

**THE CITY OF SEDGWICK
POLICIES AND PROCEDURES FOR CITIZEN BOARDS,
COMMISSIONS, AND COMMITTEES**

APPOINTMENTS

Members of all boards, committees, and commissions are appointed by the Mayor with the confirmation of the Council.

Vacancies on commissions are generally advertised in the Official City Newspaper and the City Newsletter so that any interested citizen may make application.

Lengths of term vary from one entity to another, but in all cases overlapping terms are intended.

Unless legislation specifies otherwise, boards, commissions, and committees elect their own chairperson. The chairperson ordinarily will only serve a one-year term.

New members shall receive a briefing by the commission chairperson and appropriate staff regarding duties and responsibilities. This shall include a review of conflict of interest laws.

Members may resign at any time their personal circumstances change to prevent effective service. Excessive absenteeism, excluding illness or necessary travel, is cause for the removal of a board, commission, or committee member. Three such consecutive unexcused absences will be considered resignation from the body.