



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
January 6, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

GOVERNING BODY MEMBERS PRESENT: Carol Berning, Kirby Stucky, Rick Jacob,

GOVERNING BODY MEMBERS ABSENT: Richard Ludowese, Randi Tolin

CITY STAFF ATTENDING: Janise Enterkin, City Clerk, Brad Jantz, City Attorney, Joe Turner, City Administrator, Kermit McGinn, City Superintendent

ALSO ATTENDING: Bill Bush, Harvey County Independent, Monty Leonard, Kevin Catlin

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Rick Jacob to approve agenda as presented.

SECOND by Kirby Stucky

MOTION CARRIED

CONSENT AGENDA

MOTION by Kirby Stucky to approve the consent agenda consisting of Minutes for Regular Council meeting held December 16, 2019. Payroll for December 27, 2019, amount of \$16,891.31. General Disbursement Checks amount of \$38,713.87.

SECOND by Carol Berning

MOTION CARRIED

PUBLIC FORUM

No one spoke in Public Forum

STAFF REPORTS

Brad Jantz, City Attorney, will report on items in 6B.

Joe Turner, City Administrator, reported on the following items: City Clerk Janise Enterkin forwarded the Sales Tax Ordinance and election results to the state. Sales tax will begin April 1, 2020. The pump on the East lift station quit over the holiday, trying to diagnose the problem. Met with Harvey County District Attorney, David Yoder regarding evidence eradication. Search for Police Chief is on-going. Matt Schiffel and Turner met with Newton Police Department for training education for Animal Control. They offered to do on-site training. The City has been invited to apply for the Hazard Mitigation Grant. We would be eligible to received funding for a park bathroom and storm shelter.

January 6, 2020

Kermit McGinn, City Superintendent, gave an update on the East lift station pump. He thinks the amps should have been changed when the new pump was put in by Environmental Process, due to the max load of the motor. Waiting for a call back. Maintenance has been checking the station every 3-4 hours. Researching putting in a SCADA system.

UNFINISHED BUSINESS

City Attorney Jantz, presented an updated contract on 505 N. Commercial. Jantz is checking with Garber surveying on the cost of the lot split. Council changed TENTH to develop property within 18 months.

505 N Commercial contract

MOTION by Carol Berning to approve 505 N. Commercial Ave contract with noted changes.

SECOND by Rick Jacob

MOTION CARRIED

NEW BUSINESS

MAYOR AND COUNCIL REPORTS

Mayor Chapman announced that a workshop is being held at 5PM, Tuesday, January 7th discussing Red Barn Development, Downtown Revitalization, and Metropolitan Area Building and Construction Department (MABCD)

Mayor Chapman gave recognition to Rick Jacob for his service as Council Member.

MEETING DATES & REMINDERS


January 20, 2020 Council Meeting

ADJOURNMENT

MOTION by Rick Jacob to adjourn at 8:04 pm

SECOND by Carol Berning

MOTION CARRIED


Janise P. Enterkin, CMC
City Clerk

January 6, 2020



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
January 20, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

OATHS OF OFFICE: Council meeting adjourned sine die at 7:30 pm.

City Clerk, Janise Enterkin, swore in Council Members Brenda DeHaven, Monty Leonard and Kirby Stucky

GOVERNING BODY MEMBERS PRESENT: Brenda DeHaven, Monty Leonard, Kirby Stucky, Carol Truesdell

GOVERNING BODY MEMBERS ABSENT: Randi Tolin

ALSO ATTENDING: Joe Turner, City Administrator, Janise Enterkin, City Clerk, Brad Jantz, City Attorney, Kermit McGinn, City Superintendent, Bill Bush, Harvey County Independent, Kevin Catlin, Shelia Agee, Dean Held, Dru Held, Sam Enterkin, Kristin Leonard

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Council Member Carol Berning to approve agenda as presented.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

COUNCIL PRESIDENT NOMINATION

Mayor Chapman nominated Carol Truesdell for Council President.

MOTION by Council Member Monty Leonard to approve the nomination and appointment of Carol Truesdell as Council President.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

PUBLIC FORUM

No one spoke in Public Forum

STAFF REPORTS

Brad Jantz, City Attorney, items under 7. New Business.

January 20, 2020

Joe Turner, City Administrator, reported that the East lift station pump is covered under warranty. A representative from Halstead EMS will attend the next Council meeting. If Council has any questions that need to be addressed concerning the ambulance service, let Joe know. Council Member Kirby Stucky voiced concern about the cost of renewal.

Park bathroom vendor search.

Meeting with Sedgwick Township to discuss contracting for road grading and borrowing dump truck.

Municipal code codification, waiting for hard draft for review with Council. Final will be available online when completed.

Working on budget reporting, financial situation and what we have in reserve.

505 N. Commercial Ave on agenda under 7e. Joe expects a counteroffer in respect to the agreement Council passed. Council Members Kirby Stucky and Monty Leonard are not interested in further discussion of agreement.

Joe has filed for tax exemption on 503 N. Commercial and Recreation Building.

Joe and the Mayor will be attending the Government Day in Topeka.

Discussing options for building inspection services with Valley Center or MACBD in Wichita.

Joe has not heard from the Biodiesel company. TRS Trucking and Wilbur Ellis were not happy with the past administration. Working on mending that relationship.

CONSENT AGENDA

Regular Council minutes of January 6, 2020, Payroll for January 10, 2020 in the amount of \$12,738.58.

Approval of General Disbursement Checks amount \$60,675.59.

MOTION by Council Member Kirby Stucky to approve the Consent Agenda as presented.

SECOND by Council Member Carol Truesdell

MOTION CARRIED

UNFINISHED BUSINESS

Redbarn Farms Sub-Development

MOTION by Council Member Brenda DeHaven to approve to enter into Kansas Housing Resource Corporation (KHRC) Grant agreement subject to letter of credit.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Resolution 012020 confirming the intent of the Governing Body to accept the Kansas Housing Resource Corporation Grant (KHRC) Grant Agreement for infrastructure improvements in the Redbarn Farms Subdivision.

MOTION by Council Member Carol Truesdell to approve Resolution 012020, Redbarn Farms Sub-development.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

NEW BUSINESS

Police Service/USD 439 Contract

MOTION by Council Member Brenda DeHaven to approve the Police Services Agreement between the City and USD 439 with costs for officers set at \$19.75 per hour, including travel time and reimbursement of mileage, allowing City Administrator to sign contract and review the contract on an annual basis.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

TriStem Utility Billing & Franchise Fee Audit

MOTION by Council Member Carol Truesdell to approve the TriStem Contract for Utility Billing and Franchise Fee Audit.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Ordinance 870, amending Ordinance 833, Code Enforcement

MOTION by Council Member Brenda DeHaven to approve Ordinance 870, amending Ordinance 833, Section 5, Code Enforcement.

SECOND by Kirby Stucky

MOTION CARRIED

Foster Design Associates Proposal Letter

MOTION by Council Member Brenda DeHaven to approve proposal from Foster Design Associates for preparation of Zoning and Sub-Division Regulations with Zoning Map, Administration Form Book and Optional Training Session, cost not to exceed \$10,000.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

Executive Session – Non-Elected Personnel

MOTION by Council Member Carol Truesdell to recess open meeting into Executive Session for discussion of Police Chief position under K.S.A. 75-4319(b)(1): Personnel matter of Non-Elected Personnel for 15 minutes, open meeting to resume in Council Chambers at 8:25 p.m.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

REMINDERS & TRAINING OPPORTUNITIES

KanCap Elected Official training, January 21, 2020, El Dorado (KMU)

Local Government Day, January 20, 2020, Topeka (LKM)

Ethics & Civility, January 22, 2020, Topeka (LKM)

KanCap Elected Official Training, March 3, 2020, Emporia (KMU)

Municipal Finance, March 6, 2020, Ft. Scott (LKM)

Personnel Management, March 27, 2020, DeSoto (LKM)

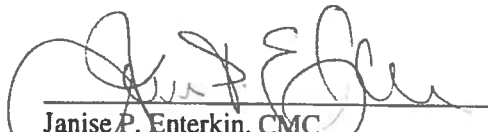
Governing Body Institute, April 24-25, 2020, Manhattan (LKM)

ADJOURNMENT

MOTION by Council Member Monty Leonard to adjourn at 8:29 pm

SECOND by Council Member Kirby Stucky

MOTION CARRIED


Janise P. Enterkin, CMC
City Clerk

January 20, 2020



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
February 3, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

GOVERNING BODY MEMBERS PRESENT: Brenda DeHaven, Monty Leonard, Kirby Stucky, Carol Truesdell

GOVERNING BODY MEMBERS ABSENT: Randi Tolin

ALSO ATTENDING: Joe Turner, City Administrator, Janise Enterkin, City Clerk, Brad Jantz, City Attorney, Bill Bush, Harvey County Independent, Tina Payne, Harvey County United Way, Connie Stout, Ethan Reimer, Andy Lowe, Kevin Catlin, Matt Schiffel, Interim Police Chief, Rick & Marilyn Nelson

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Council Member Carol Berning to approve agenda with addition under New Business, ATT temporary license.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

PUBLIC FORUM

Tina Payne, Harvey County United Way, came before Council to present information and an invitation to the Harvey County Safety Fair, on March 7th at Chisolm Trail Center in Newton. The fair is to promote community awareness to all ages.

Andy Lowe, Halstead EMS Director, presented Council with the 2019 annual review of ambulance call response to the City of Sedgwick.

Connie Stout came before Council regarding the inactivation of CodeRed and suggestions for Police coverage.

Rick and Marilyn Nelson came before Council to introduce themselves as the new owners of Sundance Apartments and to let Council know that they are trying to keep costs low for current residents, but it will be difficult with the high cost of utility rates and asked Council if they could help with reducing those costs.

February 3, 2020

STAFF REPORTS

Brad Jantz, City Attorney, reported on Code of the City review, encouraging Council to review it prior to Council workshop.

Joe Turner, City Administrator, gave an overview of the 4th Quarter report that he submitted for the departments. Turner reported on street improvement cost of \$25,000 to seal Ridge Road/Madison on the Harvey County side.

Turner is working on pricing for new public restroom with storm shelter and possible community room for park. Mayor and Turner will be working on details and will report back.

City Administrator Turner has been meeting with Sedgwick Township in regards to borrowing their dump truck and contracting with them to do road grading. Council member Kirby Stucky inquired about the sale of the road grader and Council member Monty Leonard said he did not want to wait until 2021 to purchase a dump truck. Leonard wants the holes in the streets closed before more damage occurs. Turner asked that Council give him a little bit more time to work on a solution.

City Administrator Turner and Mayor Chapman have been discussing a partnership with Valley Center for building inspector services.

Council had discussion regarding street sweeping.

Wastewater sludge hauling contract with Wichita is ending soon.

Code Compliance updates. Salvage yard is in compliance. Received a letter from Brunner concerning their property stating they will either sell or demo building. Will be having more conversation with Brunner's.

CONSENT AGENDA

Regular Council minutes of January 20, 2020, Payroll for January 24, 2020 in the amount of \$15,353.43
Approval of General Disbursement Checks amount \$38,115.74

MOTION by Council Member Monty Leonard to approve the Consent Agenda as presented with change to motion in minutes, changing Truesdell to Leonard.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

UNFINISHED BUSINESS

Council meeting re-schedule due to holiday on February 17th

MOTION by Council Member Carol Truesdell to approve re-scheduling of the Regular Council meeting to Wednesday, February 19th, 6:30pm, followed immediately by a Council Workshop.

SECOND by Council Member Monty Leonard

MOTION CARRIED

NEW BUSINESS

Harvey County EDC voting delegate

MOTION by Council Member Monty Leonard moved to approve Joe Turner, City Administrator as voting delegate for Harvey County EDC.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Council was given a draft of a temporary license with ATT for use of their property by the Historical Society for review. Will be placed on the next agenda for consideration.

February 3, 2020

Executive Session – Trade Secrets of Corporations

MOTION by Council Member Monty Leonard moved to recess open meeting into Executive Session for discussion of Trade Secrets under K.S.A. 75-4319(b)(4): confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships for 15 minutes, open meeting to resume in Council Chambers at 9:05 p.m. to include Governing Body, City Attorney and City Administrator.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Trade Secrets of Corporations

MOTION by Council Member Carol Truesdell moved to recess open meeting into Executive Session for discussion of Trade Secrets under K.S.A. 75-4319(b)(4): confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships for 10 minutes, open meeting to resume in Council Chambers at 9:18 p.m. to include Governing Body, City Attorney and City Administrator.

SECOND by Council Member Monty Leonard

MOTION CARRIED

REMINDERS & TRAINING OPPORTUNITIES

KanCap Elected Official Training, March 3, 2020, Emporia (KMU)

Municipal Finance, March 6, 2020, Ft. Scott (LKM)

Personnel Management, March 27, 2020, DeSoto (LKM)

Governing Body Institute, April 24-25, 2020, Manhattan (LKM)

ADJOURNMENT

MOTION by Council Member Carol Truesdell to adjourn at 9:20 pm

SECOND by Council Member Monty Leonard

MOTION CARRIED


Janise P. Enterkin, CMC
City Clerk

February 3, 2020



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
February 19, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER:

GOVERNING BODY MEMBERS PRESENT: Randi Tolin

GOVERNING BODY MEMBERS ABSENT: Mayor Bryan Chapman, Council Members: Brenda DeHaven, Carol Berning, Kirby Stucky & Monty Leonard

ALSO ATTENDING: Joe Turner, City Administrator

ADDITIONS/DELETIONS TO THE AGENDA

PUBLIC FORUM

STAFF REPORTS

CONSENT AGENDA

Regular Council minutes of February 3, 2020. Payroll for February 7, 2020 in the amount of \$ Approval of General Disbursement Checks amount \$

MOTION by

SECOND by

MOTION CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

REMINDERS & TRAINING OPPORTUNITIES

KanCap Elected Official Training, March 3, 2020, Emporia (KMU)

Municipal Finance, March 6, 2020, Ft. Scott (LKM)

Personnel Management, March 27, 2020, DeSoto (LKM)

Governing Body Institute, April 24-25, 2020, Manhattan (LKM)

ADJOURNMENT


Janise P. Enterkin, CMC
City Clerk

February 19, 2020



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
March 2, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

GOVERNING BODY MEMBERS PRESENT: Brenda DeHaven, Monty Leonard, Kirby Stucky, Randi Tolin, Carol Truesdell

ALSO ATTENDING: Joe Turner, City Administrator, Janise Enterkin, City Clerk, Bill Bush, Harvey County Independent, Matt Schiffel, Interim Police Chief, Zane Hansen, Fire Chief, Angie Croxton, Shelia Agee, Jan Schroeder, Gayle McVicar, Cody & Katie Brown, Kermit McGinn, City Superintendent, Elessa Liby

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Council Member Randi Tolin to approve agenda with addition 7B Executive Session-Trade Secrets.

SECOND by Council Member Kirby Stucky

MOTION CARRIED

PUBLIC FORUM

Jan Schroeder, All School Reunion representative, asked Council for permission to take drinks outside of the American Legion. She requested a roped off area from the American Legion to Cy's Hoof and Horn Restaurant. Due to the City Attorney being absent, Council asked that she come back to the next Council meeting with a map and proposal.

Angie Croxton and Elessa Liby, After Prom, requested a donation for the 2020 After Prom trip to Six Flags over Texas.

MOTION by Council Member Randi Tolin to approve donation of \$500 to Sedgwick After Prom 2020.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Shelia Agee, Sedgwick Connect, came before Council to request a donation for Sedgwick Fall Festival 2020.

MOTION by Council Member Monty Leonard to approve a donation of \$2,500 to Sedgwick Connect for the 2020 Fall Festival

SECOND by Kirby Stucky

MOTION CARRIED, Council Member Randi Tolin abstained due to conflict of interest.

March 2, 2020

Cody & Katie Brown presented a letter of intent to purchase 505 N. Commercial.

STAFF REPORTS

Joe Turner, City Administrator, reviewed the following:

Update on East lift station pump

Grant application for park bathroom and storm shelter has been submitted. The selected site is in the 500 year flood zone, so will require more fill dirt.

Code enforcement issues, working on inspections.

Diversicare ambulance runs. Turner met with Diversicare staff. They are in the process of reaching out to the Halstead EMS.

Sundance Apartments, several residents have voiced their concerns with the rent increase.

Industrial Park update will be discussed in Executive Session.

2019 Audit, will be meeting with the auditor this week.

Insurance proposals will be brought to Council at the next meeting.

RedBarn Farms is moving along.

Emergency notification system. Turner reached out to the City of Newton to see if we could tag onto their system. The cost would be \$1,350 with one-time setup fee. Also, pitched an offer to Harvey County.

Tornado siren on West side is still not working.

Street patching, looking at working on hot mix after plant opens in April. The city is down a maintenance employee, concerned about enough manpower to do the work. Council member Stucky is concerned with the water damage on 8th Street.

Kermit McGinn, City Superintendent, updated Council on the following:

The company has been contacted regarding the East lift station pump, they are supposed to come out and look at it. Considering the use of the old-style pump that has been rebuilt to get us through.

A SCADA system is needed on the lift station so it can alert maintenance crew when there is a problem instead of having to check on the pump every 3 hours. A SCADA system costs approx.. \$5,000 or less.

This would save on maintenance overtime.

Wastewater Treatment Plant is needing SCADA and flow meters need to be calibrated, cost to calibrate is \$4,400. This is required by KDHE.

Met with McGuire Iron and Viking Water Tower companies for maintenance costs and painting of towers that may be needed in 2021.

Checked on tree spraying with Arbor Masters and O'Ryan. McGinn suggested staying with Arbor Masters.

KRWA energy audit completed.

Talked to FEMA, may be receiving money from last year's flood.

Tornado sirens, if they fail again, we may need to look at other options. Council member Tolin asked the City Administrator to look at grants for tornado sirens.

McGinn reported that he is short a maintenance employee. Need to look at hiring another employee as look at pay, he doesn't want to lose any more employees.

City Administrator Joe Turner reported on the Census work that has been done and the grant received by Shelia Agee.

CONSENT AGENDA

Regular Council minutes of February 3, 2020 and February 19, 2020, Payroll for February 7, 2020 in the amount of \$12,747.78 and February 21, 2020 in the amount of \$16,209.28. Approval of General Disbursement Checks amount \$153,880.07.

MOTION by Council Member Randi Tolin to approve the Consent Agenda as presented with corrections as noted.

SECOND by Council Member Monty Leonard

MOTION CARRIED 3-2, Council Member Carol Truesdell and Kirby Stucky voted no.

March 2, 2020

UNFINISHED BUSINESS

AT&T Mowing Agreement

MOTION by Council Member Randi Tolin to approve ATT Temporary License agreement for mowing by City maintenance and the use of the ATT facility grounds and to allow City Administrator to sign agreement.

SECOND by Council Member Carol Truesdell

MOTION CARRIED

Ordinance 871-debt collection

MOTION by Council Member Randi Tolin to approve Ordinance 871, debt collection.

SECOND by Monty Leonard

MOTION CARRIED

Mayor Chapman asked that Council and staff send organizational goals and objectives for 2 year, 5 year and 10 year plan, to either the Mayor or City Clerk.

NEW BUSINESS

Sludge Haul Contract

MOTION by Council Member moved to approve the sludge haul contract 2020 with Agri Environmental Services, LLC contract as amended.

SECOND by Council Member Randi Tolin

MOTION CARRIED

505 N. Commercial Ave update. The Meeting House is no longer interested in the building. There are several offers for the building. The contract with Weigand expires this month.

Discussed vacation of alleyways that were not vacated in the past. Amanda Mabry, Deputy City Clerk and Kermit McGinn, City Superintendent have made a map showing alleyways.

Council meeting dates will be on the agenda for next meeting.

Executive Session – Non-elected Personnel

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session for Non-elected personnel under K.S.A. 75-4319(b)(1): in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body, City Administrator for 20 minutes, open meeting to resume in Council Chambers at 9:30 pm.

SECOND by Council Member Carol Truesdell

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Non-elected Personnel

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session for Non-elected personnel under K.S.A. 75-4319(b)(1): in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body, City Administrator for 15 minutes, open meeting to resume in Council Chambers at 9:45 pm.

SECOND by Council Member Carol Truesdell

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Trade Secrets of Corporations

MOTION by Council Member Monty Leonard moved to recess open meeting into Executive Session for discussion of Trade Secrets under K.S.A. 75-4319(b)(4): confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships for 15 minutes, open meeting to resume in Council Chambers at 9:05 p.m. to include Governing Body, City Attorney and City Administrator.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Trade Secrets of Corporations continued

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session for discussion of Trade Secrets under K.S.A. 75-4319(b)(4): confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships for 10 minutes, open meeting to resume in Council Chambers at 10:00 p.m. to include Governing Body, City Administrator and City Clerk.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

REMINDERS & TRAINING OPPORTUNITIES

KanCap Elected Official Training, March 3, 2020, Emporia (KMU)

Municipal Finance, March 6, 2020, Ft. Scott (LKM)

Personnel Management, March 27, 2020, DeSoto (LKM)

Governing Body Institute, April 24-25, 2020, Manhattan (LKM)

ADJOURNMENT

MOTION by Council Member Randi Tolin to adjourn at 10:03 pm

SECOND by Council Member Monty Leonard

MOTION CARRIED



Janise P. Enterkin, CMC
City Clerk

March 2, 2020



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
March 16, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

GOVERNING BODY MEMBERS PRESENT: Brenda DeHaven, Monty Leonard, Kirby Stucky, Randi Tolin

GOVERNING BODY MEMBERS ABSENT: Carol Truesdell

ALSO ATTENDING: Joe Turner, City Administrator, City Attorney, Brad Jantz, Janise Enterkin, City Clerk, Bill Bush, Harvey County Independent, Matt Schiffel, Interim Police Chief, Kermit McGinn, City Superintendent, Jon Jenson, Chris Conrade, Conrady Insurance, Lonnie Currier, ICI

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Council Member Kirby Stucky to approve agenda as presented.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

PUBLIC FORUM

Jon Jenson, gave the following statement for record to the Governing Body as written:

"Good evening Council and Mayor, My name is Jon Jenson, resident for 47 years, and I believe most of you know me. Let me start with saying welcome to the new council members. I sat on that side for 24 years and a little idea of governance. In my humble opinion, Council has allowed a serious error. I have an item that has been gnawing at me for several weeks. I worked 40+ years in an industry where safety for employees and public was serious business. Storm season is coming on us, just look at the last 2 weeks of newspaper articles in the region. Public Safety is an item where there is no compromise. You have a community of 1600 that you are responsible for. The Governing Body has ultimate ownership for any decisions regarding this public service. Fire, Ambulance, Police and all early warnings, (incl CodeRed), are or were part of that service. That is, until you allowed a subordinate employee to make an unauthorized termination to the CodeRed Public Safety early warning. I believe Public Safety trumps that decision. Council, please order the reactivation of CodeRed in our community. Storm sirens are marginal and cells are 70-80% effective for coverage for seniors with cellphones. This community does have a lot of seniors that depend on you."

Mayor Chapman explained to Jon Jenson that the city was in the process of working on a county-wide notification system.

Joe Turner, City Administrator explained the reason the CodeRed was cancelled was because of low usage did not warrant the cost.

March 16, 2020

STAFF REPORTS

Brad Jantz, City Attorney, presented Council with Agriculture leases for Curt Grattan and Frank Harper. No changes to agreements from last year.
COVID-19 Stafford Act discussion. If money is spent on corona virus pandemic, it should be tracked so FEMA can reimburse the City.

Agriculture Lease – Curt Grattan

MOTION by Council Member Randi Tolin motioned to approve the 2020 Agriculture Lease with Curt Grattan.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Agriculture Lease-Frank Harper

MOTION by Council Member Randi Tolin motioned to approve the 2020 Agriculture Lease with Frank Harper.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Joe Turner, City Administrator, reviewed the following:

Legislative breakfast

Randy Ford with Busby, Ford and Reimer will be at the next Council meeting to present 2019 audit.

Health Insurance seminar

Discussion on checks, roof repair for 501 N Commercial was covered by insurance, Swim Team reimbursed for money collected and are opening their own checking account, Fire gear will be covered by grant money, Council member Randi Tolin discussed the Fall Festival donation with regards to the 150 year celebration.

CONSENT AGENDA

Regular Council minutes of March 2, 2020, Payroll for March 3, 2020 in the amount of \$12,366.54.

Approval of General Disbursement Checks amount \$103,228.92.

MOTION by Council Member Randi Tolin to approve the Consent Agenda as presented.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

UNFINISHED BUSINESS

Organizational Goals and Objectives: 2 year, 5 year and 10 year discussion. Staff had made a list of goals. Mayor Chapman asked Council to turn in their goals and would continue discussion when lists from Council were received.

NEW BUSINESS

Insurance proposals: Both insurance companies, ICI and Conrady Insurance were given the opportunity to answer questions regarding their proposals.

Conrade Insurance

MOTION by Council Member Monty Leonard moved to approve the 2020-2021 insurance contract with Conrade Insurance

SECOND by Council Member Randi Tolin

MOTION CARRIED

March 16, 2020

Discussion of Corona Virus and City's Response to Pandemic. Discussed utilizing the drop box and online payments to minimize contact with residents. The services are still available to our citizens, just in a different manner. Council discussed utility shutoff for non-payment. It was consensus to have no shutoffs during the pandemic, but late charges would accrue for non-payment.

Executive Session – Non-elected Personnel

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session pursuant to Financial affairs or Trade Secrets of second parties, such as corporations, partnerships, trusts and individual proprietorships, K.S.A. 75-4319(b)(4), to include the following persons: Governing Body, City Attorney, City Administrator and City Clerk for 7 minutes, with the open meeting to resume in the City Council chambers at 9:33 pm.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Non-elected Personnel

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session for Non-elected personnel under K.S.A. 75-4319(b)(1): in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body, City Administrator and City Attorney for 15 minutes, open meeting to resume in Council Chambers at 9:51 pm.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

REMINDERS & TRAINING OPPORTUNITIES

Severe Weather Program, March 18, 2020 was cancelled for public attendance. Staff will be the only ones allowed due to COVID-19 restrictions, and will be held at City Hall.

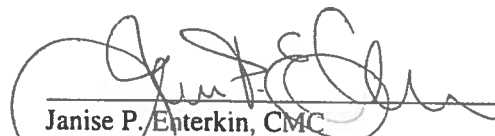
April 3, 2020, work session 6:30 pm, Council meeting 7:30 pm

ADJOURNMENT

MOTION by Council Member Monty Leonard to adjourn at 9:57 pm

SECOND by Council Member Brenda DeHaven

MOTION CARRIED



Janise P. Enterkin, CMC
City Clerk

March 16, 2020



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
April 20, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

Mayor Chapman welcomed everyone that was joining the meeting via Facebook Live.

GOVERNING BODY MEMBERS PRESENT: Brenda DeHaven, Monty Leonard, Kirby Stucky, Randi Tolin, Carol Truesdell

ALSO ATTENDING: Joe Turner, City Administrator, City Attorney, Brad Jantz, Janise Enterkin, City Clerk, Randy Ford, Busby, Ford and Reimer

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Council Member Carol Truesdell to approve agenda as presented.

SECOND by Council Member Randi Tolin

MOTION CARRIED

PUBLIC FORUM

No public forum was held due to COVID-19 restrictions.

STAFF REPORTS

Brad Jantz, City Attorney, presented Council with a summary of the following issues:

Deeds easement for Safe Routes to School lighting. Deeds would be willing to discuss with public at large attending. Mayor Chapman would like this put on the agenda for May 18th when hopefully the COVID regulations are lifted. Put together a presentation showing the strength of lights and how many. Hilands Drainage

Noncompliance Property – administrative warrant for properties that are stressed. Need list of addresses
Nuisance Ordinance draft

Memorandum of Understanding – desire to be a backup for WWTP operator and sign off on reports.

Emergency Medical Service Contract with Halstead discussion in Executive Session

Redbarn Development cost allocation

Sales Tax letter – some merchants have not been applying the sales tax increase. State was supposed to be sending out letters. Suggestion of making a public post on Facebook. Jantz will continue to try and contact the state.

Dog Ordinance-there have been changes in the law regarding dangerous animals.

Late fees for Utilities-Jantz will draft a letter to send out and an agreement of repayment.

FEMA claims – FEMA has the intent to have funds made available for repayment of costs associated with pandemic.

Bond Refinancing – Jantz will check with Triplett Woolf and Garretson to find out rates.

April 20, 2020

Joe Turner, City Administrator, reviewed the following:

Harvey County sealing project proposed cost, \$25,000.

Dam inspection was completed by the state at the charge of \$1,500.

Waste Connections cancelled the scheduled Citywide Cleanup and will be rescheduled

Emergency Alert System, will be partnering with Newton.

Notice will be sent out to residents regarding testing violation, Newton in late 8 days

Janise Enterkin, City Clerk, presented Council with a 1st Quarter Cash Summary sheet showing the actual receipts and expenditures, along with actual bank balances, along with liabilities.

CONSENT AGENDA

Regular Council minutes of March 16, 2020, Payroll for April 3, 2020 and April 17, 2020 in the amount of \$24,894.91. Approval of General Disbursement Checks amount \$40,226.95.

MOTION by Council Member Brenda DeHaven to approve the Consent Agenda as presented.

SECOND by Council Member Randi Tolin

MOTION CARRIED

UNFINISHED BUSINESS

2019 Audit presentation by Randy Ford, Busby, Ford and Reimer

MOTION by Monty Leonard to approve the 2019 Audit as presented.

SECOND by Randi Tolin

MOTION CARRIED

Memorandum of Understanding for Wastewater Treatment Plant Operator

MOTION by Randi Tolin to approve the contract for Wastewater Treatment Plant Operator with City of Halstead.

SECOND by Monty Leonard

MOTION CARRIED

NEW BUSINESS

Date for firework sales and detonation

MOTION by Randi Tolin to set sales and detonation of fireworks from July 1 – July 2, 2020, 10 AM to 10 PM and July 3 – July 4, 2020, 10 AM to 12 midnight.

SECOND by Kirby Stucky

MOTION CARRIED

Report of revenues and expenses presented by City Administrator, Joe Turner

Discussion of COVID-19 related issues – City Administrator, Joe Turner discussed current contracts.

Harvey County EDC is working with small businesses in the area with COVID reporting.

Council member Monty Leonard discussed the handling of an employee that could have been exposed to COVID-19.

Council had discussion about encouraging staff to return to work at City Hall, Thursday, April 23rd, but keeping the doors locked until May 5th. Stay at home order ends on Sunday, May 3rd.

Utility shutoffs and payment plans. Late fees are accruing. Consensus of Council to set shutoff date for June 3rd. City Attorney Jantz has a payment plan drafted.

Swimming Pool opening has been moved to May 3rd agenda for more discussion.

Park bathroom and storm shelter – have not heard any updates on grant that was applied for. Council consensus is to move forward with the plan.

**Facebook Live connection was terminated to recess into Executive Session.

April 20, 2020

Executive Session – Contract Negotiations

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session pursuant to Financial affairs or Trade Secrets of second parties, such as corporations, partnerships, trusts and individual proprietorships, K.S.A. 75-4319(b)(4), to include the following persons: Governing Body, City Attorney, City Administrator and City Clerk for 20 minutes, with the open meeting to resume in the City Council chambers at 10:00 pm.

SECOND by Council Member Monty Leonard

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Contract Negotiations continued

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session pursuant to Financial affairs or Trade Secrets of second parties, such as corporations, partnerships, trusts and individual proprietorships, K.S.A. 75-4319(b)(4), to include the following persons: Governing Body, City Attorney, City Administrator and City Clerk for 15 minutes, with the open meeting to resume in the City Council chambers at 10:15 pm.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

Executive Session – Non-elected Personnel

MOTION by Council Member Randi Tolin moved to recess open meeting into Executive Session for Non-elected personnel under K.S.A. 75-4319(b)(1): in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body, City Administrator and City Attorney for 30 minutes, open meeting to resume in Council Chambers at 10:50 pm.

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Council meeting resumed without binding action taken in Executive Session.

REMINDERS & TRAINING OPPORTUNITIES

ADJOURNMENT

MOTION by Council Member Randi Tolin to adjourn at 11:05 pm

SECOND by Council Member Kirby Stucky

MOTION CARRIED


Janise P. Enterkin, CMC
City Clerk

