



# REGULAR COUNCIL MEETING

Wednesday, May 3, 2023 at 6:30 pm

**MEETING LOCATION: 520 N. Commercial Ave**

(Council Chambers)

*Council Meeting will be broadcast on Facebook Live*

*Click here to visit our: [Facebook Page](#)*

## 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at \_\_\_\_ (time).

The Mayor led the Pledge of Allegiance.

Council Members present \_\_\_\_

Council Member absent \_\_\_\_

Others present \_\_\_\_

## 2. APPROVAL OF AGENDA

Sample Motion

Motion to approve agenda as presented

Motion by \_\_\_\_

Second by \_\_\_\_

## 3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

### a. Arbor Day Proclamation

**Attachments:**

- **Official Proclamation of Arbor Day** (Proclamation\_Arbor\_Day\_2023.pdf)

### b. 54th Annual Professional Municipal Clerk's Week Proclamation

**Attachments:**

- **Proclamation of Municipal Clerk's Week** (Proclamation\_Municipal\_Clerks\_Week.pdf)

### c. Forensics-National Qualifiers - Shannon Catlin, Gage Giffin, Josie Cochran

### d. American Legion - Mitch Hill

## 4. MAYORAL APPOINTMENTS

### a. Mayor's Slate of Appointments

Official City Newspaper - Harvey County Independent

Official City Depository - Legacy Bank

City Clerk - Shelia Agee  
City Attorney - Bradley Jantz  
Municipal Court Judge - Joy Williams  
City Treasurer - Debbie Harrison  
Fire Chief - Zane Hansen  
Chief of Police - Lee Nygaard

Historical Society - Nancy Stahl (3rd Term), Janise Enterkin (1st Term)  
Library Board - Shannon Lewis (1st Term), Appointment (1st Term)  
Planning Commission - Debbie Harrison (1st Full Term), Appointment (1st Term)  
Recreation Commission - Benny Tolin (1st Full Term)

**b. Swearing in of City Clerk**

**Mayor Chapman** will swear in City Clerk

**5. STAFF REPORTS**

- a. Kyle Nordick, City Administrator**
- b. Brad Jantz, City Attorney**
- c. Lee Nygaard, Police Chief**

**6. CONSENT AGENDA**

Sample Motion:

Motion to approve the consent agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**a. Minutes of April 19, 2023, Regular Meeting**

**Attachments:**

- **Regular Council Meeting Minutes April 19, 2023** (regular-council-meeting\_minutes\_2023-04-19\_162209\_\_1\_.pdf)

**b. Approval of Payroll April 28, 2023 amount \$18,420.90**

**c. Approval of General Disbursement Checks amount \$67,964.69**

General Disbursement Check Reports

**Attachments:**

- **Checks** (General\_Disbursement\_Checks.pdf)

**7. NEW BUSINESS**

**a. Ord 896 - Animal Waste**

Sample Motion

Motion to approve Ordinance 896 - Animal Waste as presented

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**Attachments:**

- **Ordinance 896 - Animal Waste** (ORD\_896\_PET\_WASTE\_ORDINANCE\_-\_SEDGWICK\_\_002\_.pdf)

**b. Discuss & Consider Rodeo**

**8. OLD BUSINESS**

**a. Ord 893 - Amendment to Ord 893 - Animal Control Policy**

Sample Motion

Move to approve and publish Ordinance No. 893 as presented in current form and to repeal any prior approval of Ordinance No. 893 which, to date, was not published and is not codified.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**Attachments:**

- **Ordinance 893 - Animal Control Policy** (Poultry\_Ordinance\_Staff\_Report2.pdf)

**9. GOVERNING BODY COMMENTS**

**10. ADJOURN**

Motion to adjourn the Regular Council meeting at \_\_\_\_\_ PM.

Second by \_\_\_\_\_



## ***Official Proclamation***

***Whereas***, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, and

***Whereas***, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

***Whereas***, Arbor Day is now observed throughout the nation and the world, and

***Whereas***, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

***Whereas***, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

***Whereas***, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

***Whereas***, trees - wherever they are planted - are a source of joy and spiritual renewal,

*Now, Therefore, I, Bryan Chapman, Mayor of The City of Sedgwick, do hereby proclaim May 3, 2023 as*

### ***Arbor Day***

In the City of Sedgwick, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

*Further*, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated the 3<sup>rd</sup> day of May, 2023

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**Mayor**

***Proclamation***  
**54<sup>th</sup> Annual Professional Municipal Clerks Week**  
**April 30 – May 6, 2023**

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Bryan Chapman, Mayor of The City of Sedgwick, do recognize the week of April 30 through May 6, 2023 as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Shelia Agee and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

Dated the 3rd of May, 2023

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Bryan Chapman, Mayor



# REGULAR COUNCIL MEETING

## Minutes

Wednesday, April 19, 2023 at 6:30 pm

**MEETING LOCATION: 520 N. Commercial Ave**

(Council Chambers)

*Council Meeting will be broadcast on Facebook Live*

*Click here to visit our: [Facebook Page](#)*

### 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

#### Minutes:

Mayor Bryan Chapman opened the Council Meeting at 6:30 PM. The Mayor led the Pledge of Allegiance.

Council Members present **Brenda DeHaven, Monty Leonard, Kirby Stucky** Council Member absent **Dan Hartman, Kramer Siemens** Others present **Kyle Nordick, City Administrator; Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Lee Nygaard, Police Chief; Jim Boldenow, City Superintendent; Shelia Agee, Deputy City Clerk; Josh Blanding, Police Officer; Bill Bush, Harvey County Independent; Ryan Baty, Sedgwick County Commissioner District 4; Elizabeth Quinn**

### 2. APPROVAL OF AGENDA

### 3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

#### a. Sedgwick County Commissioner, Ryan Baty

##### Minutes:

**Ryan Baty, Sedgwick County Commissioner, District 4**, came before Council to introduce himself and give updates on Sedgwick County Government.

#### b. Elizabeth Quinn, Liberty National Division

##### Minutes:

Came before Council and gave a presentation on supplemental insurance for employees.

### 4. STAFF REPORTS

#### a. Kyle Nordick, City Administrator

##### Minutes:

**Kyle Nordick, City Administrator**, announced that the next Moonlight Market will be held on May 19th from 5pm to 9pm. IdeaTek pre-construction meeting was held with staff. Construction will begin soon. MIH Grant for Cardinal Addition update. Only 16 projects were

awarded, Cardinal Addition was not selected this time. Staff will apply again in a year. Sidewalk update, 4th and Franklin ADA ramps are being put in. Homeowners at 402 and 404 Franklin are having sidewalks repaired. **Council Member Kirby Stucky** was concerned with the timing of the Rodeo and the Ag lease agreement on the property being used for the Rodeo.

**b. Brad Jantz, City Attorney**

**Minutes:**

**Brad Jantz, City Attorney** updated Council on Environmental Works request for information on 220 N Industrial. Environmental Works representatives will be coming Friday to view property. IdeaTek Franchise tax agreement update.

**c. Lee Nygaard, Police Chief**

**Minutes:**

**Lee Nygaard, Police Chief** gave an update on Flock Cameras data and a chart on traffic stops, speeding, arrests, drug cases and burglaries/thefts. Taking resumes for part-time officers, Police radios have been updated, tasers have been received, K9 handler from Valley Center will be coming May 2nd, Officer Blanding has been working with the school children and will be modifying new programs. Chief Nygaard thanked Council for everything they do.

**d. Shelia Agee, Deputy City Clerk**

**Minutes:**

**Shelia Agee, Deputy City Clerk** reviewed the 2023 Revenue and Expense actuals.

**e. Bryan Chapman, Mayor**

**Minutes:**

**Mayor Bryan Chapman** read 'Fun Facts' about City Clerk, Janise Enterkin, since it is her last Council meeting.

**5. CONSENT AGENDA**

**Minutes:**

Moved by **Council Member Monty Leonard** to approve the consent agenda as presented.

Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**a. Minutes of April 5, 2023, Regular Meeting**

**b. Approval of Payroll April 14, 2023 amount \$16,063.19**

**c. Approval of General Disbursement Checks amount \$161,250.81**

General Disbursement Check Reports

**6. NEW BUSINESS**

**a. 2023 Street Rehabilitation Program**

**Minutes:**

**City Administrator, Kyle Nordick** presented and reviewed the 2023 Street Rehabilitation

Program.

Moved by **Council Member Monty Leonard** to approve the 2023 Street Rehabilitation Program as presented. Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**b. PWWS17 Appointment of Alternate, City Administrator, Kyle Nordick**

**Minutes:**

Moved by **Council Member Brenda DeHaven** to appoint **City Administrator, Kyle Nordick** as PWWS17 Voting Delegate Alternate. Second by **Council Member Monty Leonard**

**Vote results:**

Ayes: 3 / Nays: 0

**7. OLD BUSINESS**

**8. GOVERNING BODY COMMENTS**

**Minutes:**

**Council Member Brenda DeHaven** asked about the Facebook Live Council meeting audio and ADA accessibility on the website. **City Administrator, Kyle Nordick** said that we are still working on fixing the audio equipment and the City documents are available on the website.

**9. ADJOURN**

**Minutes:**

Moved by **Council Member Kirby Stucky** to adjourn the Regular Council meeting at 7:28 PM. Second by **Council Member Brenda DeHaven**

**Vote results:**

Ayes: 3 / Nays: 0

May 3, 2023

<b>PAYROLL CHECKS - DIRECT DEPOSIT</b>
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4/28/2023

\$ 18,420.90

**TOTAL PAYROLL CHECKS**

<b>\$ 18,420.90</b>
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**GENERAL DISBURSEMENT CHECKS-AAABRX**

**\$ 13,107.02**

**GENERAL DISBURSEMENT CHECKS-AAABRY**

**\$ 35,556.67**

**GENERAL DISBURSEMENT CHECKS-AAABRZ**

**\$ 19,301.00**

**TOTAL DISBURSEMENT CHECKS**

<b>\$ 67,964.69</b>
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## AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
Batch: AAABRX

4/21/2023 11:26:04 AM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
BAYSINGER POLICE SUPPLY	PD UNIFORM SHIRT	04/21/2023	1058869	69544	\$63.49
BRYAN CHAPMAN	LKM CONF MILEAGE	04/21/2023	042123BC	69545	\$227.94
COAST TO COAST SOLUTIONS	SHOOTER BOOKMARK	04/21/2023	INC0108489	69546	\$225.57
CORE & MAIN	AUTOREAD SOFTWARE SI	04/21/2023	S609011	69547	\$2,150.00
FAMILY HEALTH AMERICA, LC	HRA ADMIN FEES	04/21/2023	042123HRA	69548	\$100.00
KANZA CO-OPERATIVE ASSOCIATION	FUEL CHARGES	04/21/2023	042123COOP	69549	\$1,849.92
KANSAS MUNICIPAL INSURANCE TRU	2022 WORK COMP ADJUS	04/21/2023	13-3039	69550	\$553.00
KANSAS GAS SERVICE	GAS SERVICE	04/21/2023	042123KSGAS	69551	\$782.43
KANSAS STATE TREASURER	COURT FEES	04/21/2023	042123COURTFEES	69552	\$424.00
LOWE'S	WWTP TOOL BOX	04/21/2023	042123LOWES	69553	\$703.32
MAHANEY GROUP, INC	LIBRARY HVAC/ROOF	04/21/2023	127138	69554	\$1,103.85
MIRROR PREVENTION	DRUG PREVENTION DONA	04/21/2023	042123MIRROR	69555	\$1,000.00
OFFICE OF ACCOUNTS AND REPORT	BUDGET WORKSHOP	04/21/2023	042123BUDGETWORKSHO	69556	\$75.00
PRIDE AG RESOURCES	PLUNGER/SPRINKLER/AU	04/21/2023	105157/3	69557	\$299.94
QUIK PRINT	SHUTOFF DOOR HANGAR	04/21/2023	25667	69558	\$197.68
QUILL	OFFICE SUPPLIES	04/21/2023	32009818	69559	\$294.05
WCCIT	IT SRVC	04/21/2023	TSP_530	69560	\$652.00
SUPERIOR RENTS - WICHITA	LIFT/GRINDER RENTALS	04/21/2023	220039-4 221385-4	69561	\$390.00
UNIVERSITY OF KANSAS	PD TRNG-J BLANDING	04/21/2023	8FE841A4	69562	\$170.00
EVERGY	STREET LIGHTS	04/21/2023	042123EVERGYSTLIGHTS	69563	\$1,844.83

Total Direct Expense: \$13,107.02

**Total Immediate Payments: \$13,107.02**

### Report Summary

#### Report Selection Criteria

Report Type: Detailed

Start

End

Transaction Number: Start

End

# AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\*

City of Sedgwick (SEDGKS)  
Batch: AAABRX

4/21/2023 10:44:56 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
15	BAYSINGER / BAYSINGER POLICE SUPPLY	4/21/2023	4/21/2023	1058869	\$63.49
1	01-03-70-7250	PD UNIFORM SHIRT-LEE	1.0	\$63.4900	\$63.49
13	CHAPMAN, BRYAN / BRYAN CHAPMAN	4/21/2023	4/21/2023	042123BC	\$227.94
1	01-01-60-6720	LKM MAYORS CONFERENCE MILEAGE	348.0	\$0.6550	\$227.94
4	COAST / COAST TO COAST SOLUTIONS	4/21/2023	4/21/2023	INC0108489	\$225.57
1	01-03-70-7010	ACTIVE SHOOTER BOOKMARKS	1.0	\$225.5700	\$225.57
12	CORE & MAIN / CORE & MAIN	4/21/2023	4/21/2023	S609011	\$2,150.00
1	10-00-60-6200	WATER METER AUTOREAD SOFTWARE SUPT	1.0	\$2,150.0000	\$2,150.00
18	FAMILY HEALTH / FAMILY HEALTH AMERICA, LC	4/21/2023	4/21/2023	042123HRA	\$100.00
1	03-00-60-6290	HRA ADMIN SERVICES FEE	1.0	\$100.0000	\$100.00
22	KANZA / KANZA CO-OPERATIVE ASSOCIATION	4/21/2023	4/21/2023	042123COOP	\$1,849.92
1	01-03-70-7210	FUEL - PD	1.0	\$701.5700	\$701.57
2	10-00-70-7210	FUEL - WATER	1.0	\$323.3500	\$323.35
3	01-04-70-7210	FUEL - FIRE	1.0	\$28.4000	\$28.40
4	01-10-70-7210	FUEL - STREETS	1.0	\$323.3400	\$323.34
5	13-00-70-7210	FUEL - SEWER	1.0	\$277.1500	\$277.15
6	10-00-70-7210	GAS TO UNFREEZE WATER LINES	1.0	\$32.3000	\$32.30
7	01-10-70-7110	HOSES FOR STREET SWEEPER	1.0	\$163.8100	\$163.81
14	KMIT / KANSAS MUNICIPAL INSURANCE TRUST	4/21/2023	4/21/2023	13-3039	\$553.00
1	03-00-00-6050	2022 WORK COMP AUDITED PREMIUM ADJUSTMENT	1.0	\$553.0000	\$553.00
2	KS GAS / KANSAS GAS SERVICE	4/21/2023	4/21/2023	042123KSGAS	\$782.43
1	13-00-60-6180	402 S COMM GAS SERVICE	1.0	\$53.8400	\$53.84
2	01-01-60-6180	CH GAS SERVICE	1.0	\$103.2900	\$103.29
3	01-04-60-6180	320 N WASH GAS SERVICE	0.9	\$625.2900	\$531.50
4	01-11-60-6180	320 N WASH GAS SERVICE	0.2	\$625.3000	\$93.80
11	KS TREASURER / KANSAS STATE TREASURER	4/21/2023	4/21/2023	042123COURTFEES	\$424.00
1	01-05-60-6310	JBEF	1.0	\$19.0000	\$19.00
2	01-05-60-6310	LETC	1.0	\$405.0000	\$405.00
8	LOWE'S / LOWE'S	4/21/2023	4/21/2023	042123LOWES	\$703.32
1	13-00-70-7420	WWTP TOOL BOX	1.0	\$703.3200	\$703.32
5	MAHANEY / MAHANEY GROUP, INC	4/21/2023	4/21/2023	127138	\$1,103.85
1	41-01-00-8210	LIBRARY HVAC & ROOF REPAIR	1.0	\$1,103.8500	\$1,103.85

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City of Sedgwick (SEDGKS)  
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
7	MIRROR / MIRROR PREVENTION	4/21/2023	4/21/2023	042123MIRROR	\$1,000.00
1	35-00-00-8210	DRUG PREVENTION DONATION TO STAND GROUP	1.0	\$1,000.0000	\$1,000.00
3	OFFICE OF / OFFICE OF ACCOUNTS AND REPORTS	4/21/2023	4/21/2023	142123BUDGETWORKSHOP	\$75.00
1	01-01-60-6710	BUDGET WORKSHOP-SHELIA	1.0	\$75.0000	\$75.00
17	PRIDE AG / PRIDE AG RESOURCES	4/21/2023	4/21/2023	105157/3	\$299.94
1	01-08-70-7100	STORM SHELTER PLUNGER & CADDY	1.0	\$31.9800	\$31.98
2	01-08-70-7420	TRAVEL SPRINKLER	0.5	\$145.9800	\$72.99
3	01-10-70-7420	TRAVEL SPRINKLER	0.5	\$145.9800	\$72.99
4	29-00-00-6800	EAST PARK AUGER SET	1.0	\$121.9800	\$121.98
16	QUIK / QUIK PRINT	4/21/2023	4/21/2023	25667	\$197.68
1	10-00-70-7010	SHUTOFF DOOR HANGARS	1.0	\$197.6800	\$197.68
1	QUILL / QUILL	4/21/2023	4/21/2023	32009818	\$294.05
1	01-01-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.5	\$294.0500	\$147.03
2	01-03-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.1	\$294.0500	\$29.41
3	01-05-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.2	\$294.0500	\$58.81
4	01-09-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.1	\$294.0500	\$14.70
5	10-00-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.1	\$294.0500	\$14.70
6	12-00-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.1	\$294.0500	\$14.70
7	13-00-70-7010	FASTENERS, FOLDERS, COPY PAPER, RECEIPT BKS	0.1	\$294.0500	\$14.70
10	STUDIO F INC. / WCCIT	4/21/2023	4/21/2023	TSP_530	\$652.00
1	01-01-60-6200	MO SRVC-ADMIN	0.5	\$400.0000	\$200.00
2	01-03-60-6200	MO SRVC-POLICE	0.3	\$400.0000	\$100.00
3	01-04-60-6200	MO SRVC-FIRE	0.1	\$400.0000	\$20.00
4	13-00-60-6200	MO SRVC-SEWER	0.2	\$400.0000	\$80.00
5	01-01-60-6200	MICROSOFT/SECURITY	0.3	\$252.0000	\$63.00
6	01-03-60-6200	MICROSOFT/SECURITY	0.3	\$252.0000	\$63.00
7	10-00-60-6200	MICROSOFT/SECURITY	0.3	\$252.0000	\$63.00
8	13-00-60-6200	MICROSOFT/SECURITY	0.3	\$252.0000	\$63.00
19	SUPERIOR RENTS / SUPERIOR RENTS - WICHITA	4/21/2023	4/21/2023	220039-4 221385-4	\$390.00
1	01-10-60-6240	LIFT/GRINDER RENTALS-CUT DOWN TREES	1.0	\$390.0000	\$390.00

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City of Sedgwick (SEDGKS)  
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
9	UNIVERSITY OF KANSAS / UNIVERSITY OF KANSAS	4/21/2023	4/21/2023	8FE841A4	\$170.00
1	01-03-60-6710	DV & SEXUAL ASSAULT TRNG-BLANDING	1.0	\$40.0000	\$40.00
2	01-03-60-6710	INVESTIGATIVE INTERVIEWING TRNG-BLANDING	1.0	\$50.0000	\$50.00
3	01-03-60-6710	HUMAN TRAFFICING TRNG-BLANDING	1.0	\$40.0000	\$40.00
4	01-03-60-6710	INTERNET INVESTIGATION TRNG-BLANDING	1.0	\$40.0000	\$40.00
21	WESTAR / EVERGY	4/21/2023	4/21/2023	042123EVERGYSTLIGHTS	\$1,844.83
1	01-10-60-6180	STREET LIGHTS	1.0	\$1,844.8300	\$1,844.83
<b>Grand Totals</b>					
<b>Total Direct Expense:</b>					<b>\$13,107.02</b>
<b>Total Immediate Payments:</b>					<b>\$13,107.02</b>

## Report Summary

### Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

# AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

Batch: AAABRY

4/28/2023 11:44:16 AM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
AG SPRAY EQUIPMENT	SPRAYER BOOM KIT	04/28/2023	652818	69564	\$540.42
AGRI ENVIRONMENTAL SERVICES	4-20-23 SLUDGE HAUL	04/28/2023	1726	69565	\$1,560.00
BAYSINGER POLICE SUPPLY	PD UNIFORM-ANDES	04/28/2023	1059251	69566	\$250.79
CALVIN OPP CONCRETE, INC	CITY SIDEWALK REPAIR	04/28/2023	17478 17479	69567	\$2,540.00
COACH LITE CAR WASH	PD CAR WASH	04/28/2023	44534	69568	\$26.00
FENIX CO, INC	LIBRARY HVAC UNIT	04/28/2023	86171	69569	\$12,500.00
FLOCK SAFETY	FLOCK SAFETY CAMERA	04/28/2023	INV-14186	69570	\$5,000.00
GALLS, LLC	PD UNIFORM EQUIP-AND	04/28/2023	23512730	69571	\$11.55
GODFREY'S INDOOR SHOOTING & AF	PD UNIFORM/VEST	04/28/2023	S116582	69572	\$1,776.94
HOLIDAY OUTDOOR DECOR	HERO BANNER BRKT	04/28/2023	INV8567	69573	\$417.00
MOMAR, INC	SEWER MACHINE	04/28/2023	PSI496985	69574	\$2,759.44
PITNEY BOWES GLOBAL FINANCIAL S	PITNEY MACHINE LEASE	04/28/2023	20230428PB	69575	\$235.23
USPS	PERMIT RENEWAL	04/28/2023	042823USPS	69576	\$580.00
SALINA SUPPLY COMPANY	WATER METER COUPLING	04/28/2023	S100241345.002	69577	\$1,270.00
SEILER INSTRUMENT & MANUFACTUI	MANHOLE GPS	04/28/2023	INV5069	69578	\$1,088.73
STUCKY FARM & LAWN	MOWER REPAIR	04/28/2023	1357	69579	\$442.50
TOWNCLOUD, INC	AGENDA SUBSCRIPTION	04/28/2023	3879	69580	\$50.00
EVERGY	ELECTRIC SERVICE	04/28/2023	042823EVERGY	69581	\$3,708.07
WIN-911 SOFTWARE	ANNUAL SUPPORT	04/28/2023	972A8B56-2023621	69582	\$800.00

Total Direct Expense:

\$35,556.67

Total Immediate Payments:

\$35,556.67

## Report Summary

### Report Selection Criteria

Report Type: Detailed

Start

End

Transaction Number: Start

End

# AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\*

City of Sedgwick (SEDGKS)

Batch: AAABRY

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
8	AG SPRAY / AG SPRAY EQUIPMENT	4/28/2023	4/28/2023	652818	\$540.42
1	01-08-70-7110	SPRAYER BOOM BRKT KIT	0.3	\$540.4200	\$135.11
2	01-10-70-7110	SPRAYER BOOM BRKT KIT	0.3	\$540.4200	\$135.11
3	10-00-70-7110	SPRAYER BOOM BRKT KIT	0.3	\$540.4000	\$135.10
4	13-00-70-7110	SPRAYER BOOM BRKT KIT	0.3	\$540.4000	\$135.10
7	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	4/28/2023	4/28/2023	1726	\$1,560.00
1	13-00-60-6160	4-20-23 SLUDGE HAUL 39,000GAL	39,000.0	\$0.0400	\$1,560.00
21	BAYSINGER / BAYSINGER POLICE SUPPLY	4/28/2023	4/28/2023	1059251	\$250.79
1	01-03-70-7250	PD UNIFORM VERONICA - POCKET KEY, CUFF-MAG, HOLDER	1.0	\$250.7900	\$250.79
14	CALVIN / CALVIN OPP CONCRETE, INC	4/28/2023	4/28/2023	17478 17479	\$2,540.00
1	40-15-00-8210	SIDEWALK SHARE-KNAPP	0.5	\$2,200.0000	\$1,100.00
2	40-15-00-8210	SIDEWALK SHARE-DAVIS	0.5	\$2,880.0000	\$1,440.00
3	COACH LITE / COACH LITE CAR WASH	4/28/2023	4/28/2023	44534	\$26.00
1	01-03-70-7120	PD CAR WASHES 3-6-23 & 3-29-23	1.0	\$26.0000	\$26.00
13	FENIX CO, INC / FENIX CO, INC	4/28/2023	4/28/2023	86171	\$12,500.00
1	41-01-00-8210	LIBRARY HVAC UNIT	1.0	\$12,500.0000	\$12,500.00
20	FLOCK SAFETY / FLOCK SAFETY	4/28/2023	4/28/2023	INV-14186	\$5,000.00
1	01-03-60-6290	FLOCK SAFETY CAMERA	2.0	\$2,500.0000	\$5,000.00
22	GALLS / GALLS, LLC	4/28/2023	4/28/2023	23512730	\$11.55
1	01-03-70-7250	PD UNIFORM BELT KEEPER-V ANDES	1.0	\$11.5500	\$11.55
15	GODFREY'S / GODFREY'S INDOOR SHOOTING & ARCH	4/28/2023	4/28/2023	S116582	\$1,776.94
1	01-03-70-7250	PD UNIFORM-J.BLANDING VEST, HOLSTER	1.0	\$1,776.9400	\$1,776.94
1	HOLIDAY / HOLIDAY OUTDOOR DECOR	4/28/2023	4/28/2023	INV8567	\$417.00
1	36-00-00-8210	HERO BANNER BRKT	6.0	\$69.5000	\$417.00
9	MOMAR / MOMAR, INC	4/28/2023	4/28/2023	PSI496985	\$2,759.44
1	13-00-70-7420	WWTP - SEWER MACHINE	1.0	\$2,759.4400	\$2,759.44

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
19	PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERV	4/28/2023	4/28/2023	20230428PB	\$235.23
1	01-01-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.5	\$235.2300	\$117.62
2	01-03-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$23.52
3	01-05-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.2	\$235.2300	\$47.05
4	01-09-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
5	10-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
6	12-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
7	13-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
10	POST OFFICE / USPS	4/28/2023	4/28/2023	042823USPS	\$580.00
1	10-00-60-6200	PERMIT #1 & #8 RENEWAL	0.4	\$580.0000	\$203.00
2	12-00-60-6200	PERMIT #1 & #8 RENEWAL	0.3	\$580.0000	\$174.00
3	13-00-60-6200	PERMIT #1 & #8 RENEWAL	0.4	\$580.0000	\$203.00
4	SALINA SUPPLY / SALINA SUPPLY COMPANY	4/28/2023	4/28/2023	S100241345.002	\$1,270.00
1	10-00-70-7130	WATER METER COUPLINGS	12.0	\$30.0000	\$360.00
2	10-00-70-7130	WATER METER SETTERS	1.0	\$910.0000	\$910.00
16	SEILER / SEILER INSTRUMENT & MANUFACTURING CO	4/28/2023	4/28/2023	INV5069	\$1,088.73
1	41-11-00-8210	MAINT-MANHOLE GPS	1.0	\$1,088.7300	\$1,088.73
6	STUCKY FARM / STUCKY FARM & LAWN	4/28/2023	4/28/2023	1357	\$442.50
1	01-10-70-7110	MOWER ELECTRICAL REPAIR	1.0	\$442.5000	\$442.50
11	TOWNCLOUD / TOWNCLOUD, INC	4/28/2023	4/28/2023	3879	\$50.00
1	01-01-60-6200	MAY AGENDA SUBSCRIPTION	1.0	\$50.0000	\$50.00

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City of Sedgwick (SEDGKS)  
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
12	WESTAR / EVERGY	4/28/2023 4/28/2023		042823EVERGY	\$3,708.07
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE	1.0	\$24.9400	\$24.94
2	01-03-60-6180	659714280 - PD BLDG	1.0	\$85.1400	\$85.14
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE	1.0	\$34.4500	\$34.45
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE	1.0	\$23.8700	\$23.87
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE	1.0	\$24.5200	\$24.52
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE	1.0	\$25.9500	\$25.95
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE	1.0	\$23.8800	\$23.88
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER	1.0	\$119.1800	\$119.18
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP	1.0	\$1,347.5100	\$1,347.51
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG	1.0	\$132.9200	\$132.92
11	01-11-60-6180	3743030616 - 324 N WASH SHOP	1.0	\$64.2100	\$64.21
12	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS	1.0	\$43.3700	\$43.37
13	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL	1.0	\$247.2100	\$247.21
14	01-01-60-6180	5043441260 - 107 W 5TH SR CTR	1.0	\$192.4400	\$192.44
15	01-01-60-6180	5111455161 - CITY HALL	1.0	\$148.5500	\$148.55
16	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT	1.0	\$145.7900	\$145.79
17	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE	1.0	\$25.8800	\$25.88
18	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER	1.0	\$23.8700	\$23.87
19	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE	1.0	\$25.0000	\$25.00
20	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE	1.0	\$24.9400	\$24.94
21	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER	1.0	\$255.4900	\$255.49
22	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT	1.0	\$115.2800	\$115.28
23	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT	1.0	\$227.9800	\$227.98
24	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE	1.0	\$208.2500	\$208.25
25	01-11-60-6180	7510510077 - 200 E INDUSTRIAL MAINT SHOP	1.0	\$117.4500	\$117.45
2	WIN-911 / WIN-911 SOFTWARE	4/28/2023 4/28/2023		972A8B56-2023621	\$800.00
1	13-00-60-6200	ANNUAL RENEWAL OF SOFTWARE MAINTENANCE & SUPPORT	1.0	\$800.0000	\$800.00
Grand Totals					
				Total Direct Expense:	\$35,556.67
				Total Immediate Payments:	\$35,556.67

# AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

04/28/2023 01:37:43 PM

Batch: AAABRZ

User ID: SHELIA

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Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
<b>KPERS</b>						
1	69583	04/28/2023	Check	SHELIA	AP0000001146AAABRZ	\$3,141.51
Description:						
<b>KANSAS STATE WITHHOLDING TAX</b>						
2	69584	04/28/2023	Check	SHELIA	AP0000001146AAABRZ	\$870.10
Description:						
<b>LEGACY BANK</b>						
3	69585	04/28/2023	Check	SHELIA	AP0000001146AAABRZ	\$5,536.86
Description:						
<b>BCBS OF KANSAS</b>						
4	69586	04/28/2023	Check	SHELIA	AP0000001146AAABRZ	\$9,509.74
Description:						
<b>AFLAC</b>						
5	69587	04/28/2023	Check	SHELIA	AP0000001146AAABRZ	\$127.08
Description:						
<b>AETNA</b>						
6	69588	04/28/2023	Check	SHELIA	AP0000001146AAABRZ	\$115.71
Description:						
		<b>Bank Totals</b>	<b>Items</b>	<b>Total Voids</b>		<b>Items</b>
Checks		(\$19,301.00)	6	\$0.00		0
Deposits		\$0.00	0	\$0.00		0
Deductions		\$0.00	0	\$0.00		0
Additions		\$0.00	0	\$0.00		0
Bank Charges		\$0.00	0	\$0.00		0
<b>Net Activity for CKG:</b>		(\$19,301.00)				

## Report Totals

	<b>Bank Totals</b>	<b>Items</b>	<b>Total Voids</b>	<b>Items</b>
Checks	(\$19,301.00)	6	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
<b>Net Activity:</b>	(\$19,301.00)			

Published in the **HARVEY COUNTY INDEPENDENT**  
on the \_\_\_\_\_ day of \_\_\_\_\_, 2023

**ORDINANCE NO 896**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEDGWICK, KANSAS, TO ADD ARTICLE 8, ENTITLED PET WASTE REGULATION CHAPTER 8, ESTABLISHING REGULATION FOR THE DEPOSIT OF PET ANIMAL WASTE ON PUBLIC WAYS, PUBLIC PLACES OR PROPERTY OF ANOTHER; PROVIDING PENALTIES FOR THE VIOLATION THEREOF; AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HERewith;**

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:**

**Section 1. Pet Animal Waste – Control And Regulation Of Such Waste**

- (a) Any person in control of an animals or animals within the city limits of the City of Sedgwick, Kansas shall be responsible for removal of any waste deposited by such animal(s) under their legal control on the public rights-of-way, public property, or private property of another, or such waste placed on such person or animal(s) on the public rights-of-way, public property, or private property of another.
- (b) The owner of any animal shall not allow animal waste to gather and remain on the premises of the owner in such quantities which create unsanitary conditions or objectionable odors.
- (c) It is unlawful for the person in control of an animal to allow such pet to defecate, or to deposit such waste, on any public property, private property other than that of the owner or person in control of the animal. The fact that the animal was at large at the time it defecated on any property shall constitute prima facie evidence that the owner or person in control of the animal allowed or permitted the animal to act.
- (d) Exceptions:
  - 1. The owner or person in control of the animal immediately removed and cleaned up such animal's waste from public or private property of another; or
  - 2. The owner or person in control of the animal has a physical disability or visual impairment and the animal is a service animal trained by an accredited institution to provide assistance to physically disabled or visually impaired persons.
- (e) Violation of this Ordinance shall be punishable by a warning upon first offense and a fine of \$25.00 plus applicable court costs for subsequent offenses.

**Section 2.** This ordinance shall be effective from and after its publication in the city newspaper.

**PASSED AND ADOPTED** by the Governing Body of the City of Sedgwick, Kansas this 3<sup>rd</sup> day of May 2023.

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Bryan Chapman, Mayor

ATTEST:

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Shelia Agee, City Clerk

(SEAL)

**City of Sedgwick  
City Council Meeting  
May 3, 2023**

**TO: Mayor and City Council**

**SUBJECT: Poultry Ordinance**

**INITIATED BY: Administration**

**AGENDA: Old Business**

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**Recommendation:** Receive public input and formally adopt the ordinance for publication

**Background:** Staff was asked to conduct research and develop a poultry ordinance for the City of Sedgwick that was both fair and equitable to poultry owners and their neighbors. The current ordinance limited the number of animals a resident could have on property, but failed to address set back limitations of the coop structure.

At the direction of the governing body, staff revised the amendment to include items of public finding from the March 15, 2023, meeting.

**Analysis:** Research has found commonalities between neighboring cities to include a limitation of six animals per residence, regulations regarding sex of the animal, setback regulations for coop structures ranging from 30 – 50 feet from neighboring dwellings, regulations of location to include only the back yard, and a required permit for ownership.

The proposed ordinance does not include a permit for ownership; however, it does include setback and location regulations. These are the only two major alterations from the originally adopted ordinance.

**Recommendations/Actions:** Staff recommends adopting the ordinance.

**Attachment:** Ordinance No. 893

Published in the **HARVEY COUNTY INDEPENDENT**  
on the \_\_\_\_\_ day of \_\_\_\_\_, 2023

**ORDINANCE NO. 893**

**AN ORDINANCE AMENDING THE ANIMAL CONTROL POLICY AND REGULATION FOR THE CITY OF SEDGWICK, KANSAS; PROVIDING PENALTIES FOR THE VIOLATION THEREOF; AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HERewith.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS.**

**SECTION 1.** That Chapter 2, Article 1, Section 2-101 of the Code of the City of Sedgwick, Kansas, shall be amended to replace, in its entirety, Section 1-23 of the Animal Control Policy and Regulation fully incorporated by reference therein to read as follows:

**1-23 FOWL.** The keeping of chickens and other fowl, including but not limited to peacocks, guineas, pigeons, turkeys, ducks, and geese within the City shall be subject to the following limitations in addition to the provisions of this Article:

- (a) As used in this section, fowl shall mean those as defined in this Article that may be legally owned within the City.
- (b) The keeping of chickens shall be subject to any existing ordinances, regarding domestic animal shelters.
- (c) It shall be unlawful to harbor more than six (6) fowl at any one time.
- (d) It shall be unlawful to keep any rooster or male of the respective domesticated fowl species, as expressly identified herein, regardless of type or age.
- (e) All domestic animal shelters harboring domesticated fowl, as expressly identified herein, shall be enclosed on all sides, and have a roof and doors and must be kept in a sanitary condition, free from offensive odors. All access doors must be able to be shut and locked and windows and vents must be covered with predator-proof and bird-proof wire containing less than one-inch openings and shall be constructed and repaired so as to prevent rodents or other animals from being underneath or within such structures.
- (f) Chickens must be kept in a clean, safe, fenced, healthy environment. Chicken coops, and chicken tractors are

required and may only be located in the rear of the premises, located no closer than 10 feet from the side yard property line; and at least 10 feet from any adjacent dwelling, church, school or place of business, except from the dwelling located on the property.

- (g) Odor from the maintaining of chickens shall not be perceptible at or beyond the property boundaries; perceptible noise from chickens shall not be loud enough at the property boundaries to disturb persons of reason sensibilities.
- (h) Chicken waste is the responsibility of the owner and shall be removed to prevent or control odors, fly breeding, or rodent infestation. The coop and surrounding area must be kept free from trash and accumulated droppings.
- (i) Chickens shall be provided with access to feed and clean water at all times. All feed and other items associated with the keeping of chickens shall be protected from or to prevent rats, mice, or other rodents from gaining access to or coming into contact with the feed.
- (j) The chicken owner shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites.
- (k) Any violation of the article that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general abatement provisions of this code. In addition, any violation of this article may be cited as a code violation in municipal court punishable by a fine and court costs; and each day such violation continues shall be a separate offense.
- (l) It shall be unlawful to allow fowl outside of either an adequate property perimeter fence or a containment area within the yard either surrounding or attached to a coop compliant with any regulations contained within this Article or the Sedgwick City Code.
- (m) In the event that a coop qualifies as an accessory structure under that code, all requirements regarding placement and setbacks must be met.
- (n) In the event that a mobile coop is utilized, the coop shall be kept in compliance with all City ordinances that apply to the outdoor storage of property.
- (o) Nothing contained herein shall exempt any person harboring fowl from complying with all state and local health, sanitation, and zoning laws then in existence.

**SECTION 2.** Any and all other ordinances, or parts of ordinances, in conflict with the Animal Control Policy and Regulation as amended herein and as incorporated in Chapter 2, Article 1, Section 2-101 of the Code of the City of Sedgwick, Kansas, are hereby repealed.

**SECTION 3.** This ordinance shall take effect and be in force from and after its publication in the official City newspaper, the ***HARVEY COUNTY INDEPENDENT***.

**PASSED AND ADOPTED** by the Governing Body of the City of Sedgwick, Kansas, this day of May 2023.

**Signed by the Mayor this day of May 2023.**

s/ Bryan Chapman  
Bryan Chapman, Mayor

ATTEST:

\_\_\_\_\_  
Shelia Agee, City Clerk

(SEAL)