjacent Concrete Using 1/2" Rebar. Form And Pour New 4000 PSI Reinforced Concrete Curbing. Install Concrete Expansion Joints With Proper Spacing.

Total Price for above COMMERCIAL ST - CURB & GUTTER REPLACEMENT Items: \$2,160.00

OPTIONAL HIGH-EARLY CONCRETE

5 **CHANGE ORDER #1: Adder For High-Early Concrete On All Options** 1.00 LS

Total Price for above OPTIONAL HIGH-EARLY CONCRETE Items: \$1,800.00

Total Bid Price: \$24,785.00

Notes:

- All material is guaranteed to be as specified. All work to be completed according to standard practices.
- Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.
- All agreements contingent upon strikes, accidents or delays are beyond our control.
- Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
- Encore Pavement is bonded, licensed, and fully insured for your protection.
- Encore crews are courteous & respectful to your employees, visitors, & customers. We will work with you to develop an efficient phasing plan to keep your business operating as smoothly as possible throughout the project. We take great pride in our work, as you will see. You should expect to find your property cleaner than how we found it when our crews are finished. Small details make the difference.
- Note: this Proposal may be withdrawn if not accepted within [30] days
- All work on the proposal will include a full 12 month Warantee on all materials and labor.
- All work on this proposal to be completed by Encore crews with Encore employees. No work will be subcontracted on your project for quality control purposes.
- [FOLLOW US ON FACEBOOK](#)
- **VISIT OUR WEBSITE AT WWW.ENCOREPAVEMENT.COM**
- **THANK YOU FOR YOUR BUSINESS, WE SINCERELY APPRECIATE IT!**
- No sales tax was added due to your tax exempt status. A project exemption Certificate must be presented.

Payment Terms:

Payment in full due upon receipt of invoice.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Encore Pavement

Authorized Signature: 

Estimator: Andy Waller
(316) 677-8000 andyw@encorepavement.com

Agenda Item No. 7b

**City of Sedgwick
City Council Meeting
February 16, 2021**

TO: Mayor and City Council
SUBJECT: Washington St. – Mill & Overlay
PREPARED BY: City Administrator
AGENDA: New Business

Background: Washington St. between 1st and 8th has significantly deteriorated over the years. There are a multitude of utility cuts and potholes. In consultation with the Jim Meier of the Harvey County Road & Bridge Department, it was deemed that a mill and 2-inch overlay is the best course of action.

Harvey County graciously allowed us to piggyback on their annual bid cycle as an “Add Alternate” (see Exhibit A).

Analysis: The county engineer estimates prior to the 2020 presidential election pegged the estimated cost at approximately \$80,000. Unfortunately, the winning bid from APAC totaled \$118,255.00.

No definitive start date has been provided. Council should understand that any major unforeseen circumstances may result in a price increase though we do not expect this situation to occur.

Financial Considerations: Ample funds are available as part of the ½ cent special sales tax.

Legal Considerations: None.

Recommendations/Actions: Staff recommends Council authorize city administrator to enter into an agreement with APAC to mill and overlay Washington St. for \$118,255.00.

Attachments: Exhibit A: APAC estimate

02/02/2021

10:36

6905096A

HARVEY CO SEDGWICK ALTERNATE

*** Tom W. "TJ" Castor

BID TOTALS

<u>Biditem</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Bid Total</u>
1	HMA COMM GRD BM-2	6,190.000	TON	74.00	458,060.00
2	TACK COAT	16,260.000	GAL	2.20	35,772.00
3	MILLING 1" - 2"	1,700.000	SY	5.51	9,367.00
4	TRAFFIC CONTROL	1.000	LSU	15,000.00	15,000.00
5	MOBILIZATION	1.000	LSU	39,000.00	39,000.00

BASE BID

\$557,199.00

6	HMA COMM GRD BM-2 (NO SP/MTV)	1,330.000	TON	68.00	90,440.00
7	TACK COAT	3,050.000	GAL	2.20	6,710.00
8	MILLING 1" - 2"	3,500.000	SY	4.03	14,105.00
9	TRAFFIC CONTROL	1.000	LSU	1,700.00	1,700.00
10	MOBILIZATION	1.000	LSU	5,300.00	5,300.00

ADD ALTERNATE

\$118,255.00

Bid Total =====>

\$675,454.00

Agenda Item No. 7c

**City of Sedgwick
City Council Meeting
February 16, 2021**

TO: Mayor and City Council
SUBJECT: Street Micro Surface Sealing
PREPARED BY: City Administrator
AGENDA: New Business

Background: In consultation with the Jim Meier of the Harvey County Road & Bridge Department, we evaluated city streets that were a good candidate for micro surface sealing. The entire length of North Commercial and The Reserve neighborhood were selected for this treatment.

Harvey County graciously allowed us to piggyback on their annual bid cycle (see Exhibit A).

Analysis: The county engineer estimates prior to the 2020 presidential election pegged the estimated cost at approximately \$80,000. Fortunately, the winning bid submitted by Vance Brothers came in at \$60,490.00. Vance Brothers was the only bidder, and no definitive start date has been provided.

Because the prices were so favorable, staff would like to explore the possibility of adding additional areas to the sealing project and request an additional amount of \$20,000.

Financial Considerations: Ample funds are available as part of the ½ cent special sales tax.

Legal Considerations: None.

Recommendations/Actions: Staff recommends Council authorize city administrator to enter into an agreement with Vance Bros. in an amount not to exceed \$80,490.00 for the purposes of street sealing.

Attachments: Exhibit A: Vance Bros. Bid

2021 Cape Seal & Microseal

CONTRACTOR: VANCE BROTHERS

BID OPENING: 1/26/2021

Harvey County (N & S Ridge Rd., W. Dutch, NE 60th, Hesston, Sedgwick)

Item	Description	Unit	Quantity	Unit Cost	Extension
1	Cape Seal (Scrub Seal w/ Microsurface)	SY	171,800	\$4.37	\$750,766.00
2	Microsurface Only	SY	161,300	\$2.63	\$424,219.00
3	Milling (1/2" - 1-1/2")	SY	550	\$6.18	\$3,399.00
4	Traffic Control	L.S.	1	\$15,000.00	\$15,000.00
5	Mobilization	L.S.	1	\$7,500.00	\$7,500.00

Total Base Bid: \$1,200,884.00

Total Contract: \$1,200,884.00

LOCATION	SQ. YDS.		REMARKS
	CAPE SEAL	MICROSEAL	
N&S Ridge Rd.	95,139		US-50 to Hickory St.
N. Ridge Rd.	22,533		Maple Ridge Rd. to 108th
N. Ridge Rd.		18,566	Hickory St. to Maple Ridge Rd.
W. Dutch	53,983		Leonard to K-15
W. Dutch		11,849	Hesston Rd. to Plaza
NE 60th		81,066	US-50 to Osage

Subtotals: 171,655 111,481

SCOPE

Hesston (N. Ridge Rd., W. Dutch Ave.)

Item	Description	Unit	Quantity	Unit Cost	Extension
1	Microsurface Only	SY	26,916	\$2.63	\$70,789.08
2	Traffic Control	L.S.		\$0.00	
3	Mobilization	L.S.		\$0.00	

Total Base Bid: \$70,789.08

Total Base Bid for Hesston: \$70,789.08

N. Ridge Rd.		16,398	Hickory St. to Maple Ridge Rd.
W. Dutch		10,518	Hesston Rd. to Plaza

Subtotals: 26,916

Sedgwick (Commercial, Fern St., Fern Ct., N. Fern Circle)

Item	Description	Unit	Quantity	Unit Cost	Extension
1	Microsurface Only	SY	23,000	\$2.63	\$60,490.00
2	Traffic Control	L.S.		\$0.00	
3	Mobilization	L.S.		\$0.00	

Total Base Bid: \$60,490.00

Total Base Bid for Sedgwick: \$60,490.00

Commercial		17,663	SW 125th to 8th St.
Fern St.		2,082	including cul-de-sac
Fern Ct.		932	including cul-de-sac
Fern Circle		1,737	including cul-de-sacs

Subtotals: 22,414

Grand Totals: 171,655 160,811

2021 KANSAS SEVERE WEATHER AWARENESS Information Packet



SEVERE WEATHER AWARENESS WEEK

March 1-5, 2021

TORNADO SAFETY DRILL

Tuesday, March 2, 2021

10am CST/9am MST

Table of Contents

	Page Number
2020 Kansas Tornado Overview	3
Kansas Tornado Statistics by County	4
Meet the 7 Kansas National Weather Service Offices	6
2020 Severe Summary for Extreme East Central and Northeast Kansas NWS Pleasant Hill, MO	7
2020 Severe Summary for Southeast Kansas NWS Springfield, MO	8
2020 Severe Summary for Northeast and East Central Kansas NWS Topeka, KS	9
2020 Severe Summary for North Central Kansas NWS Hastings, NE	11
2020 Severe Summary for Central, South Central and Southeast Kansas NWS Wichita, KS	13
2020 Severe Summary for Southwest Kansas NWS Dodge City, KS	15
2020 Severe Summary for Northwest Kansas NWS Goodland, KS	17
Weather Ready Nation	19

2020 Kansas Tornado Overview

<u>Tornadoes:</u>	17	45 below the 1950-2020 average of 62 71 below the past 30 year average of 88 55 below the past 10 year average of 72
<u>Fatalities:</u>	0	<u>Injuries:</u> 0
<u>Longest track:</u>	6.2 miles (Seward, July 1, EF1)	
<u>Strongest:</u>	EF1 (Seward, July 1)	
<u>Most in a county:</u>	3 (Greeley, Hamilton)	
<u>Tornado days:</u>	8 (Days with 1 or more tornadoes)	
<u>Most in one day:</u>	6 (May 21)	
<u>Most in one month:</u>	11 (May)	
<u>First tornado of the year:</u>	May 14 (Lyon Co., 7:05pm CST, EFU 2.66 mile length, 25 yard width)	
<u>Last tornado of the year:</u>	Aug 14 (Greeley Co., 2:54pm CST, EFU, 1.34 mile length, 100 yard width)	
<u>Length of tornado season:</u>	92 days (Days between first and last tornado)	

2020 Monthly Tornado Totals

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
EF5	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
EF4	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
EF3	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
EF2	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
EF1	0	0	0	0	0	0	1	0	0	0	0	0	1	6%
EF0	0	0	0	0	5	1	0	0	0	0	0	0	6	35%
Unknown	0	0	0	0	6	2	0	2	0	0	0	0	10	59%
Total	0	0	0	0	11	3	1	2	0	0	0	0	17	100%
Percent	0.0%	0.0%	0.0%	0.0%	64.7%	17.6%	5.9%	11.8%	0.0%	0.0%	0.0%	0.0%		

Violent (EF4—EF5) in red, Strong (EF2-EF3) in yellow, Weak (EF0-EF1) in green, Unknown in orange. Monthly totals in gray. Tornadoes not causing damage ranked as unknown due to insufficient data to assign a rating. (Percent values may not add to 100% due to rounding)

Annual Highlights: Tornadoes were few and far between in 2020 with a statewide total of 17. This is a small fraction of the average (88) over the past 30 years. This is a noticeable decrease in tornadoes from the past two years, 45 in 2018 and 89 in 2019. The majority of the tornadoes reported this year occurred in May and no strong or violent tornadoes were observed.

The strongest tornado of the year occurred on July 1st in Seward County. The EF-1 tornado traveled 6.2 miles across the county leaving damage to irrigation pivots, power poles and crops. This proved to be the costliest tornado of the 2020 season, with an estimated damage value of \$200,000.

No tornado related injuries or fatalities occurred in 2020.

May was the most active month for tornadoes this season with 11 reported. May 21st accounted for nearly one-third of the yearly total number of tornadoes with six reported. Four tornadoes occurred on May 14th with the 11th and final tornado for May occurring on the 23rd as an EF-U in Sherman County.

Tornadoes leaving behind no noticeable damage are given an EF-U or EF-Unknown rating. Tornadoes are given a rating based on estimated wind speed. When a tornado does not leave behind damage, it is difficult to near impossible to make a correct wind speed estimate.

KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021

Kansas Tornado Statistics

by County

1950 - 2020

TORNADOES, FATALITIES, AND INJURIES

Legend: Tor = Tornado | Fat = Fatalities | Inj = Injuries

County	Tor	Fat	Inj	County	Tor	Fat	Inj	County	Tor	Fat	Inj
Allen	27	0	4	Greenwood	45	0	18	Pawnee	54	0	1
Anderson	15	3	12	Hamilton	33	0	1	Phillips	41	0	1
Atchison	16	0	11	Harper	64	0	1	Pottawatomie	34	1	5
Barber	41	0	2	Harvey	49	1	63	Pratt	74	3	10
Barton	105	2	40	Haskell	32	0	10	Rawlins	48	0	4
Bourbon	19	0	7	Hodgeman	57	0	4	Reno	86	0	22
Brown	46	0	5	Jackson	33	4	17	Republic	62	0	3
Butler	87	28	225	Jefferson	41	0	101	Rice	49	0	6
Chase	41	0	2	Jewell	43	0	2	Riley	30	0	51
Chautauqua	21	0	0	Johnson	44	0	12	Rooks	53	0	6
Cherokee	40	4	66	Kearny	46	0	0	Rush	53	0	8
Cheyenne	46	0	0	Kingman	67	0	1	Russell	79	1	7
Clark	42	0	0	Kiowa	59	11	74	Saline	46	0	66
Clay	45	1	31	Labette	43	1	29	Scott	58	1	1
Cloud	52	1	8	Lane	48	0	2	Sedgwick	89	13	360
Coffey	24	0	5	Leavenworth	31	2	30	Seward	39	0	15
Comanche	42	0	2	Lincoln	33	0	2	Shawnee	56	18	528
Cowley	82	77	293	Linn	14	0	3	Sheridan	42	0	0
Crawford	37	4	43	Logan	32	0	0	Sherman	113	0	0
Decatur	47	0	5	Lyon	50	7	222	Smith	45	0	2
Dickinson	40	1	17	Marion	47	1	2	Stafford	73	3	5
Doniphan	19	0	2	Marshall	36	0	1	Stanton	23	0	0
Douglas	42	1	64	McPherson	55	1	16	Stevens	25	1	5
Edwards	54	0	7	Meade	57	0	0	Sumner	87	5	14
Elk	26	2	8	Miami	21	4	10	Thomas	47	0	1
Ellis	64	0	6	Mitchell	51	0	5	Trego	63	5	101
Ellsworth	51	0	0	Montgomery	36	1	1	Wabaunsee	43	1	26
Finney	100	1	41	Morris	35	0	7	Wallace	37	0	4
Ford	107	0	2	Morton	20	1	2	Washington	41	2	12
Franklin	30	3	34	Nemaha	40	0	3	Wichita	35	0	4
Geary	21	0	3	Neosho	31	0	4	Wilson	16	0	0
Gove	58	0	3	Ness	53	0	4	Woodson	12	0	8
Graham	42	0	0	Norton	30	0	0	Wyandotte	10	2	36
Grant	26	0	9	Osage	48	17	6				
Gray	53	0	3	Osborne	46	0	13				
Greeley	42	0	0	Ottawa	35	2	12	Total	4818	237	2950

KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021

Kansas Tornadoes 2020

Cheyenne	Rawlins	Decatur	Norton	Phillips	Smith	Jewell	Republic	Washington	Marshall	Nemaha	Brown	Doniphan	
Sherman	Thomas	Sheriden	Graham	Rooks	Osborne	Mitchell	Cloud	Clay	Pottawatomie	Jackson	Atchison	Leavenworth	Wyandott
Wallace	Logan	Gove	Trego	Ellis	Russell	Lincoln	Ottawa	Riley	Shawnee	Jefferson	Douglas	Johnson	
Greeley	Wichita	Scott	Lane	Ness	Rush	Barton	Ellsworth	Saline	Geary	Wabaunsee	Osage	Franklin	Miami
Hamilton	Kearny	Finney	Hodgeman	Pawnee	Stafford	Reno	Rice	McPherson	Marion	Chase	Lyon	Coffey	Anderson
Stanton	Grant	Haskell	Gray	Ford	Edwards	Harvey	Pratt	Sedgwick	Butler	Greenwood	Woodson	Allen	Bourbon
Morton	Stevens	Seward	Meade	Clark	Kiowa	Kingman	Sumner	Cowley	Elk	Wilson	Neosho	Crawford	
					Comanche	Barber	Harper		Chautauqua	Montgomery	Labette	Cherokee	

17 tornadoes

Kansas Tornado Facts

Days with more than 20 tornadoes

Date	#Tornadoes
05/23/08	70
04/14/12	43
06/15/92	39
05/05/07	36
05/24/16	34
06/04/55	33
05/29/04	28
10/26/06	28
05/25/97	25
06/09/05	25
05/15/91	24
07/07/04	23
05/06/15	22
04/26/91	21
06/15/09	21

Kansas Tornado Count by Decade

1950s:	560
1960s:	457
1970s:	303
1980s:	339
1990s:	789
2000s:	1192
2010s:	768
2020s:	17

Most Tornadoes in One Episode

May 23, 2008	70 Tornadoes
April 14, 2012	43 Tornadoes
June 15-16, 1992	41 Tornadoes

KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021

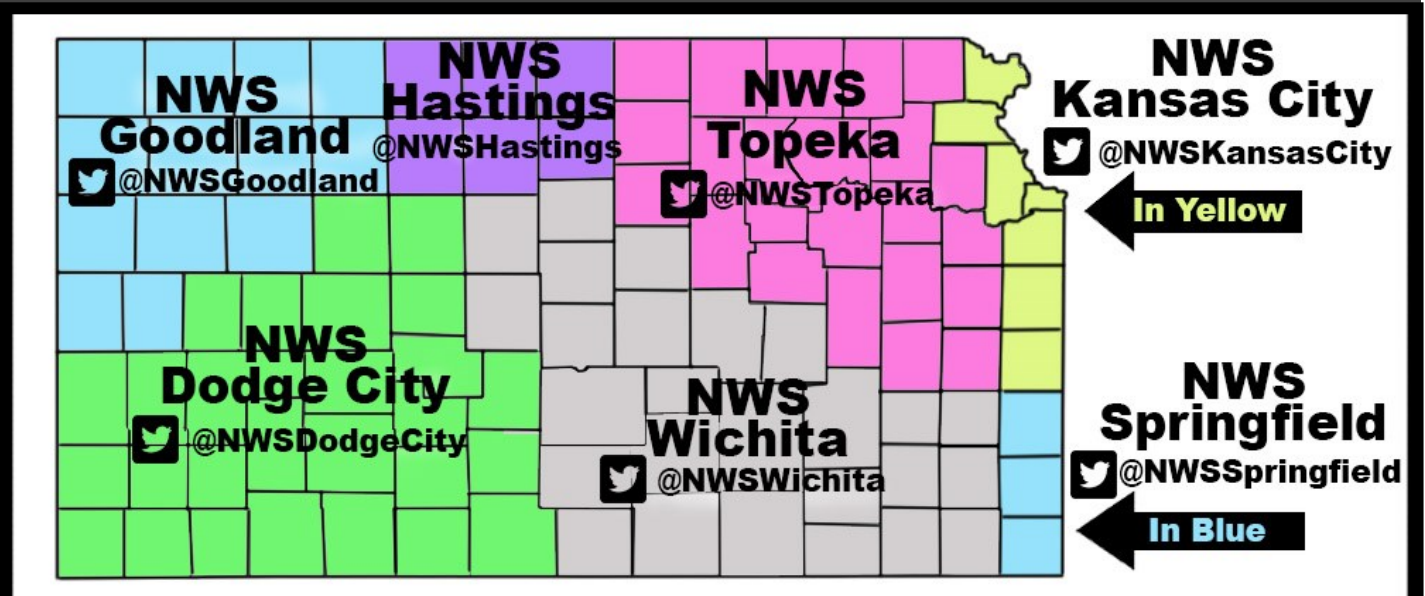
Did you know...

There are seven National Weather Service offices that serve portions of Kansas!

National Weather Service (NWS) offices in Kansas are located in Goodland; Dodge City; Wichita; Topeka; Hastings, Nebraska; Pleasant Hill (Kansas City), Missouri; and Springfield, Missouri. Each office is staffed by a team of highly trained meteorologists, technicians, electronics technicians, information technology specialists, hydrologists, and administrative assistants. The NWS offices are staffed 24 hours a day, seven days a week, 365 days a year.

Contact the NWS office in your area to learn more about weather, weather safety, NOAA Weather Radio, office tours, or to learn more about careers in meteorology in the NWS or in NOAA.

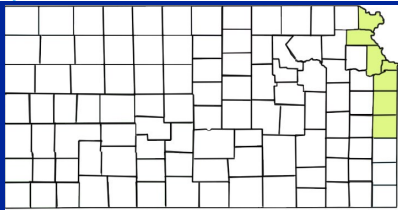
We are here to serve you!



The following pages contain 2020 severe weather summaries for each NWS office. Here is severe weather terminology you may encounter.

- **Severe Thunderstorm** – The National Weather Service issues severe thunderstorm warnings for storms that are currently or are capable of producing winds of 58 mph or stronger and/or hail one inch in diameter or larger. Severe thunderstorms are often much stronger than this minimum criteria, so it is a good idea to take severe thunderstorm warnings seriously.
- **Tornado** – A tornado is a violently rotating column of air in contact with the ground either as a pendant from a cumuliform cloud or underneath a cumuliform cloud, and it is often (but not always) visible as a funnel cloud. A funnel cloud is a condensation cloud typically funnel-shaped and extending outward from a cumuliform cloud and is associated with a rotating column of air that may or may not be in contact with the ground.
- **Flash Flood** – A flash flood is flooding that occurs very rapidly and usually within six hours of heavy rainfall. Flash flooding may occur along creeks, rivers or streams. It can also occur in low lying or urban areas where drainage is poor. Water levels can rise very quickly during flash flooding including locations that did not receive the heavy rainfall but are located downstream from areas that received an extreme amount of rainfall. Flash flooding can occur in the winter months when rain falls on existing snowpack and causes it to melt rapidly. Flooding is the number one severe weather killer in the U.S.

KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021



2020 Severe Weather Summary

Extreme East Central and Northeast Kansas

National Weather Service - Pleasant Hill, MO

2020 Far Northeast Kansas Severe Weather Stats By The Numbers

Number of Severe Wind, Hail, Flooding Reports: 39
(2019: 79)

Tornado: 0 Confirmed

Largest Hail: 1.75" (Johnson County, March 27, 2020)

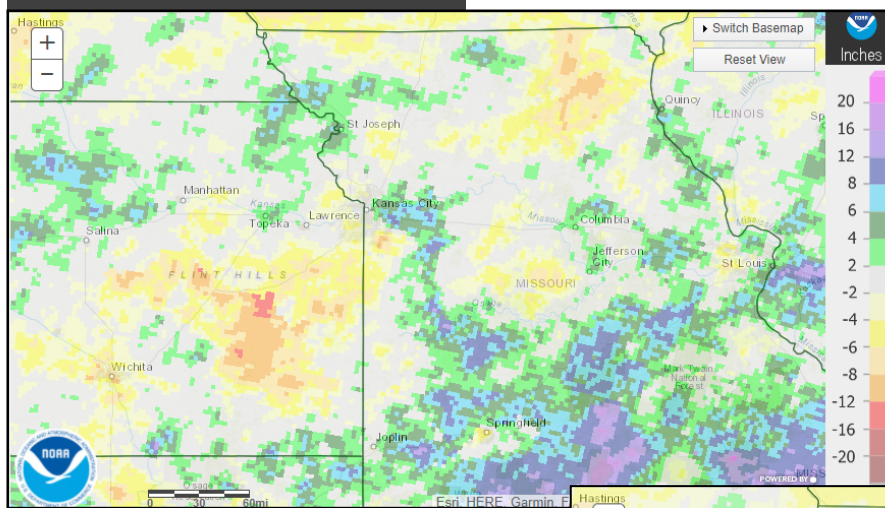
Strongest Wind: 78 mph
(Johnson County) May 4, 2020

The 2020 severe weather season across eastern and northeastern Kansas was pretty quiet as fewer than 40 reports of severe weather came to our office from the seven Kansas counties we represent and serve. Equally notable there were no confirmed tornadoes in any of those seven counties for the entire severe weather season in 2020 for the first time since 2016 and for the 5th time in the last 20 seasons. Perhaps the most significant event of the 2020 season was caused by a complex of merged supercells that came through eastern Kansas in the morning and afternoon hours on May 4th. These storms caused large hail across eastern Kansas and strong winds into western Missouri. These winds were widespread 60-70 mph across eastern Kansas with the max wind report being 78 mph in Johnson County.

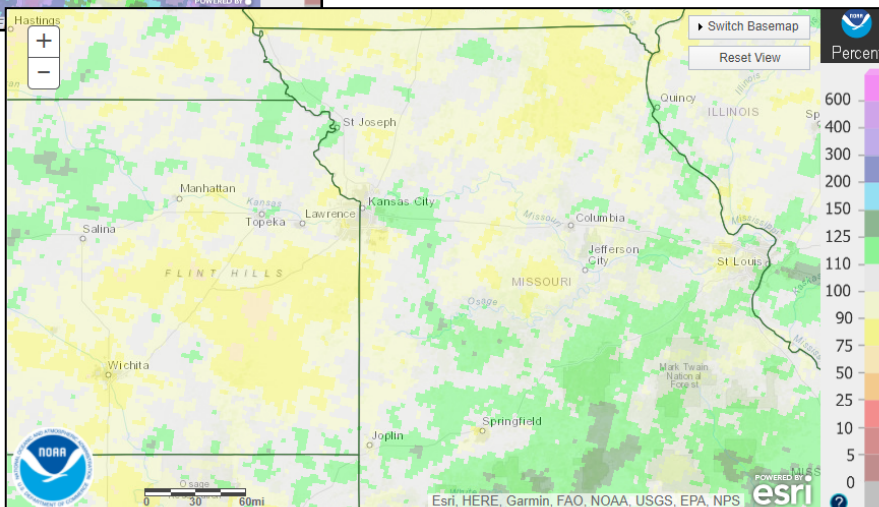
To further illustrate the lack of severe weather activity across eastern

Kansas the precipitation deficit map indicates a multiple inch shortcoming of moisture. The area received roughly 70 to 90 percent of the yearly rainfall which would explain the lack of flooding and to some extent the lack of severe weather reports.

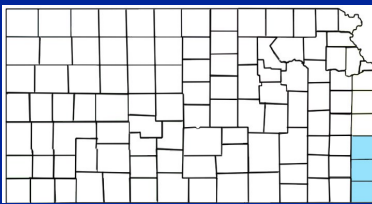
Left: The moisture deficit map (inches) indicates where areas came up short of yearly precipitation (warm shading), which would add to the likelihood of sub-average severe weather occurrence.



Right: The moisture percentage deficit map (percentage of normal) indicates where areas came up short of yearly precipitation (warm shading), which would add to the likelihood of sub-average severe weather occurrence.



KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021



2020 Severe Weather Summary Southeast Kansas National Weather Service - Springfield, MO

2020 Southeast Kansas Severe Weather Stats By The Numbers

**Number of Severe Wind,
Hail, Flooding Reports:**
45 (2019: 92)

Tornadoes: 0

Largest Hail:
2.75" (Cherokee County)
May 4, 2020

Strongest Wind: 70 mph
(Cherokee County)
April 28, May 4, July 11,
Aug 10 & Aug 29
(Crawford County) August
29, 2020

**Most
reports
received:**
Cherokee (31)

Looking back at 2020, severe weather over far southeast Kansas was rather quiet compared with recent years. Of particular note, no tornadoes impacted far southeast Kansas.

Isolated severe storms produced heavy rain and isolated flooding along with 70 mph severe winds near Sherwin in Cherokee County early in the spring. Severe storms on May 3rd and 4th produced the largest hail of the year near Baxter Springs when baseball sized hail was reported. Additional storms in May produced heavy rain and isolated flooding on the 12th and again near the end of the month on the 20th.

Outside of a severe storm that produced 70 mph winds and golf ball sized hail near Melrose in Cherokee County, June and July were virtually severe storm-free. Part of a derecho that started in Iowa on August 10th led to impacts in Cherokee County that included reports of 70 mph winds east of Oswego and trees down near Hallowell. Additional severe storms on the 15th produced large hail in several locations including tennis ball sized hail in Riverton and Columbus in Cherokee County. On the 29th an overnight storm complex produced widespread severe winds with 70 mph reports in West Mineral in Cherokee County and Frontenac in Crawford County.

Overall, Cherokee County took the brunt of severe weather in 2020 with 31 reports.

Like tornadoes, what was missing again this past year was wintry weather as yet another winter passed without a significant winter storm over far southeast Kansas.



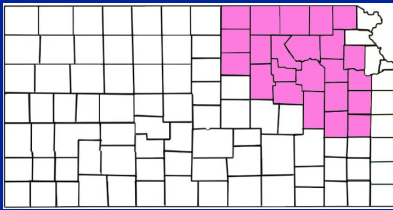
Be sure to find your local NWS office on Social Media

NWSDodgeCity
NWSGoodland
NWSHastings
NWSKansasCity

NWSSpringfield
NWSTopeka
NWSWichita

Also be sure to check if your county
emergency manager has a facebook
page for your county.

**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**



2020 Severe Weather Summary Northeast and East Central Kansas National Weather Service - Topeka, KS

Although it was a quiet weather year for tornadoes across the state of Kansas (5 documented tornadoes in the NWS Topeka service area and only 17 across the entire state which was the lowest number since 1976) there were some high impact severe weather events that were remarkable for hail and rainfall across parts of northeast Kansas during the spring and summer months. One such event occurred very early in the day on May 4th when supercell thunderstorms developed around 6AM and proceeded to track southeast across much of the NWS Topeka service area. The storms developed just northeast of a warm front where air temperatures were only in the 40s and 50s; however, ample instability above the cool surface air and strong wind shear combined to help organize and sustain the thunderstorms. The image below shows the t-storms mainly in the form of discrete supercells that feature rotating updrafts which can foster large hail production. The image below shows the storms and associated warnings at 8 AM on May 4.



Storms and their associated warnings at 8am on May 4th.

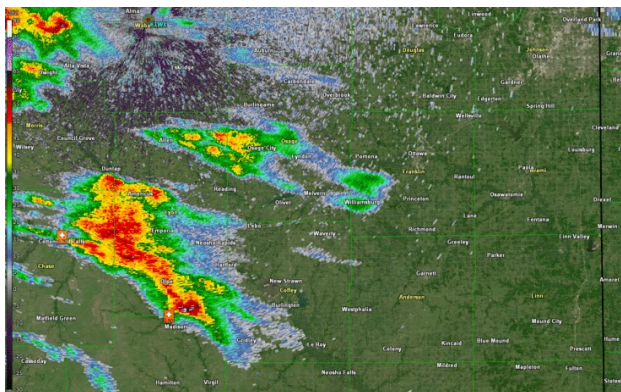
In fact, the storms produced numerous instances of tennis ball to baseball sized hail during the morning. The photo on the next page shows baseball sized hail that fell southeast of Emporia associated with the storms seen in the image on the next page.

In addition to huge hail, the thunderstorms also produced sporadic damaging wind gusts in excess of 70 mph.

**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**



***Tennis ball sized hail SE of Emporia
Courtesy of Bob Rodak***



Radar image from May 4th, 2020

The Abilene Kansas airport experienced what appeared to have been a downburst of damaging winds that damaged or destroyed several hangers and aircraft as seen below.



The storms continued to produce very large hail and sporadic damaging winds through the late morning hours as they tracked southeast across the area. The event was unusual in the sense that most severe weather tends to begin in the late afternoon and last into the evening, whereas the storms on May 4th developed around 6AM and moved out of the area by noon ending the severe

weather!

Another remarkable weather event in 2020 was the July 29-30 torrential flooding rains which dumped 5-10 inches of rain across parts of northeast Kansas. In fact, some areas received 2-4 inches of rain in around one hour on July 30th and much of that fell over the city of Topeka where



***Topeka Flooding
Courtesy of Evert Nelson - Capital Journal***




***Flooding at 5000 SW 22nd Park and Prairie
Road Topeka. Courtesy of Kathleen Weaver-
WIBW***

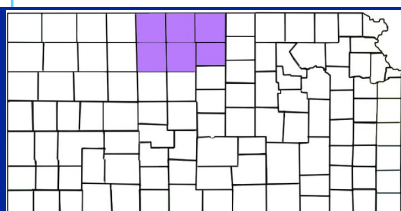
**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**

serious flash flooding occurred. The photos on the previous page show how serious the flash flooding was across the city on July 30th.

The table to the right shows some of the rainfall reports from across northeast Kansas from July 29-30th. Much of this rainfall occurred over a short period of time on July 30th. As mentioned parts of the city of Topeka received 2-4 inches of rain in just 60 to 90 minutes which would classify as a 100 year recurrence rainfall event.

 Rainfall Reports (in)			
4 Sse Ozawkie	7.5	4 Wsw Topeka	4.9
4 Wsw Topeka	4.61	3 Wsw Topeka	4.29
2 Sw Topeka	4.22	4 Sw Topeka	3.95
3 Sw Morganville	3.89	1 Se Parkerville	3.57
1 Wsw Berryton	3.44	5 Wsw Mayetta	3.26
Clifton	3.22	2 Nnw Berryton	3.06
Clay Center	3.05	4 Ssw Morganville	3.03
7 Se Palmer	3	3 Wnw Willis	2.98
1 Sw Herington	2.96	3 Se Clifton	2.89
3 E Herington	2.88	3 Nw Pomona	2.84

data valid as of Fri 10:22 am - NWS Topeka



2020 Severe Weather Summary North Central Kansas National Weather Service - Hastings, NE

Last year marked the first time since 2009 that no tornadoes were reported across north central Kansas. The lack of any confirmed tornadoes was unusual but that seemed to fit right in with the year 2020. Without any tornadoes, the 2020 severe weather year in review focuses on hail, wind and flooding.

For starters, much of the severe weather was centered later in the season primarily in July and August. In fact, there was only one severe weather report noted prior to June 20th (a 68 mph wind on June 3rd near Webber). June 26th and 27th marked the first more significant event which was a mixture of heavy rain and strong winds from a typical early summer

*Early summer
flooding in
Mitchell
County*

*Courtesy of
Mitchell
County
Emergency
Manager*



**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**

storm. Anywhere from 2" to 6" of rain was recorded including 5.05" just northeast of Beloit. This prompted relatively minor flooding and drove the Solomon River out of its banks at Beloit with a crest of 22.4 feet (flood stage is 20 feet)

July brought a mix and match of strong winds and heavy rain. Early in the month, two events brought 60-75 mph winds on the 2nd and 8th. Damage appeared to be relatively minor and mostly limited to tree limbs. On the 26th, another heavy rain event rolled across Jewell and Mitchell counties. Storm total rainfall of 4" to 7" was reported, and several county roads were waterlogged. Just north of Randall, a driver had to be rescued when their car left the road and ended up in the ditch after encountering water over the road. A NWS Cooperative Observer nine miles north-northeast of Natoma recorded 6.72" of rain.

Arguably the most noteworthy event of the season occurred on August 14th. This event was highlighted by several reports of large hail in Jewell, Osborne and Mitchell counties. Jewell County was hit the hardest with copious amounts of tennis to softball sized hail. The large hail caused extensive damage to homes, vehicles and area crops. Hailstones measured at 4" in diameter in Mankato and two miles north of Jewell. The Jewell County EMS Director's vehicle incurred major damage including a shattered windshield. Total damage for this event was likely in the millions of dollars.

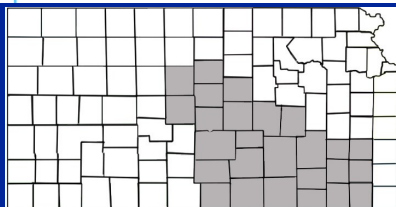


This windshield gives some idea of the size of hail and extent of damage southeast of Mankato. Courtesy of Jeff Cady



A snapshot of the huge hail near Jewell. Courtesy of Kayla Dunstan

After a few more reports of hail in August and a quiet September, the severe weather season wrapped up with a couple of 60 mph wind gust reports in the Jewell area on Columbus Day.



2020 Severe Weather Summary Central, South Central & Southeast Kansas National Weather Service - Wichita, KS

2020 Central, South Central and Southeast Kansas Severe Weather Stats By The Numbers

**Number of Severe Wind,
Hail, Flooding Reports:** 295
(2019: 736)

Tornadoes: 0 (Average 19)

Largest Hail: 4" (Wilson County;
July 11)

Strongest Wind: 90 mph
(Labette County)
May 5, 2019 estimated)

**Most
reports received:** Allen, Russell
and Sedgwick counties
(25)

Wichita's County Warning Area Tornado Drought

Amazingly, no tornadoes were reported in 2020 across Wichita's 26-county warning area stretching across portions of central, south-central, and southeast Kansas.

This is the first time such a feat has occurred across Wichita's county warning area since records began in 1950. On average since 1990, about 27 twisters touch down each year across Wichita's county warning area.

Furthermore, only two tornado warnings were issued in 2020 across Wichita's county warning area. This was one of the lowest 2020 totals compared to all National Weather Service offices across the country. Offices in Idaho, California, and Washington state even issued more tornado warnings than

Lowest Annual Tornado Totals Across Wichita's 26 County Warning Area Since 1950

2020	0
1996, 1979, 1976, 1972, 1952	2
1994, 1977, 1967	3
1989, 1969	4
1987, 1968	5

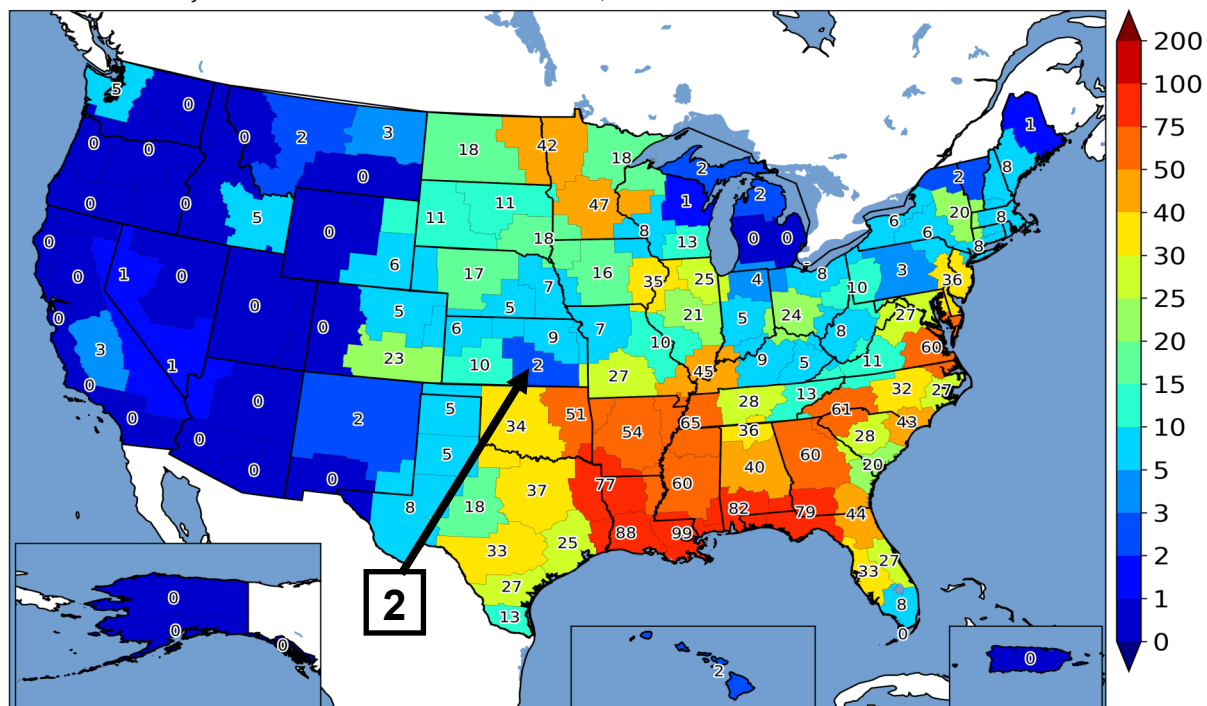
the Wichita office! On average since 1986, the Wichita office issues about 30-35 tornado warnings annually.

Figure 1. Tornado warnings issued by individual National Weather Service offices in 2020. Courtesy of Iowa Environmental Mesonet



Tornado Warning Event Count by NWS Office

Valid 01 Jan 2020 00:00 - 31 Dec 2020 23:59 UTC, based on VTEC: TO.W



Iowa Environmental Mesonet :: generated 28 January 2021 12:55 PM
Generated at 28 Jan 2021 12:55 PM CST in 4.37s

data units :: Count
IEM Autoplot App #109

**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**

February 25th Narrow Snow Band

An extremely narrow band of heavy snow, estimated to be about 10 miles wide, impacted portions of central and north-central Kansas during the early morning hours of February 25th. Snow totals in this narrow band ranged from 2 to 13 inches. This area of snow crossed both I-70 and I-135 which caused numerous traffic accidents.



Figure 2. Photo of the narrow snow band over north central Kansas. Notice Wilson Lake in the lower left, and Waconda Lake in the upper right.. Courtesy of Leigh Marts



Figure 3. Heavy snow in Sylvan Grove. Courtesy of Damon Vonada

May 3rd—4th Early Morning Severe Storms



Figure 4. Multiple power lines and large branches down near Iola. Courtesy of Randy Stitt.

Severe thunderstorms impacted portions of central, south-central, and southeast Kansas two mornings in a row on May 3rd and 4th. Hail near the size of golf balls was reported across the northern Wichita metro area, and also near Lincoln, New Cambria, Iola, Chanute, and Moran. Meanwhile, damaging winds of 75 mph downed trees and caused damage to outbuildings in Greenwood County. Near Iola, a weather station recorded a 76 mph wind gust that knocked down trees and snapped power poles. In Woodson County severe winds damaged several outbuildings and metal structures.

July 11th Severe Storms

Very humid air and above normal temperatures combined to produce extreme instability across the region on the afternoon and evening hours of July 11th. Scattered thunderstorms developed across east-central Kansas during the afternoon hours and spread slowly south and east across southeast Kansas through the late



Figure 6. Large hail in eastern Wilson County. Courtesy of Eric Spaulding

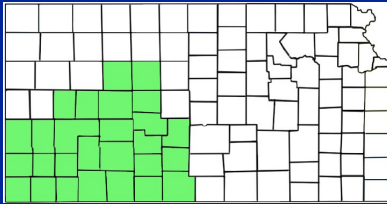


Figure 5. Wind damage in Oswego. Courtesy of Labette County Emergency Management

afternoon and early evening hours. Some of the storms produced very large hail around the size of softballs as well as numerous reports of damaging winds.

The Oswego area experienced more widespread wind damage with estimated speeds around 90 mph with isolated higher gusts.

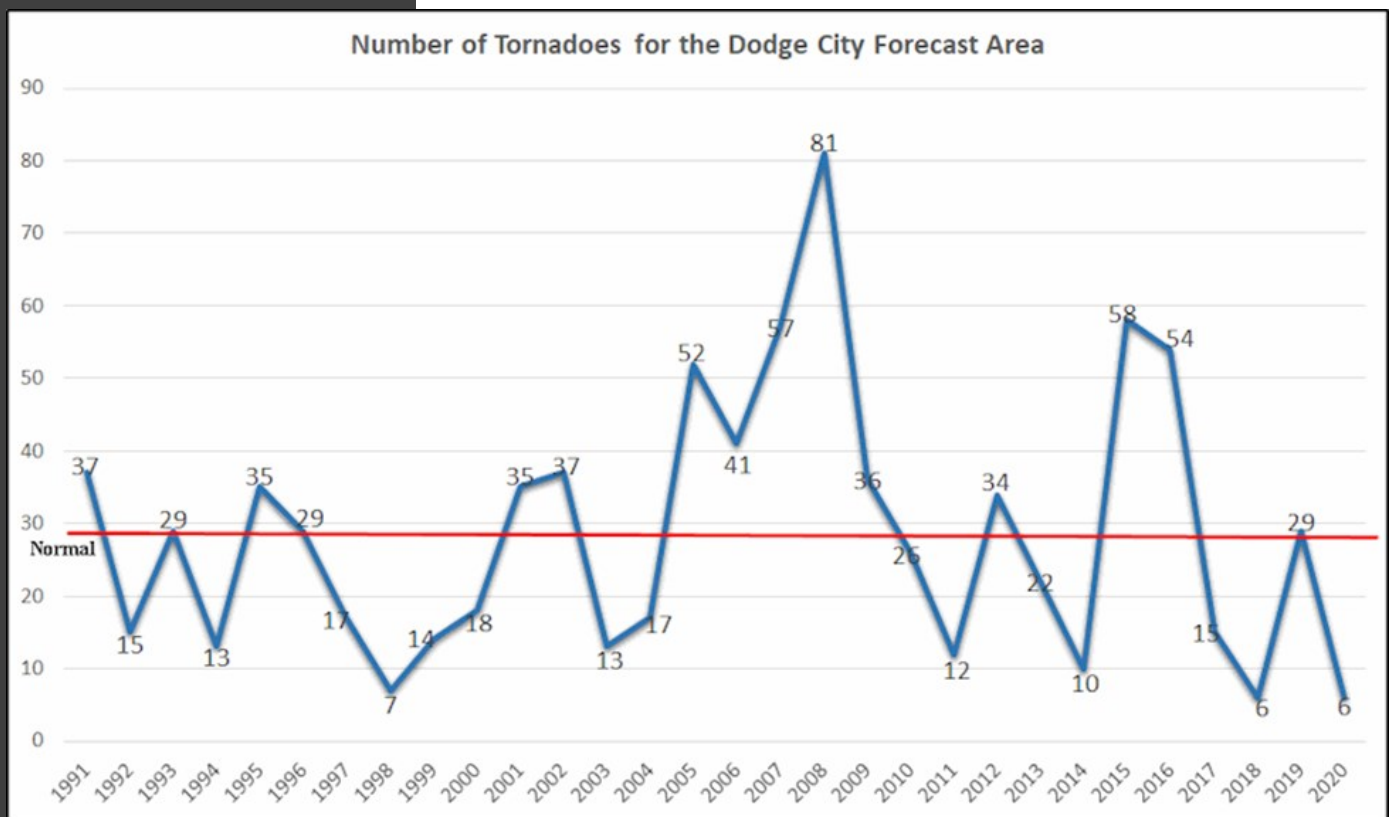
**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**



2020 Severe Weather Summary Southwest Kansas National Weather Service - Dodge City, KS

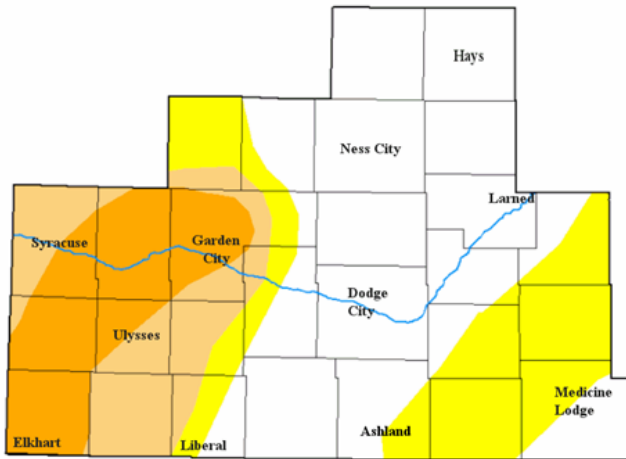
The year 2020 across southwest Kansas once again experienced many extremes in weather including the number of tornadoes. The low number of tornadoes was arguably the biggest weather news for the year.

In a typical year, the Dodge City forecast area averages 28 tornadoes. For 2020, there were only six twisters. The strongest and longest-lived did not occur until July 1st! Since 1991, there have only been three years with single digit tornado counts (7 in 1998, 6 in 2018 and 6 in 2020).



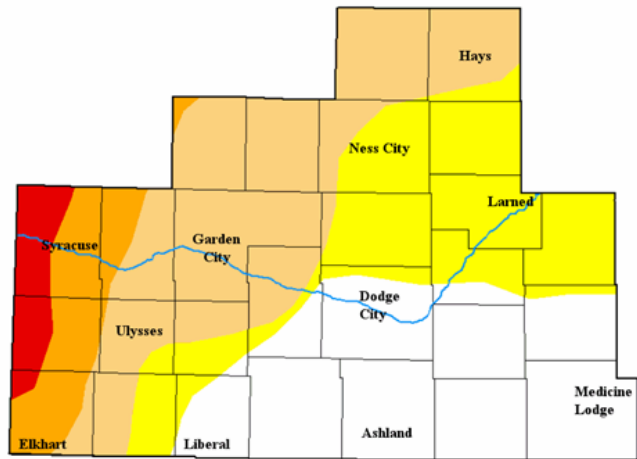
Unfortunately after several years of wetness, drought conditions began to increase in severity (Images on next page). By mid-summer exceptional drought conditions were in place across the western counties. Even though temperatures were not extreme, the lack of widespread rainfall allowed the drought to worsen.

January 7, 2020

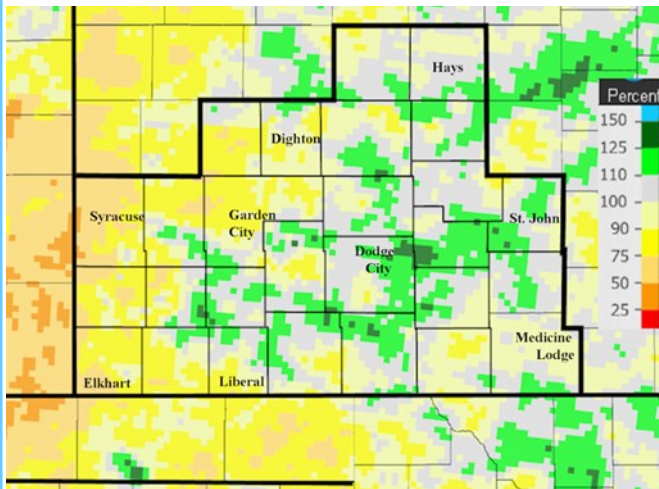


None D0 (Abnormally Dry) D1 (Moderate Drought) D2 (Severe Drought) D3 (Extreme Drought)

December 15, 2020



2020 Precipitation % of Normal



Amazingly, there were still locations in our area with above normal precipitation for 2020! For instance, at the Dodge City airport the yearly precipitation was above normal – for the 7th year in a row! Since records began in 1874, there have been only three consecutive years in row of above normal precipitation!

As fall approached, the frequency of cold fronts increased. On October 11th, a brief but severe dust storm rolled through the area as the result of north winds in excess of 60 mph. See Figure 1.

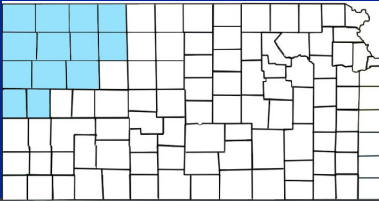


The year ended with three significant snowstorms. Several locations in Meade and Clark counties received nearly 30 inches in the three storms. Portions of the drought area also received significant amounts of snow that helped with dryness.

Hopefully, 2021 will be kind to the area, weather-wise.

Figure 1: Wall of dust approaching Dodge City on 11 October 2020

**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**



2020 Severe Weather Summary Northwest Kansas National Weather Service - Goodland, KS



Jill Lambert captured several photos of the landspout as it moved north of Hoxie on June 21st.

Northwest Kansas experienced several severe weather events during 2020. Thunderstorms leaving wind damage in their wake and hail storms impacted the region. Heavy rain in late July resulted in flooding across Cheyenne County. Despite the active weather, only six tornadoes were reported across northwest Kansas. This total may seem low especially compared to the 11 tornadoes reported in 2019; however, only three tornadoes were reported in 2018.

June 21st Sheridan County Landspout

Of the six tornadoes reported across northwest Kansas in 2020, only the Sheridan County tornado was assigned a rating falling on the Enhanced Fujita Scale which runs from EF-0 to EF-5. The five other tornadoes occurring in the area received ratings of EF-U or Unknown. Tornadoes receive a rating of unknown if an estimate of wind speed stemming from damage is not available.

The event started with unorganized supercells developing along a dry line which extended through Wallace and Logan counties. The storms moved east into an unstable airmass where they merged into a line of storms extending from Greeley to Sheridan County.

At 1:50 PM CDT, a landspout tornado developed in Sheridan County. Landspouts are generally short lived; however, as was the case with this tornado, they can last for several minutes. Numerous reports from the public along with radar images and photos show that this landspout was long-lived staying on the ground for twenty minutes and traveling 5.82 miles. The landspout overturned a center pivot which was the only damage reported. As a result of the damage, the landspout was rated as an EF-0 with winds estimated to be around 80 MPH.

July 2nd Thunderstorms

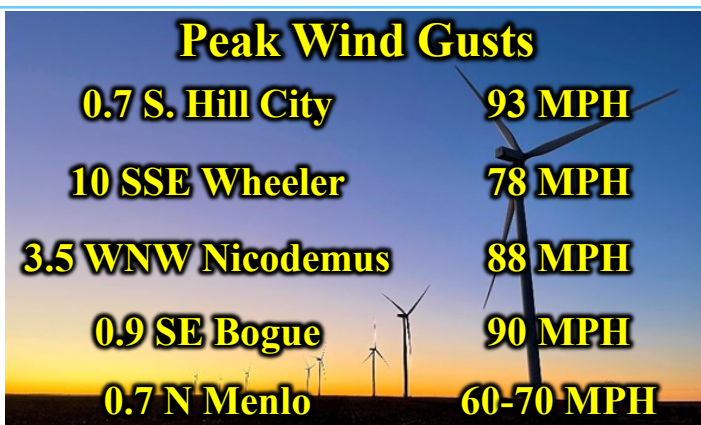
Severe thunderstorms impacted the Tri-State region on the afternoon and evening of July 2nd producing strong winds and leaving damage in its wake across several counties in Northwest Kansas.

During the afternoon, supercell thunderstorms developed over the plains of eastern Colorado. The storms converged into a line intensifying as they moved across the state line into Kansas and Nebraska. Storms produced hail ranging in size from dimes to ping pong balls in Logan County in the town of Oakley.

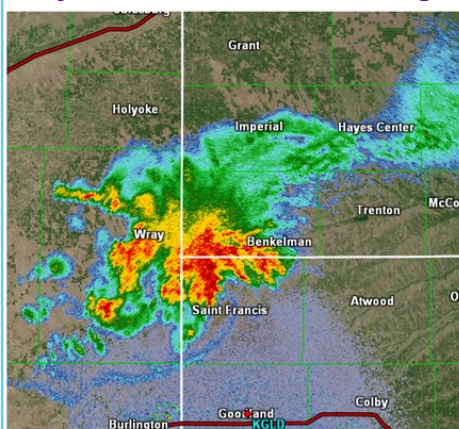
Thunderstorms produced wind gusts ranging from 60 to 90 mph across Sherman, Cheyenne, Thomas, Norton and Graham counties. Winds brought down power lines across portions of Logan and Graham counties. The Logan County Emergency Manager reported brownout conditions due

to blowing dust with winds estimated at 50 to 60 mph. Three power poles were damaged within the county.

In Graham County, law enforcement reported an oil tank battery had caught fire south of Hill City and four additional batteries were knocked over. Numerous live tree limbs and power lines were brought down in the area resulting in power outages. The ASOS at the Hill City Airport reported a wind gust of 93 mph at the time of the damage. Additionally, tree limbs were downed across portions of Norton County. Reports from Thomas County included an irrigation system being blown over and a trampoline being blown away.



July 23rd and 24th Flooding



**Radar image taken at
10PM MDT**

One of the more active events of the 2020 convective season was the flash flooding event that transpired on July 23rd and 24th. Initially, scattered thunderstorms developed in eastern Colorado on the afternoon of the 23rd producing wind gusts of 35 to 40 mph. As the afternoon progressed, storms began to cluster and congealed into a line as they moved east.

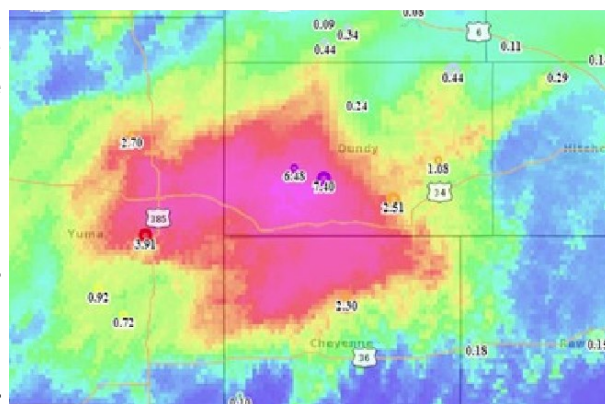
During the evening hours, a cluster of stationary thunderstorms producing heavy rainfall developed across portions of Yuma County in Colorado and Dundy County in Nebraska. As the evening continued, thunderstorm coverage expanded southward into Cheyenne County in Kansas.

Heavy rain continued to fall through the overnight hours across northern Cheyenne and southern Dundy counties. Total rainfall amounts from the event ranged from nearly three quarters of an inch in southeastern Yuma County to over eight inches reported along the Kansas-Nebraska border.

In Cheyenne County, the heavy rain resulted in flooding of Hackberry Creek where it meets the Republican River. The Cheyenne County Emergency Manager reported that the river was out of its banks and backfilling to the south at Road 23. The sound of trees snapping in the river were reported overnight around the Road 22 bridge.

The event resulted in numerous roads becoming washed out due to flooding. Several roads across Cheyenne, Dundy and Yuma counties were closed due to water covering roadways. This resulted in farms being cut off from outside access due to the status of surrounding roads. One bridge was damaged in Cheyenne County and another was washed out from the flooding.

Estimated Rainfall Amounts through July 24th



**KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021**

Be a Force of Nature

Help Build a Weather-Ready Nation™

Do you know what to do in a severe weather emergency? Each year, people in this country are killed or seriously injured by all types of extreme weather, despite advance warning.

NOAA's Weather-Ready Nation (WRN) initiative is about helping our nation become more resilient to increasing extreme weather, water and climate events. NOAA is working to keep these threats from becoming disasters with greater accuracy in forecasts and warnings, evolving services to community decision makers, and better ways to communicate risk to stakeholders and the public.

As part of the WRN initiative, NOAA partners with emergency management officials, businesses, and the media to motivate individuals and communities to prepare for a potential weather disaster. And these actions can save lives – at home, in schools, and in the workplace.

What Does a Weather-Ready Nation Look Like?



A Weather-Ready Nation takes well-informed communities, businesses and individuals that are ready, responsive and resilient to extreme events. Key actions include:

- **Know your risk** by discovering the weather risks where you live and closely following National Weather Service forecasts and warnings.



- **Take action** by creating a family emergency plan and kit, and making sure you can receive emergency messages (e.g., NOAA Weather Radio, wireless emergency alerts).
- **Be an example** by using social media to share important hazard information.

How Your Organization Can Help Build a Weather-Ready Nation

Building a WRN requires the participation and commitment of a vast nationwide network of “Ambassadors” – organizations contributing in the best ways they can:

- Broadcasters advocating preparedness on-air
- Schools/universities teaching about the risks associated with severe weather and resiliency best practices
- Companies within the weather enterprise building the technological infrastructure for weather information and alerts
- Insurance companies providing discount incentives to policyholders who meet certain mitigation criteria

By becoming a **WRN Ambassador**, your organization can serve a pivotal role in affecting societal change by:

- Promoting Weather-Ready Nation messages
- Collaborating with NOAA
- Sharing your success stories
- Serving as an example



Enroll Here to Become an Ambassador
www.weather.gov/wrn/amb-tou

KANSAS SEVERE WEATHER AWARENESS WEEK
MARCH 1-5, 2021