



REGULAR COUNCIL MEETING

Minutes

Wednesday, May 17, 2023 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

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1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Council Member Monty Leonard opened the Council Meeting at 6:30pm. The **Council Member Leonard** led the Pledge of Allegiance.

Council Members present: Kramer Siemens, Kirby Stucky, Monty Leonard, Dan Hartman, Brenda DeHaven

Absent: **Mayor**

Others present: **Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Brad Jantz, City Attorney; Bill Bush, Harvey County Independent; Jamie Giffin, Karly Giffin**

2. APPROVAL OF AGENDA

Minutes:

Motion by **Council Member Kramer Siemens** to approve agenda as presented

Second by **Council Member Dan Hartman**

Vote results:

Ayes: 5 / Nays: 0

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

4. STAFF REPORTS

a. Kyle Nordick, City Administrator

Minutes:

City Administrator, Kyle Nordick reported to Council on the following: Street repair work is done. Moonlight Market reminder for May 19th, 5pm-9pm. We have 21 vendors signed up.

b. Brad Jantz, City Attorney

Minutes:

Nothing to present.

5. CONSENT AGENDA

Minutes:

Motion by **Council Member Brenda DeHaven** to approve the consent agenda as presented.

Second by **Council Member Kramer Siemens**

Vote results:

Ayes: 5 / Nays: 0

- a. **Minutes of May 3, 2023, Regular Meeting**
- b. **Approval of Payroll May 12, 2023 amount \$16,102.17**
- c. **Approval of General Disbursement Checks amount \$142,214.85**

General Disbursement Check Reports

6. NEW BUSINESS

a. Procurement Policy Update

Minutes:

Motion by **Council Member Dan Hartman** to approve the updates to the procurement policy as presented adding Section H - Credit Card Purchases and Section J - Conflicts of Interest.

Second by **Council Member Brenda DeHaven**

Vote results:

Ayes: 5 / Nays: 0

b. Ordinance 897 - Vacant Buildings & Properties

Minutes:

Council Member Monty Leonard and **Council Member Kirby Stucky** mentioned that the penalties/fees should be higher.

Motion by **Council Member Dan Hartman** to approve Ordinance 897 as amended noting changes to Section 3 b from \$100 to \$125 penalty and Section 3 c maximum fee from \$400 to \$500.

Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 5 / Nays: 0

7. GOVERNING BODY COMMENTS

Minutes:

Council Member Monty Leonard asked how many residents have done sidewalk share. **City Administrator Kyle Nordick** responded with 11.

8. ADJOURN

Minutes:

Motion by **Council Member Kramer Siemens** to adjourn the Regular Council meeting at 6:46pm.

Second by **Council Member Dan Hartman**

Vote results:

Ayes: 5 / Nays: 0

