# REGULAR COUNCIL MEETING 

Wednesday, July 5, 2023 at 6:30 pm
MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live
Click here to visit our: Facebook Page

## 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at $\qquad$ (time).

The Mayor led the Pledge of Allegiance.

Council Members present
Kramer Siemens $\qquad$
Kirby Stucky $\qquad$
Monty Leonard $\qquad$
Dan Hartman $\qquad$
Brenda DeHaven $\qquad$

Others present $\qquad$

## 2. APPROVAL OF AGENDA

Sample Motion:
Motion to approve the agenda as presented.
Motion by $\qquad$
Second by $\qquad$
3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

## a. The Meeting House - Rae Niles

4. STAFF REPORTS
a. Kyle Nordick, City Administrator
b. Brad Jantz, City Attorney
5. CONSENT AGENDA

Sample Motion:
Motion to approve the consent agenda as presented.
Motion by $\qquad$
Second by $\qquad$
a. Minutes of June 21, 2023, Regular Meeting

## Attachments:

- Regular Council Meeting Minutes, June 21, 2023 (regular-council-meeting_minutes_ 2023-06-21_175244.pdf)
b. Approval of Payroll June 23, 2023 amount $\$ 28,986.56$
c. Approval of General Disbursement Checks amount $\$ 59,426.96$

General Disbursement Check Reports

## Attachments:

- General Disbursement Checks (CHECKS.pdf)


## 6. NEW BUSINESS

a. RNR - Revenue Neutral Rate

Sample Motion:
Motion to approve the notice of exceeding/not to exceed the Revenue Neutral Rate.
Second by $\qquad$

## Attachments:

- Revenue Neutral Rate Intent (RNRIntent.pdf)
b. Resolution 07052023 - Allowing Temporary Alcoholic/CMB Exemption

Sample Motion
Motion to approve Resolution 07052023 as presented, allowing temporary exemption upon certain city owned property, from the requirement of the Sedgwick City Code, Ordinance No. 676 prohibiting consumption of any alcoholic liquor or cereal malt beverage on public property within the city limits of the City of Sedgwick, Kansas.

Motion by $\qquad$
Second by $\qquad$

## Attachments:

- Resolution 07052023-Temporary Exemption (RESOLUTION_FOR_TEMPORARY_ EXEMPTION_-_SEDGWICK_070523.pdf)


## 7. EXECUTIVE SESSION - CONTRACT NEGOTIATIONS

Executive Session - Contract Negotiations
Move to recess into an executive session for $\qquad$ minutes pursuant to the exemption related to attorney client privilege (K.S.A. 75-4319(b)(2) for the purpose of discussing CONTRACTUAL MATTERS. The open meeting would resume at $\qquad$ p.m. with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

## 8. DISCUSS \& CONSIDER 2024 HALSTEAD EMS CONTRACT Sample

Motion to approve 2024 Halstead EMS Contract as presented.

Motion by $\qquad$
Second by $\qquad$
9. GOVERNING BODY COMMENTS
10. ADJOURN

Motion to adjourn the Regular Council meeting at $\qquad$ PM.
Motion by $\qquad$
Second by $\qquad$

The Governing Body will hold a Budget Workshop following adjournment of the Regular Council Meeting.

Contact: Shelia Agee (agee@cityofsedgwick.org 316-772-5151) | Agenda published on 06/30/2023 at 3:29 PM


Minutes

Wednesday, June 21, 2023 at 6:30 pm
MEETING LOCATION: 520 N. Commercial Ave
(Council Chambers)
Council Meeting will be broadcast on Facebook Live
Click here to visit our: Facebook Page

## 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:
Mayor Bryan Chapman opened the Council Meeting at 6:30 pm. The Mayor led the Pledge of Allegiance.
Council Members present Kirby Stucky, Monty Leonard, Dan Hartman, Brenda DeHaven (arrived at 6:05pm)
Also in attendance Kyle Nordick, City Administrator; Brad Jantz, City Attorney; Shelia Agee, City Clerk; Jim Boldenow, City Superintendent; Bill Bush, Harvey County Independent

## 2. APPROVAL OF AGENDA

Minutes:
Moved by Council Member Dan Hartman to approve agenda as presented
Second by Council Member Kirby Stucky
Vote results:
Ayes: 3 / Nays: 0
3. HEARINGS/PRESENTATIONS/PUBLIC FORUM
a. Ethan Reimer, Halstead City Manager - EMS Service

## Minutes:

Ethan Reimer, Halstead City Manager presented information about EMS Contract renewal. Presented a 2 year contract with the option for the City of Sedgwick to end early if get EMS running. Contract amount was $\$ 200 \mathrm{~K}$.
No action taken.

## 4. STAFF REPORTS

a. Kyle Nordick, City Administrator

## Minutes:

City Administrator Kyle Nordick gave updates on the following: KDHE Inspection
revealed only 4 minor issues. Items to fix issues are already on order. KDHE still accepted and approved the data.

Friday, June 23rd is another Moonlight Market from 5pm-9pm.
Saturday, June 24th, will be the second concert in our Summer Concert Series from 8pm10pm. Last Saturday, there was a good turnout for our first concert.
b. Brad Jantz, City Attorney

## Minutes:

Brad Jantz, City Attorney gave an update on cleanup at Industrial Park. All Phase 1 has been filed. They are soliciting bids for cleanup starting on or after July 1, 2023.

## 5. CONSENT AGENDA

## Minutes:

Moved by Council Member Monty Leonard to approve the consent agenda as presented.

## Second by Council Member Dan Hartman

## Vote results:

Ayes: 4 / Nays: 0
a. Minutes of June 7, 2023, Regular Meeting
b. Approval of Payroll June 9, 2023 amount $\$ 22,345.16$
c. Approval of General Disbursement Checks amount $\$ 81,559.19$

General Disbursement Check Reports
6. NEW BUSINESS
a. Detention Dam Inspection Report

Minutes:
Significant findings during this inspection were: (1) metal grate on the pipe leading to the drawdown inlet structure is damaged; (2) rodent holes were found on the top of the dam and along the upstream and downstream slopes; (3) Minor longitudinal and dry cracking on the upstream slope; (4) woody vegetation next to the principal spillway outlet pipe. Passed inspection.
Motion by Council Member Dan Hartman to receive and file the Detention Dam Inspection Report. Second by Council Member Monty Leonard
Vote results:
Ayes: 4 / Nays: 0

## 7. GOVERNING BODY COMMENTS

## Minutes:

Council Member Monty Leonard mentioned cat issue. Asked, "Can we do something?" Kyle Nordick, City Administrator responded there is a program to spay/neuter and release which works well. There is a fee. Does council want to consider? Yes

## 8. ADJOURN

## Minutes:

Motion by Council Member Dan Hartman to adjourn the Regular Council meeting at 7:11pm.

## Vote results:

Ayes: 4 / Nays: 0

Contact: Shelia Agee (agee@cityofsedgwick.org 316-772-5151) | Minutes published on 06/29/2023 at 12:52 PM

July 5, 2023

PAYROLL CHECKS - DIRECT DEPOSIT
6/23/2023 $\quad \$ \quad 28,986.56$

TOTAL PAYROLL CHECKS
\$ 28,986.56

GENERAL DISBURSEMENT CHECKS-AAABSM
GENERAL DISBURSEMENT CHECKS-AAABSN
GENERAL DISBURSEMENT CHECKS-AAABSO
\$ 22,339.66
\$ 6,875.00

TOTAL DISBURSEMENT CHECKS
\$ 59,426.96

|  | AP Bank Reconciliation Posting Audit Report |  |  |
| :---: | :---: | :---: | :---: |
| City of Sedgwick (SEDGKS) |  |  |  |
| 06/26/2023 09:12:54 AM | Batch: AAABSM | User ID: SHELIA | Page 1 |


| Bank Code: CKG LEGACY BANK |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Vendor <br> Tran\# Document \# | Date | Type | User ID | Posting Reference |  | Total Amount |
| AETNA |  |  |  |  |  |  |
| 169741 | 06/23/2023 | Check | SHELIA | AP0000001159AAABSM |  | \$108.68 |
| Description: |  |  |  |  |  |  |
| AFLAC |  |  |  |  |  |  |
| 269747 | 06/23/2023 | Check | SHELIA | AP0000001159AAABSM |  | \$127.08 |
| Description: |  |  |  |  |  |  |
| BCBS OF KANSAS |  |  |  |  |  |  |
| 369743 | 06/23/2023 | Check | SHELIA | AP0000001159AAABSM |  | \$9,583.86 |
| Description: |  |  |  |  |  |  |
| LEGACY BANK |  |  |  |  |  |  |
| 469744 | 06/23/2023 | Check | SHELIA | AP0000001159AAABSM |  | \$7,971.25 |
| Description: |  |  |  |  |  |  |
| KPERS |  |  |  |  |  |  |
| 569745 | 06/23/2023 | Check | SHELIA | AP0000001159AAABSM |  | \$3,345.95 |
| Description: |  |  |  |  |  |  |
| KANSAS STATE WITHHOLDING TAX |  |  |  |  |  |  |
| $6 \quad 69746$ | 06/23/2023 | Check | SHELIA | AP0000001159AAABSM |  | \$1,202.84 |
| Description: |  |  |  |  |  |  |
|  |  | ank Totals | Items | Total Voids | Items |  |
| Checks |  | 22,339.66) | 6 | \$0.00 | 0 |  |
| Deposits |  | \$0.00 | 0 | \$0.00 | 0 |  |
| Deductions |  | \$0.00 | 0 | \$0.00 | 0 |  |
| Additions |  | \$0.00 | 0 | \$0.00 | 0 |  |
| Bank Charges |  | \$0.00 | 0 | \$0.00 | 0 |  |
| Net Activity for CKG: |  | 22,339.66) |  |  |  |  |


| Report Totals |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: |
|  | Bank Totals | Items | Total Voids | Items |
| Checks | $(\$ 22,339.66)$ | 6 | $\$ 0.00$ | 0 |
| Deposits | $\$ 0.00$ | 0 | $\$ 0.00$ | 0.00 |
| Deductions | $\$ 0.00$ | 0 | $\$ 0.00$ | 0 |
| Additions | $\$ 0.00$ | 0 | $\$ 0.00$ | 0 |
| Bank Charges | $\$ 0.00$ | 0 |  |  |
| Net Activity: | $(\$ 22,339.66)$ |  |  |  |
|  |  |  |  |  |

## AP Enter Bills Edit - Council Report

| 6/21/2023 2:11:07 PM City of Sedgwick (SEDGKS) |  |  |  |  | Page 1 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Vendor | Description | Check Date | Invoice\# | Check\# | Check Total |
| ENGELS EXCAVATION AND GRADING | RELOCATE SEWER LINE | 06/23/2023 | 062123ENGELS | 69748 | \$1,875.00 |
| THE MEETING HOUSE | MEETING HOUSE GRANT | 06/23/2023 | 062323MTGHSE | 69749 | \$5,000.00 |
|  |  |  | Total Direct Expense: |  | 75.00 |
|  |  | Total Immediate Payments: |  |  | \$6,875.00 |

Report Summary
Report Selection Criteria

| Report Type: | Detailed |  |
| ---: | :--- | ---: |
|  | Start | End |
| Transaction Number: | Start | End |

## AP Enter Bills Edit Report - Sorted by Vendor ** Customized **



Report Summary
Report Selection Criteria

| Report Type: |  | Detailed |
| ---: | :--- | :--- |
|  | Start | End |
| Transaction Number: | Start | End |

## AP Enter Bills Edit - Council Report <br> City of Sedgwick (SEDGKS)

Batch: AAABSO
Page 1


| Total Direct Expense: | $\$ 30,212.30$ |
| ---: | :---: |
| Total Immediate Payments: | $\$ 30,212.30$ |

Report Summary
Report Selection Criteria

| Report Type: |  | Detailed |
| ---: | :--- | ---: |
|  | Start | End |
| Transaction Number: | Start | End |





## Notice of Revenue Neutral Rate Intent

the governing body of Sedgwick , hereby notifies the Harvey/Sedgwick COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is 74.990 . The date of our hearing is August 23,2023 at 6:30 AM/PM and will be held at City Hall in Sedgwick, Kansas.
$\qquad$ No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, $20 \underline{23}$.

WITNESS my hand and official seal on $\qquad$ 2023.
(Seal)
Clerk or Officer of Governing Body

# City of Sedgwick <br> City Council Meeting <br> July 5, 2023 

TO: Mayor and City Council

SUBJECT: Resolution 070523

INITIATED BY: Administration
AGENDA: New Business

Recommendation: Approve and adopt Resolution No. 070523

Background: City Ordinance No. 676 requires a temporary exemption to be authorized by resolution for the consumption and/or possession of any alcoholic liquor or cereal malt beverage on public property within the city limits of the City of Sedgwick, Kansas.

The proposed resolution would allow for open consumption at City operated and sponsored events along the 500 Block of N. Commercial Ave. on July 21, 2023; August 18, 2023; September 15-16, 2023 and October 20, 2023.

Financial Considerations: None.
Recommendations/Actions: It is recommended that the City Council approve and the Resolution.
Attachment: Resolution with area map.

## RESOLUTION NO. 07052023

## A RESOLUTION GRANTING TEMPORARY EXEMPTION, UPON CERTAIN CITY OWNED PROPERTY, FROM THE REQUIREMENTS OF THE SEDGWICK CITY CODE, ORDINANCE NO. 676 PROHIBITING CONSUMPTION OF ANY ALCOHOLIC LIQUOR OR CERAL MALT BEVERAGE ON PUBLIC PROPERTY WITHIN THE CITY LIMITS OF THE CITY OF SEDGWICK, KANSAS.

WHEREAS, the City of Sedgwick, Kansas generally prohibits consumption of alcoholic liquor or cereal malt beverages on public property within the city limits; and,

WHEREAS, the Governing Body does allow for temporary exemptions from such a general prohibition by resolution lawfully approved by majority vote of the governing body; and,

WHEREAS, the Governing Body has received a request for temporary exemption by a local business owner, Rebecca Whistler, of Sodality Place, on city property, specifically a public street and common area, and deems it appropriate to allow for a temporary exemption to support a local festival activity in the City of Sedgwick.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SEDGWICK, KANSAS:

1. The Governing Body hereby finds that a temporary exemption should be granted for the possession and consumption of enhanced cereal malt beverages and alcoholic liquor on certain public property identified in paragraph 2 of this resolution.
2. The exemption shall apply only to a clearly defined, fenced, or marked and secure area of public roadway, common areas, and public property as defined in Attachment A, along Commercial Ave. from 5th Street to 6th Street, in the City of Sedgwick, Kansas and within the city limits of the City of Sedgwick, Kansas. Such defined area and the surrounding security barriers shall be approved in advance by the Sedgwick City Administrator, Sedgwick Mayor, and/or the Sedgwick Police Chief.
3. The exemption for the area shall be allowed on July 21, 2023; August 18, 2023; September 15, 2023; September 16, 2023; and October 20, 2023 from four o'clock (4:00) p.m. until eight o'clock (8:00) p.m., at which time such temporary exemption shall expire by its own term.
4. Such exemptions shall apply only to the possession and consumption of enhanced cereal malt beverages and alcoholic liquor on certain public property identified in paragraph 2 of this resolution.
5. All necessary permits authorizing the sale of such enhanced cereal malt beverages and alcoholic liquor shall be timely applied for and granted in advance of the applicable dates noted herein as a precondition for award of this exemption.

ADOPTED AND APPROVED by the Governing Body of the City of Sedgwick, Harvey County, Kansas this $5^{\text {th }}$ day of July 2023.

Bryan Chapman, Mayor

ATTEST:

Shelia Agee, City Clerk

ATTACHMENT A.
MAP OF PROPOSED AREA


