



# REGULAR COUNCIL MEETING

Monday, January 4, 2021 at 7:30 pm

**MEETING LOCATION: 520 N. Commercial Ave**

(Council Chambers)

*Council Meeting will be broadcast on Facebook Live*

*Click here to visit our: [Facebook Page](#)*

- 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**
- 2. ADDITIONS / DELETIONS TO AGENDA**
- 3. HEARINGS & PRESENTATIONS**
- 4. STAFF REPORTS**
  - a. Brad Jantz, City Attorney**
  - b. Joseph Turner, City Administrator**

**Attachments:**

- **Administrator's Notes** (Adminstrators\_Report\_1-04-2021.pdf)

**5. CONSENT AGENDA**

- a. Minutes of December 21, 2020, Regular Meeting**

**Attachments:**

- **Regular Council Minutes-December 21, 2020** (regular-council-meeting\_minutes\_2020-12-21\_213323.pdf)

- b. Approval of Payroll December 24, 2020 amount \$19,977.84**
- c. Approval of General Disbursement Checks amount \$57,229.49**

**Attachments:**

- **General Disbursement Checks** (checks000.pdf)

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

**Attachments:**

- **7a & 7b Redbarn Farms Ordinance & Resolution** (7a\_\_7b.\_BAI\_Redbarn\_Farms\_Bond\_Ordinance\_\_Resolution.pdf)

- a. Ordinance 880 - GO Bond Series A, 2021**

**Attachments:**

- **Exhibit A - Ordinance 880 - GO Bond Series A, 2021** (7a.\_Exhibit\_A.\_Bond\_Ordinance\_880.pdf)

**b. Resolution 01042021**

Sample Motion:

Move to approve Resolution 01042021, authorizing the sale and deliver of General Obligation Bond A, 2021, previously authorized by Ordinance 880.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**Attachments:**

- **Exhibit B - Resolution 01042021** (7a.\_Exhibit\_B.\_Bond\_Resolution\_01042021.pdf)

**8. OTHER BUSINESS**

**a. Sedgwick Housing Authority Minutes**

Minutes from the Sedgwick Housing Authority

**Attachments:**

- **Sedgwick Housing Authority Minutes - December 28, 2020** (2020-12-28\_Housing\_Authority\_Minutes.pdf)
- **Sedgwick Housing Authority Minutes - November 2, 2020** (2020-11-2\_Housing\_Authority\_Minutes.pdf)
- **Sedgwick Housing Authority Minutes - November 30, 2020** (2020-11-30\_Housing\_Authority\_Minutes.pdf)

**9. EXECUTIVE SESSION**

Motion to recess into executive session pursuant to the PERSONNEL MATTERS of non-elected personnel exception, K.S.A. 75-4319(b)(1), in order to discuss matters involving a current City of Sedgwick employee and to include the following persons: Governing Body, City Administrator and City Attorney with the open meeting to resume in the City Chamber at \_\_\_\_\_ (Time).

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**10. ADJOURN**

Move to adjourn Council Meeting at \_\_\_\_\_ (Time).

Motion \_\_\_\_\_

Second \_\_\_\_\_

## **CITY ADMINISTRATOR'S REPORT**

**To:** Honorable Mayor and City Council

**From:** Joseph Turner, City Administrator

**Re:** City Administrator Report for January 4<sup>th</sup> Regular City Council Meeting

**Date:** December 31, 2020

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Happy New Year. Hopefully, this year will be much better than 2020. Here is an update on some of the most noteworthy items since our last meeting.

### **Biodiesel Plant/Warehouse Property**

At the current time, no new news to report. City Attorney Jantz is still working with representatives from Kaw Valley Engineering to address concerns raised by Sedgwick County about combining parcels with different tax jurisdictions into one. We hope to have more info by Monday night's meeting.

### **Automated External Defibrillators (AEDs)**

We have received our two AED units purchased in part with grant funds awarded to us by the Women's Community Foundation. Chief Zane Hansen is prepping them for service and current plans are to place one unit at City Hall and assign the other unit to the police department.

### **Council Audio/Visual System**

The system has been installed but needs a couple of different matters addressed before it is ready to be fully implemented.

### **519 N. Commercial Code Enforcement**

Based on updates provided by City Attorney Jantz this matter appears to be drawing to a close as all parties have agreed on a resolution. We are awaiting the publication of a legal notice and a thirty (30) day response period before the property can be transferred to the purchaser.

### **Future Items/Discussions**

- Fee schedule update
- Policy on connecting new customers to our utilities
- Surplus property policy
- Plans for warehouse property



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## REGULAR COUNCIL MEETING

Minutes

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(Council Chambers)

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### 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

**Minutes:**

**Mayor Bryan Chapman** opened the Council Meeting with the Pledge of Allegiance and welcomed the public joining the meeting on Facebook Live.

### 2. ADDITIONS / DELETIONS TO AGENDA

**Minutes:**

Motion by **Council Member Monty Leonard** to approve the agenda as presented.

Second by **Council Member Brenda DeHaven**

**Vote results:**

Ayes: 3 / Nays: 0

### 3. STAFF REPORTS

#### a. Brad Jantz, City Attorney

**Minutes:**

Update on probate proceeding on Brooner property. Contacted by Sedgwick County regarding the Green Energy Industrial Park parcels tax assessments. The taxes on parcels are split slightly different and hard to re-merge. Called Sedgwick County, hope to hear back from them tomorrow. Will update City Administrator.

#### b. Joseph Turner, City Administrator

**Minutes:**

Affirmed that the Green Energy parcels have different taxes which has caused a snag with Sedgwick County. The Fire Department will take position of a UTV from US Forestry Department.

Maintenance will be putting a valve on hydrant at 1st and Commercial and replacing fire hydrant. Street repairs have been by weather. Joe thought the

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crack sealing had been completed based on conversation with contractor.

#### 4. CONSENT AGENDA

**Minutes:**

Motion by **Council Member Brenda DeHaven** to approve consent agenda as presented. Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**a. Minutes of December 7, 2020, Regular Meeting**

**b. Approval of Payroll December 11, 2020 amount \$12,481.97**

**c. Approval of General Disbursement Checks amount \$36,100.68**

#### 5. UNFINISHED BUSINESS

**Minutes:**

Mayor Chapman discussed the City office public access restrictions. The public can call and make an appointment to ensure that they wear a mask and are not sick. Staff will maintain the current restrictions and Council will re-visit after the first of the year.

#### 6. NEW BUSINESS

**a. ATT Cell Tower Conditional Use Permit**

ATT Packet, Revised Survey & Conditional Use Permit

**Minutes:**

**Amanda Mabry, Deputy City Clerk**, reported that the Planning Commission recommends approval of the ATT cell tower with restrictions as outlined. The drive has been moved and new plans show the new location.

**Glen Klocke, Network Real Estate** was present to answer questions. **Council Member Monty Leonard** asked when the tower will be online? **Mr. Klocke** said ground breaking will probably be in 6-7 months. The tower will be 5G, in 2022. Every tower in every state will be 5G.

Moved by **Council Member Monty Leonard** to approve the Conditional Use Permit with recommended restrictions made by the Sedgwick Planning Commission. Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**b. Subdivision & Zoning Regulations**

Sedgwick City Planning Commission unapproved Minutes, December 8, 2020

**Minutes:**

**Amanda Mabry, Deputy City Clerk** commented that the Subdivision and Zoning Regulations has been in the works for several years. Planning Commission decided to request to hire an outside party. Council agreed to hire Foster and Associates. Some of the changes are standard setback, fence height from 6 to 8 feet. The documents flow well and readable. **Mayor Chapman** said, training is available with Foster and Assoc. 6-9 months and will work with us as needed. **Council Member Monty Leonard** asked who the Zoning

Administrator is, or are we going to hire one. **Mayor Chapman** said that Joe Turner is the Zoning Administrator.

Moved by **Council Member Monty Leonard** to receive and file the unapproved minutes of the Sedgwick City Planning Commission meeting of December 8, 2020, at which these Subdivision Regulations were adopted as a Model Code. Second by **Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**c. Ordinance 878 - Subdivision Regulations**

**Minutes:**

Moved by **Council Member Brenda DeHaven** to accept the recommendation of the Sedgwick City Planning Commission to approve the Subdivision Regulations as submitted as a model code, and to approve Ordinance number 878 and direct the City Clerk to publish it. Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**d. Ordinance 879 - Zoning Regulations**

**Minutes:**

Moved by **Council Member Brenda DeHaven** to accept the recommendation of the Sedgwick Planning Commission to approve the Zoning Regulations and Official Zoning Map as submitted, and to approve Ordinance Number 879 and direct the City Clerk to publish it. Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

**7. OTHER BUSINESS**

**8. EXECUTIVE SESSION**

**9. ADJOURN**

**a. Motion to Adjourn**

**Minutes:**

Moved by **Council Member Monty Leonard** to adjourn the Council meeting at 7:56 PM Second by **Council Member Kirby Stucky**

**Vote results:**

Ayes: 3 / Nays: 0

January 4, 2021

**PAYROLL CHECKS - DIRECT DEPOSIT**

Payroll December 24, 2020

**TOTAL PAYROLL CHECKS**

**\$ 19,977.84**

**GENERAL DISBURSEMENT CHECKS-AABHD**

**\$ 36,288.42**

**GENERAL DISBURSEMENT CHECKS-AABHE**

**\$ 20,941.07**

**TOTAL DISBURSEMENT CHECKS**

**\$ 57,229.49**



## AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
Batch: AAABHD

12/31/2020 7:59:42 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
HANNAH AGEE	CL CITY HALL JANITOR	12/24/2020	122420HA	67349	\$60.00
AGRI ENVIRONMENTAL SERVICES	SLUDGE HAUL	12/24/2020	1537	67350	\$780.00
B & B LUMBER	PD/COURT BLDG WOOD	12/24/2020	122420BBLUMBER	67351	\$1,840.93
GRABER'S ACE HARDWARE	PD/COURT BLDG SUPPLI	12/24/2020	485159, 485164	67352	\$93.81
HARVEY COUNTY JAIL	HV CO JAIL FEES	12/24/2020	122420HCJAIL	67353	\$70.00
KANSAS GAS SERVICE	GAS SERVICE	12/24/2020	122420KSGAS	67354	\$438.54
KANSAS PUBLISHING VENTURES, LLI	LEGAL NOTICE	12/24/2020	91150	67355	\$96.80
SEDGWICK LILLIAN TEAR LIBRARY	APPROPRIATION TAXES	12/24/2020	122420LIBRARY	67356	\$11,000.00
LOCKE SUPPLY CO	PD/COURT BLDG	12/24/2020	122420LOCKE	67357	\$300.73
LOWE'S	PD/COURT BLDG SUPPLI	12/24/2020	122420LOWES	67358	\$2,398.35
MAYER SPECIALTY SERVICES, LLC	SEWER CLEANING	12/24/2020	2020650	67359	\$11,015.38
KERMIT MCGINN	REIMB UNIFORM	12/24/2020	122420KM	67360	\$159.97
PRIDE AG RESOURCES	PD/COURT BLDG RENTAL	12/24/2020	89033/3, 88872/3	67361	\$419.75
QUILL	OFFICE SUPPLIES	12/24/2020	10676682, 8742249	67362	\$31.06
SAM'S CLUB	OFFICE SUPPLIES	12/24/2020	122420SAMS	67363	\$93.88
JIM SHARBUTT	BLDG INSP MLG	12/24/2020	122420BLDGINS	67364	\$50.00
SHERWIN WILLIAMS	PAINT & SUPP PD/COUR	12/24/2020	0122420SHERWIN	67365	\$780.95
STUCKY FARM & LAWN	MOWER BLADES	12/24/2020	122420STUCKYFARM	67366	\$91.80
USA BLUEBOOK	WWTP CHEMICALS	12/24/2020	446053	67367	\$65.09
EVERGY	ELECTRIC SERVICE	12/24/2020	122420EVERGY	67368	\$3,299.76
ZOLL MEDICAL CORPORATION	PD VEHICLE AED'S	12/29/2020	3193145	67369	\$3,201.62

Total Direct Expense:	\$36,288.42
<b>Total Immediate Payments:</b>	<b>\$36,288.42</b>

**Report Summary**

	<b>Report Selection Criteria</b>	
<b>Report Type:</b>	Detailed	
	<b>Start</b>	<b>End</b>
<b>Transaction Number:</b>	Start	End



# AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\*

City of Sedgwick (SEDGKS)  
Batch: AAABHD

12/30/2020 4:25:33 PM

Page 3

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
19	USA BLUEBOOK / USA BLUEBOOK	12/24/2020	12/24/2020	446053	\$65.09
1	13-00-70-7220	WWTP CHEMICALS-ZERO OXYGEN, SODIUM SULFITE		1.0	\$65.0900
1	WESTAR / EVERGY	12/24/2020	12/24/2020	122420EVERGY	\$3,299.76
1	01-11-60-6180	3743030616 - SHOP		1.0	\$61.1200
2	01-08-60-6180	3748198293 - PARK LIGHTS		1.0	\$43.6700
3	10-00-60-6180	3749459455 - WEST WELL HOUSE		1.0	\$172.7800
4	13-00-60-6180	3728481135 - SO LIFT STATION		1.0	\$138.6300
5	10-00-60-6180	3731495616 - E WATER TOWER		1.0	\$42.5500
6	13-00-60-6180	3742907574 - MAIN LIFT STATION		1.0	\$239.7500
7	01-04-60-6180	3742938337 - FIRE STATION		1.0	\$62.4100
8	13-00-60-6180	3738109015 - WWTP		1.0	\$1,674.9800
9	13-00-60-6180	7277816660 - E LIFT STATION		1.0	\$91.9000
10	10-00-60-6180	1282677544 - W WATER TWR		1.0	\$31.5200
11	01-10-60-6180	7610673523 - INDUST STREET		1.0	\$34.8800
12	10-00-60-6180	7852345322 - WELLHOUSE RD		1.0	\$27.2300
13	01-03-60-6180	0659714280 - POLICE		1.0	\$30.5600
14	01-10-60-6180	1062940882 - MADISON AVE		1.0	\$33.4700
15	01-10-60-6180	3002790064 - INDUST PARK		1.0	\$26.1200
16	01-10-60-6180	0009908927 - SCHOOL ZONE		1.0	\$24.9400
17	01-10-60-6180	2464686086 - SCHOOL ZONE		1.0	\$24.9400
18	01-10-60-6180	8514115281 - SCHOOL ZONE		1.0	\$24.9400
19	01-01-60-6180	5111455161 - CITY HALL		1.0	\$116.6100
20	01-03-60-6180	5111455161 - CITY HALL		1.0	\$38.8700
21	01-01-60-6180	5043441260 - 107 W 5TH SR CTR		1.0	\$128.0900
22	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL		1.0	\$156.3700
23	01-10-60-6180	1761794880 - 103 W 5TH STREET ELECT AT POLE		1.0	\$24.6200
24	01-10-60-6180	3175824328 - 502 N COMM ST ELECT AT POLE		1.0	\$23.8700
25	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE		1.0	\$24.9400
11	ZOLL / ZOLL MEDICAL CORPORATION	12/24/2020	12/24/2020	3193145	\$3,201.62
1	01-03-70-7420	2 PD VEHICLE AED'S		1.0	\$1,221.6200
2	01-00-00-4350	2 PD VEHICLE AED'S		1.0	\$1,980.0000

**Grand Totals**

**Total Direct Expense: \$36,288.42**  
**Total Immediate Payments: \$36,288.42**

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City of Sedgwick (SEDGKS)  
Batch: AAABHD

12/30/2020 4:25:33 PM

Page 4

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension

## Report Summary

	<b>Report Selection Criteria</b>	
<b>Report Type:</b>	Detailed	
	<b>Start</b>	<b>End</b>
<b>Transaction Number:</b>	Start	End

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City of Sedgwick (SEDGKS)  
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12/30/2020 4:25:33 PM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
<b>4</b>	<b>AGEE, HANNAH / HANNAH AGEE</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420HA</b>	<b>\$60.00</b>
1	01-01-60-6290 CITY HALL JANITOR CONT LABOR-H AGEE			3.0 \$15.0000	\$45.00
2	01-03-60-6290 CITY HALL JANITOR CONT LABOR-H AGEE			1.0 \$15.0000	\$15.00
<b>20</b>	<b>AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>1537</b>	<b>\$780.00</b>
1	13-00-60-6160 SLUDGE HAUL 12-23-20, 19500 GAL			19,500.0 \$0.0400	\$780.00
<b>12</b>	<b>B &amp; B LUMBER / B &amp; B LUMBER</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420BBLUMBER</b>	<b>\$1,840.93</b>
1	01-00-00-4711 2012-601682 SHIMS PD/COURT			1.0 \$22.7900	\$22.79
2	01-00-00-4711 2012-601676 DOORS, JAMBS PD/COURT			1.0 \$1,083.6900	\$1,083.69
3	01-00-00-4711 2012-601675 CROWN MOLDING, BASES, JAMBS PD/COURT			1.0 \$734.4500	\$734.45
<b>18</b>	<b>GRABER'S / GRABER'S ACE HARDWARE</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>485159, 485164</b>	<b>\$93.81</b>
1	01-00-00-4711 PLUMBING SUPPLIES-PD/COURT BLDG			1.0 \$32.2900	\$32.29
2	01-00-00-4711 CEILING FAN, ELECTRICAL BOXES			1.0 \$61.5200	\$61.52
<b>8</b>	<b>HRVY CO SHERIFF / HARVEY COUNTY JAIL</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420HCJAIL</b>	<b>\$70.00</b>
1	01-05-60-6320 HV CO JAIL HOUSING FEES-M LIDERBACH			1.0 \$70.0000	\$70.00
<b>5</b>	<b>KS GAS / KANSAS GAS SERVICE</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420KSGAS</b>	<b>\$438.54</b>
1	13-00-60-6180 402 S COMM GAS SERVICE			1.0 \$40.5200	\$40.52
2	01-01-60-6180 CITY HALL GAS SERVCIE			0.8 \$13.6500	\$10.24
3	01-03-60-6180 CITY HALL GAS SERVCIE			0.3 \$13.6500	\$3.41
4	01-04-60-6180 320 N. WASHINGTON GAS SERVICE			0.9 \$384.3700	\$326.71
5	01-11-60-6180 320 N. WASHINGTON GAS SERVICE			0.2 \$384.3700	\$57.66
<b>21</b>	<b>KS PUBLISHING / KANSAS PUBLISHING VENTURES, LL</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>91150</b>	<b>\$96.80</b>
1	01-01-60-6290 LEGAL NOTICE ORD 878			1.0 \$39.6000	\$39.60
2	01-01-60-6290 LEGAL NOTICE ORD 879			1.0 \$57.2000	\$57.20
<b>9</b>	<b>LIBRARY / SEDGWICK LILLIAN TEAR LIBRARY</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420LIBRARY</b>	<b>\$11,000.00</b>
1	04-00-00-2100 LIBRARY APPROPRIATION TAXES			1.0 \$11,000.0000	\$11,000.00
<b>23</b>	<b>LOCKE SUPPLY / LOCKE SUPPLY CO</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420LOCKE</b>	<b>\$300.73</b>
1	01-00-00-4711 PD/COURT BLDG LIGHTS WALL PACK			1.0 \$182.4400	\$182.44
2	01-00-00-4711 PD/COURT BLDG CABLE & CONNECTORS			1.0 \$118.2900	\$118.29

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City of Sedgwick (SEDGKS)  
Batch: AAABHD

12/30/2020 4:25:33 PM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
<b>15</b>	<b>LOWE'S / LOWE'S</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420LOWES</b>	<b>\$2,398.35</b>
1	01-00-00-4711	PD/COURT BLDG SUPPLIES		1.0	\$261.6600
2	01-00-00-4711	PD/COURT BLDG TOOL-RATCHET		1.0	\$26.1100
3	01-00-00-4711	PD/COURT BLDG DRYWALL SUPPLIES/TIN CEILING		1.0	\$1,763.3700
4	01-00-00-4711	PD/COURT BLDG ELECTRICAL SUPPLIES/RECEPTACLES		1.0	\$347.2100
<b>16</b>	<b>MAYER / MAYER SPECIALTY SERVICES, LLC</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>2020650</b>	<b>\$11,015.38</b>
1	13-00-60-6130	SEWER MAINT CLEANING		1.0	\$11,015.3800
<b>2</b>	<b>MCGINN, KERMIT / KERMIT MCGINN</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420KM</b>	<b>\$159.97</b>
1	13-00-70-7250	MAINT BOOTS & JEANS-KERMIT		1.0	\$159.9700
<b>3</b>	<b>PRIDE AG / PRIDE AG RESOURCES</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>89033/3, 88872/3</b>	<b>\$419.75</b>
1	01-00-00-4711	EQUIPMENT RENTALS-PD/COURT BLDG		1.0	\$149.5000
2	01-00-00-4711	BOOM LIFT RENTAL PD/COURT BLDG		1.0	\$270.2500
<b>17</b>	<b>QUILL / QUILL</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>10676682, 8742249</b>	<b>\$31.06</b>
1	01-01-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.5	\$31.0600
2	01-03-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.1	\$31.0600
3	01-05-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.2	\$31.0600
4	01-09-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.1	\$31.0600
5	10-00-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.1	\$31.0600
6	12-00-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.1	\$31.0600
7	13-00-70-7010	KEY TAGS, ELECTRONICS DUSTER		0.1	\$31.1000
<b>13</b>	<b>SAMS / SAM'S CLUB</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420SAMS</b>	<b>\$93.88</b>
1	01-11-70-7010	TOILET TISSUE MAINT		1.0	\$20.9800
2	01-00-00-4711	FACE MASKS		1.0	\$26.9400
3	01-01-70-7010	STAFF MTG BREAKFAST		1.0	\$28.9800
4	01-00-00-4711	PAPER TOWELS		1.0	\$16.9800
<b>10</b>	<b>SHARBUTT / JIM SHARBUTT</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420BLDGINS</b>	<b>\$50.00</b>
1	01-01-60-6230	BLDG INSP MLG		1.0	\$50.0000
<b>22</b>	<b>SHERWIN / SHERWIN WILLIAMS</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>0122420SHERWIN</b>	<b>\$780.95</b>
1	01-00-00-4711	PD/COURT BLDG PAINT & SUPPLIES		1.0	\$780.9500
<b>14</b>	<b>STUCKY FARM / STUCKY FARM &amp; LAWN</b>	<b>12/24/2020</b>	<b>12/24/2020</b>	<b>122420STUCKYFARM</b>	<b>\$91.80</b>
1	01-10-70-7110	ARIEN'S MOWER BLADES		4.0	\$22.9500

# AP Adjust/Pay Bills Edit Report

City of Sedgwick (SEDGKS)

Batch: AAABHE

12/30/2020 8:44:59 AM

Page 1

Tr. #	Vendor	Credit Card Vendor				Total Amount	
	Tran/CC Pmt Date Tran Type	Re / Ch # / CC Ref # / Description Apply To #      GL Acct Number				Bank Code	
1	KS PAYMENT CTR / KANSAS PAYMENT CENTER 12/23/2020 Non-Electronic Payment	67347 / CASE NO 20DM03193				\$244.62	
<b>Line</b>	<b>Applied</b>	<b>PR0000000281</b>	<b>CC Amount</b>	<b>Cash Amount</b>	<b>Credit Amount</b>	<b>Debit Amount</b>	<b>Discount Amount</b>
1		PR0000000281		\$244.62			
<b>Total Cash Amount</b>						<b>\$244.62</b>	
2	KS STATE WH / KANSAS STATE WITHHOLDING TAX 12/23/2020 Non-Electronic Payment	67348 / WITHHOLDING TAX				\$1,184.95	
<b>Line</b>	<b>Applied</b>	<b>PR0000000281</b>	<b>CC Amount</b>	<b>Cash Amount</b>	<b>Credit Amount</b>	<b>Debit Amount</b>	<b>Discount Amount</b>
1		PR0000000281		\$907.85			
2		PR0000000282		\$277.10			
<b>Total Cash Amount</b>						<b>\$1,184.95</b>	
3	EFTPS / LEGACY BANK 12/23/2020 Non-Electronic Payment	67345 / 941 TAX				\$7,054.65	
<b>Line</b>	<b>Applied</b>	<b>PR0000000281</b>	<b>CC Amount</b>	<b>Cash Amount</b>	<b>Credit Amount</b>	<b>Debit Amount</b>	<b>Discount Amount</b>
1		PR0000000281		\$5,362.41			
2		PR0000000282		\$1,692.24			
<b>Total Cash Amount</b>						<b>\$7,054.65</b>	
4	KPERS / KPERS 12/23/2020 Non-Electronic Payment	67346 / RETIREMENT				\$3,293.35	
<b>Line</b>	<b>Applied</b>	<b>PR0000000281</b>	<b>CC Amount</b>	<b>Cash Amount</b>	<b>Credit Amount</b>	<b>Debit Amount</b>	<b>Discount Amount</b>
1		PR0000000281		\$2,472.80			
2		PR0000000282		\$820.55			
<b>Total Cash Amount</b>						<b>\$3,293.35</b>	
5	DELTA DENTAL / DELTA DENTAL OF KANSAS 12/23/2020 Non-Electronic Payment	67344 / DENTAL INSURANCE				\$615.55	

# AP Adjust/Pay Bills Edit Report

City of Sedgwick (SEDGKS)

Batch: AAABHE

12/30/2020 8:44:59 AM

Page 2

Tr. #	Vendor Tran/CC Pmt Date Tran Type	Re / Ch # / CC Ref # / Description Apply To #      GL Acct Number	Credit Card Vendor	Bank Code	Total Amount	
Line Applied	PR0000000280					
1	PR0000000280	CC Amount      Cash Amount \$44.54	Credit Amount	Debit Amount	Discount Amount	
2	PR0000000281	CC Amount      Cash Amount \$571.01	Credit Amount	Debit Amount	Discount Amount	
<b>Total Cash Amount</b>					<b>\$615.55</b>	
7	BCBS / BCBS OF KANSAS 12/23/2020 Non-Electronic Payment	67343 / HEALTH INSURANCE		CKG	\$8,248.00	
Line Applied	PR0000000280					
1	PR0000000280	CC Amount      Cash Amount \$570.09	Credit Amount	Debit Amount	Discount Amount	
2	PR0000000281	CC Amount      Cash Amount \$7,677.91	Credit Amount	Debit Amount	Discount Amount	
<b>Total Cash Amount</b>					<b>\$8,248.00</b>	
8	AETNA / AETNA 12/30/2020 Non-Electronic Payment	67341 / VISION INSURANCE		CKG	\$91.51	
Line Applied	PR0000000277					
1	PR0000000277	CC Amount      Cash Amount \$33.19	Credit Amount	Debit Amount	Discount Amount	
2	PR0000000281	CC Amount      Cash Amount \$58.32	Credit Amount	Debit Amount	Discount Amount	
<b>Total Cash Amount</b>					<b>\$91.51</b>	
9	AFLAC / AFLAC 12/30/2020 Non-Electronic Payment	67342 / EE DEDUCTION		CKG	\$208.44	
Line Applied	PR0000000280					
1	PR0000000280	CC Amount      Cash Amount \$104.22	Credit Amount	Debit Amount	Discount Amount	
2	PR0000000281	CC Amount      Cash Amount \$104.22	Credit Amount	Debit Amount	Discount Amount	
<b>Total Cash Amount</b>					<b>\$208.44</b>	
<b>Totals</b>		CC Amount      Cash Amount \$0.00      \$20,941.07	Credit Amount \$0.00	Debit Amount \$0.00	Discount Amount \$0.00	Grand Total \$20,941.07
Total Non-Electronic Transactions:					\$20,941.07	

# AP Adjust/Pay Bills Edit Report

City of Sedgwick (SEDGKS)

Batch: AAABHE

12/30/2020 8:44:59 AM

Page 3

Tr. #	Vendor	Tran/CC Pmt Date	Re / Ch # / CC Ref # / Description	Credit Card Vendor	Bank Code	Total Amount
		Tran Type	Apply To #	GL Acct Number		
Total Payment:						\$20,941.07

## Report Summary

### Report Selection Criteria

Report Type: Detailed

Transaction Number: Start      End  
Start      End



**Agenda Item No. 7a & 7b**

**City of Sedgwick  
City Council Meeting  
January 4, 2021**

**TO:** Mayor and City Council  
**SUBJECT:** Redbarn Farms Bond Ordinance & Resolution  
**PREPARED BY:** City Administrator  
**AGENDA:** New Business

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**Background:** In November, the Council approved the amended Certificate of Total Final Costs and Assessments for the Redbarn Farms development. Additionally, Council approved Ordinance No. 876 levying the special assessments on the parcels and establishing a period for appeals.

**Analysis:** To move forward with creating a bond for the special assessments, Council must now approve:

1. Adopt Ordinance No. 880 authorizing the issuance of the City's General Obligation Bonds, Series A, 2021, in the aggregate principal amount of \$53,981 for the purpose of financing the otherwise unpaid costs of multiple capital improvements.
2. Adopt Resolution No. 010142021 prescribing the form and details of and authorizing and directing the sale and delivery of general obligation bonds.

**Financial Considerations:** None.

**Legal Considerations:** Reviewed by bond counsel.

**Recommendations/Actions:** Staff recommends Council approve the following motions:

1. Approve Ordinance No. 880
2. Approve Resolution No. 01042021

**Attachments:** Exhibit A: Ordinance No. 880  
Exhibit B: Resolution No. 01042021

(Published in *The Harvey County Independent* on January 7, 2021)

ORDINANCE NO. 880

AN ORDINANCE OF THE CITY OF SEDGWICK, KANSAS, AUTHORIZING THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION BONDS, SERIES A, 2021, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$53,981, FOR THE PURPOSE OF FINANCING THE OTHERWISE UNPAID COSTS OF MULTIPLE CAPITAL IMPROVEMENTS IN THE CITY; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS; AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.

WHEREAS, the governing body of the City of Sedgwick, Kansas (the "City"), under the authority of K.S.A. 12-6a01 *et seq.*, as amended and supplemented (the "Special Assessment Act"), has adopted Resolution No. 09082020 on September 8, 2020 and published September 17, 2020 (the "Authorizing Resolution"), which authorizes the construction and installation of Redbarn Farms Subdivision Improvements, which Redbarn Farms Subdivision Improvements benefited various identified real properties; and

WHEREAS, the final total costs of Redbarn Farms Subdivision Improvements have been determined by the governing body and such final costs and amount of special assessments paid in cash are as follows:

<u>Improvement</u>	<u>Final Cost</u>	<u>% Chargeable to City-At-Large</u>	<u>% Chargeable to Properties Benefiting from Improvements</u>	<u>Amount of Special Assessments Paid in Cash</u>
Redbarn Farms Subdivision Improvements	\$53,981.00	0.00%	100.00%	\$0.00

WHEREAS, the City is authorized by the Special Assessment Act and K.S.A. 10-101 to 10-125, inclusive, as supplemented and amended (the "Bond Act"), to issue, sell and deliver its general obligation bonds for the purpose of providing financing for the combined otherwise unpaid costs of the Redbarn Farms Subdivision Improvements (collectively, the "Project"); and

WHEREAS, the governing body has, pursuant to the Bond Act, authorized the sale of general obligation bonds of the City, and the notice of the intent to seek private placement was published; and

WHEREAS, the governing body determines it necessary and appropriate to authorize and provide for the issuance of such general obligation bonds for the purpose of providing the

necessary funds for the purposes described; and to specify the terms, details, form and conditions of the general obligation bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

SECTION 1. Authorization of the Bonds. General Obligation Bonds, Series A, 2021, of the City in the total principal amount of Fifty-Three Thousand Nine Hundred Eighty-One Dollars (\$53,981.00) (the “Bonds”) are authorized to be issued for the purpose of providing funds to pay a portion of the costs of the improvements described above (the “Project”).

SECTION 2. Security for the Bonds. The Bonds are general obligations of the City. The full faith, credit and resources of the City are pledged to secure the payment of the principal of and the interest on the Bonds as the same severally become due and payable. The governing body of the City covenants that it shall annually make provision for the payment of the principal of and the interest on the Bonds as and when the same become due and payable by levying and collecting the necessary special assessment taxes upon the properties liable therefor, and/or by levying and collecting the necessary ad valorem taxes upon all of the taxable tangible property located within the territorial limits of the City, in such amounts as are necessary to provide for such annual payment.

SECTION 3. Terms, Details and Conditions of the Bonds. The Bonds shall be dated and bear interest, shall mature and be payable at such times, shall be in such forms, shall be subject to redemption and payment prior to maturity thereof, and shall be issued and delivered in the manner prescribed and subject to the provisions, covenants and agreements set forth in a resolution hereafter adopted by the governing body of the City (the “Resolution”).

SECTION 4. Designation of Paying Agent and Bond Registrar; Issuer/Agent Agreement. Pursuant to K.S.A. 10-620 *et seq.*, the governing body elects to have the provisions of the Kansas Bond Registration Law apply to the Bonds and designates and appoints the Treasurer of the State of Kansas, Topeka, Kansas, as the Bond Registrar and Paying Agent for the Bonds (the “Paying Agent”). The terms, conditions and provisions under which the Paying Agent will perform its duties are set forth in an Agreement between Issuer and Paying Agent dated as of January 1, 2021 (the “Issuer/Agent Agreement”). The form and text of the Issuer/Agent Agreement are approved and accepted by the governing body, and all of the covenants, duties and responsibilities therein to be performed by and on behalf of the City are hereby declared to be the covenants, duties and responsibilities of the City as though fully set forth at this place. The Mayor and City Clerk are authorized to execute and deliver the Issuer/Agent Agreement for and on behalf of the City. The Issuer/Agent Agreement is incorporated in and made a part of this Ordinance as though fully set forth at this place; provided however, the inclusion of the Issuer/Agent Agreement in the publication of this Ordinance shall not be required.

SECTION 5. Levy and Collection of Annual Tax. The governing body of the City shall annually make provision for the payment of principal of, premium, if any, and interest on the Bonds as the same become due by levying and collecting the necessary taxes and/or assessments upon taxable tangible property within the City in the manner provided by law.

The taxes and/or assessments above referred to shall be extended upon the tax rolls in each of the several years, respectively, and shall be levied and collected at the same time and in the same manner as other general ad valorem taxes of the City are levied and collected, shall be used solely for the payment of the principal of and interest on the Bonds as and when the same become due and the fees and expenses of the Paying Agent. The proceeds derived from said taxes and/or assessments shall be deposited in the Series A, 2021 Principal and Interest Account, as defined in the Resolution.

If at any time said taxes and/or assessments are not collected in time to pay the principal of or interest on the Bonds when due, the City Treasurer is hereby authorized and directed to pay said principal or interest out of the general funds of the City and to reimburse said general funds for money so expended when said taxes and/or assessments are collected.

SECTION 6. Tax Covenants. The governing body of the City covenants that so long as any of the Bonds remain outstanding and unpaid, no use will be made of the proceeds thereof which, if such use had been reasonably expected on the date of issuance and delivery, would have caused the Bonds to be “arbitrage bonds” within the meaning of Section 103(b)(2) of the Internal Revenue Code of 1986, as amended (the “Code”); and that it will comply with all applicable requirements of Section 148 of the Code and the Rules and Regulations of the United States Treasury Department thereunder for so long as any of the Bonds remain outstanding and unpaid. The governing body further covenants to take all such action in its power as may be required from time to time in order to ensure the continued tax-exempt status of the interest on the Bonds, and to comply with all provisions of the Code, as the same be amended, and any applicable Rules and Regulations of the United States Treasury Department thereunder.

SECTION 7. Designation as Qualified Tax-Exempt Obligations. The governing body of the City designates the Bonds as “qualified tax-exempt obligations” as defined in Section 265(b)(3) of the Code.

SECTION 8. Further Authority. The City and its officers, agents and employees are authorized and directed to, take such actions, expend such moneys and execute such other documents, certificates and instruments as may be necessary or desirable in order to carry out and comply with this Ordinance and to give effect to the transactions contemplated hereby, including final certificates required to be included in the official Transcript of Proceedings relating to the authorization and issuance of the Bonds, all without further action by the governing body.

SECTION 9. Severability. If any provision of this Ordinance shall be held or deemed to be invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatsoever.

SECTION 10. Governing Law. This Ordinance and the Bonds shall be governed exclusively by and construed in accordance with the applicable laws of the State of Kansas.

SECTION 11. Effective Date. This Ordinance shall be in force and take effect from and after its adoption and approval and its publication one time in the City's official newspaper.

*[Remainder of Page Intentionally Left Blank]*

DRAFT

ADOPTED AND APPROVED by the governing body of the City of Sedgwick, Kansas on the 4<sup>th</sup> day of January, 2021.

CITY OF SEDGWICK, KANSAS

[seal]

By \_\_\_\_\_  
Bryan Chapman, Mayor

ATTEST:

By \_\_\_\_\_  
Janise P. Enterkin, City Clerk

DRAFT

EXCERPT OF MINUTES

The governing body of the City of Sedgwick, Kansas met in regular session, at the usual meeting place in the City on January 4, 2021, at 7:30 p.m., with Mayor Bryan Chapman presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, there was presented to the governing body an Ordinance entitled:

AN ORDINANCE OF THE CITY OF SEDGWICK, KANSAS, AUTHORIZING THE ISSUANCE OF THE CITY'S GENERAL OBLIGATION BONDS, SERIES A, 2021, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$53,981, FOR THE PURPOSE OF FINANCING THE OTHERWISE UNPAID COSTS OF MULTIPLE CAPITAL IMPROVEMENTS IN THE CITY; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS; AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.

Thereupon, the Ordinance was considered and discussed, and upon the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Ordinance was adopted by a majority vote of the governing body, it was given No. \_\_\_\_\_ and was directed to be signed by the Mayor and attested by the City Clerk; and the City Clerk was directed to publish the Ordinance one time in the City's official newspaper as required by law and as provided therein.

Thereupon, and among other business, there was presented to the governing body a Resolution entitled:

A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF AND AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF GENERAL OBLIGATION BONDS, SERIES A, 2021, IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$53,981, OF THE CITY OF SEDGWICK, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. \_\_\_\_\_ OF THE CITY; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

Thereupon, the Resolution was considered and discussed; and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Resolution was adopted by a majority vote of all members present.

Thereupon, the Resolution having been adopted by a majority vote of the members of the governing body present, it was given No. 01042021, and was directed to be signed by the Mayor and attested by the City Clerk.

\*\*\*\*

DRAFT

CITY CLERK'S  
CERTIFICATION OF EXCERPT OF MINUTES

I hereby certify that the foregoing is a true and correct Excerpt of Minutes of the January 4, 2021 meeting of the governing body of the City of Sedgwick, Kansas.

[seal]

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Janise P. Enterkin, City Clerk

DRAFT

RESOLUTION NO. 01042021

A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF AND AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF GENERAL OBLIGATION BONDS, SERIES A, 2021, IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$53,981, OF THE CITY OF SEDGWICK, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. 880 OF THE CITY; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

WHEREAS, the governing body of the City of Sedgwick, Kansas (the "City"), has adopted Ordinance No. 880 (the "Bond Ordinance") authorizing the issuance of the City's General Obligation Bonds, Series A, 2021 (the "Bonds") for the purpose of providing funds to pay a portion of the costs of the improvements described and defined in the Bond Ordinance (the "Project"); and

WHEREAS, the Bond Ordinance authorized the governing body of the City to adopt a resolution prescribing certain details and conditions and to make certain covenants with respect to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

SECTION 1. Authority for Bonds; Security.

(A) The Bonds are authorized and directed to be issued by the Bond Ordinance in the principal amount of and for the purposes described in the Bond Ordinance. In all matters relating to the issuance, registration and delivery of the Bonds, the City will comply with the provisions, requirements and restrictions of K.S.A. 10-101 to 10-125, inclusive, as supplemented and amended (the "Bond Act"), as well as the Special Assessment Act (as defined in the Bond Ordinance).

(B) The full faith, credit and resources of the City are pledged to secure the payment of the principal of and the interest on the Bonds as the same severally becomes due and payable. The governing body of the City covenants that it shall annually make provision for the payment of the principal of and the interest on the Bonds as and when the same becomes due and payable by levying and collecting the necessary special assessment taxes upon the properties liable therefor, and/or by levying and collecting the necessary ad valorem taxes upon all of the taxable tangible property located within the territorial limits of the City, in such amounts as are necessary to provide for such annual payment. When received, the proceeds derived from the aforesaid taxes shall be deposited into the Series A, 2021 Principal and Interest Account hereinafter created by this Resolution; provided, that if at any time the amount in the Series A, 2021 Principal and Interest Account shall be insufficient to make the payments of the principal of and the interest on the Bonds when required because of an untimely collection and/or receipt of said taxes, the City Clerk is authorized to transfer from the City's general funds to the Series A, 2021 Principal and Interest Account hereinafter created, the amount required for such payments and to then reimburse the

City's general funds for such expended amounts immediately upon the collection and receipt of said taxes.

SECTION 2. Details of Bonds; Payment of Principal and Interest. The Bonds shall be issued in the total principal amount of Fifty-Three Thousand Nine Hundred Eighty-One Dollars (\$53,981.00), shall be designated "City of Sedgwick, Kansas, General Obligation Bonds, Series A, 2021"; and shall be dated January 1, 2021 (the "Dated Date"). The Bonds shall mature on September 1 (the "Principal Payment Date") in each of the years and in the principal amounts and shall bear interest at the respective rates per annum (computed on the basis of a 360-day year of twelve 30-day months), as follows:

MATURITY SCHEDULE

SERIAL BONDS

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
09/01/2022	\$ __,000.00	__%
09/01/2023	__,000.00	__%
09/01/2024	__,000.00	__%
09/01/2025	__,000.00	__%
09/01/2026	__,000.00	__%
09/01/2027	__,000.00	__%
09/01/2028	__,000.00	__%
09/01/2029	__,000.00	__%
09/01/2030	__,000.00	__%
09/01/2031	__,000.00	__%
09/01/2032	__,000.00	__%
09/01/2033	__,000.00	__%
09/01/2034	__,000.00	__%
09/01/2035	__,000.00	__%
09/01/2036	__,000.00	__%

The Bonds shall be issued as fully registered certificated bonds without coupons in denominations of \$1,000, or integral multiples thereof not exceeding the principal amount of Bonds maturing on the respective Principal Payment Date, except that one Bond maturing September 1, 2022 shall be in the denomination of \$1,981; and the Bonds shall be numbered in such manner as the Bond Registrar (hereinafter defined) shall determine.

The principal amount of the Bonds shall be payable in lawful money of the United States of America by check or draft of the Paying Agent (as defined in the Bond Ordinance) upon the presentation of the Bonds for payment and cancellation at the Paying Agent's principal office in the City of Topeka, Kansas. The interest on the Bonds shall be payable in lawful money of the United States of America to the owners of the Bonds (the "Owners") as of the Record Date (hereinafter defined), by check or draft of the Paying Agent mailed to the Owners at their addresses as shown on the Registration Books, or at such other address as an Owner has furnished in writing to the Bond Registrar.

The interest on the Bonds shall be payable semiannually on March 1 and September 1 of each year (the "Interest Payment Dates"), commencing March 1, 2022, to the Owners of the Bonds as shown on the Registration Books as of the fifteenth (15th) day of the month prior to the Interest Payment Date (the "Record Date"). The Bonds shall bear interest from the Interest Payment Date immediately preceding their effective authentication date, unless such effective authentication date shall be an Interest Payment Date in which case the Bonds shall bear interest from such Interest Payment Date, or unless the effective authentication date shall be prior to the first Interest Payment Date, in which case the Bonds shall bear interest from the Dated Date. The effective date of authentication shall be set forth on each Bond, such date to be the date of authentication by the Bond Registrar.

In any case where a Principal Payment Date or an Interest Payment Date (collectively a "Payment Date") occurs on a date which is, a Saturday, Sunday or any day designated as a holiday by the Congress of the United States or by the Legislature of the State of Kansas and on which the Paying Agent is scheduled in the normal course of its operations to not be open to the public for conduct of its operations, then the payment of such principal, premium or interest need not be made on such Payment Date, but may be made on the next succeeding business day with the same force and effect as if made on the applicable Payment Date, and no interest shall accrue for the period after such scheduled Payment Date.

### SECTION 3. Redemption of Bonds.

(A) Optional Redemption. At the option of the City, the Bonds are callable, as a whole or in part at any time, as determined by the City, at a redemption price equal to the principal amount, plus accrued interest to the date of redemption, without premium.

(B) Selection of Bonds to be Redeemed. The Bonds shall be redeemed only in face amounts of \$1,000 or integral multiples thereof. If the City elects to call for redemption less than all of the Bonds at the time outstanding, the Bonds shall be redeemed in such manner as the City shall determine, with Bonds of less than a full maturity to be selected by lot in units of \$1,000; and the City shall, in the case of Bonds registered in denominations greater than \$1,000, treat each \$1,000 of face value of a Bond so registered as though it were a separate Bond in the denomination of \$1,000. If it is determined that one or more, but not all, of the \$1,000 units of face value represented by any fully registered Bond certificate is selected for redemption, then the Owner of such Bond shall forthwith present and surrender such Bond to the Paying Agent for payment of the redemption price of the \$1,000 unit or units of face value called for redemption, and for exchange, without charge to the Owner thereof for a new Bond or Bonds of the aggregate principal amount of the unredeemed portion of the principal amount of such Bond. If the Owner of any such Bond of a denomination greater than \$1,000 shall fail to present such Bond to the Paying Agent for payment and exchange as aforesaid, such Bond shall, nevertheless, become due and payable on the redemption date to the extent of the principal amount thereof called for redemption (and to that extent only).

(C) Notice of Redemption. The City shall give notice of any call for redemption and payment in writing to the Paying Agent not less than forty-five (45) days prior to the redemption

date; and the Paying Agent shall give notice of such call for redemption and payment in writing mailed via United States first class mail to the Owners of the Bonds so called not less than Thirty (30) days prior to the redemption date, unless any Owner has waived such written notice of redemption. The City shall also give or cause to be given such additional notice of any call for redemption and payment as may be required by the laws of the State of Kansas which are in effect as of the date of giving any such notice. All notices of redemption given under the provisions of this Section shall state (i) the redemption date, (ii) the redemption price, (iii) if less than all Outstanding Bonds are to be redeemed, the identification (and in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed, (iv) that on the redemption date the principal amount, and premium, if any, will become due and payable upon each such Bond or portion thereof which has been selected for redemption, and that the interest thereon shall cease to accrue from and after the redemption date, (v) any conditions required prior to redemption and payment, and (vi) that the Bonds so selected for redemption are to be surrendered to or at the principal office of the Paying Agent for payment. The failure of any Owner of the Bonds to receive notice given as heretofore provided or an immaterial defect therein shall not invalidate any redemption.

With respect to optional redemptions, at the option of the City, such notice may be conditional upon moneys being on deposit with the Paying Agent on or prior to the redemption date in an amount sufficient to pay the redemption price on the redemption date. If such notice is conditional and moneys are not received, such notice shall be of no force and effect, the Paying Agent shall not redeem such Bonds and the Paying Agent shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such Bonds will not be redeemed.

(D) Deposit of Moneys for and Payment of Redemption Price. On or prior to the redemption date, the City shall deposit with the Paying Agent sufficient funds to pay the redemption price, together with all unpaid and accrued interest thereon to the redemption date, of all Bonds or portions thereof selected for redemption on the redemption date. Upon the surrender by the Owners of Bonds selected for redemption, the Paying Agent shall pay the redemption price therefor to the Owners. If one or more, but not all, of the \$1,000 units of face value represented by any Bond is selected for redemption and surrendered and paid, then the Paying Agent shall prepare and furnish to the Owner thereof a new Bond or Bonds of the same maturity and in the amount of the unredeemed portion of such Bond as provided above. All Bonds selected, called and surrendered for redemption shall be canceled by the Paying Agent and shall not be reissued.

(E) Effect of Call for Redemption. Whenever any Bond, or one or more of the \$1,000 units of face value represented by any Bond, has been selected for redemption and payment as provided in this Section, all interest on such Bond, or such one or more of the \$1,000 units of face value represented by any such Bond, shall cease from and after the redemption date, provided funds are then available for its payment at the price hereinbefore specified.

SECTION 4. Designation of Paying Agent and Bond Registrar. Pursuant to K.S.A. 10-620 *et seq.*, the governing body has elected to have the provisions of the Kansas Bond Registration Law apply to the Bonds and pursuant thereto, has designated and appointed the Treasurer of the State of Kansas, Topeka, Kansas, as the Bond Registrar and Paying Agent for the

bonds (the “Paying Agent” or “Bond Registrar”). The terms, conditions and provisions under which the State Treasurer will perform its duties as Bond Registrar and Paying Agent for the Bonds are set forth in an “Agreement between Issuer and Agent”, dated as of January 1, 2021 (the “Issuer/Agent Agreement”) and authorized by the Bond Ordinance.

SECTION 5. Ownership; Transfers and Exchanges; Mutilated, Lost, Stolen or Destroyed Bonds. Pursuant to the Issuer/Agent Agreement, the Bond Registrar shall maintain books for the recording of the initial registration and any subsequent transfers of the ownership of the Bonds (the “Registration Books”), and the person(s) in whose name any Bond is registered as shown on the Registration Books shall be deemed and regarded as the absolute Owner thereof for all purposes. Payment of, or on account of, the principal of and the interest on any such Bond shall be made only to or upon the order of the Owner or his duly authorized agent. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond, including the interest thereon, to the extent of the sum or sums so paid.

The provisions, terms, conditions and requirements for the transfer and exchange of the Bonds, and for the replacement of a mutilated, lost, stolen or destroyed Bond are fully set forth in the Issuer/Agent Agreement. Replacement bonds delivered upon any transfer or exchange made in compliance with the provisions, terms, conditions and requirements set forth in the Issuer/Agent Agreement shall be valid obligations of the City, evidencing the same debt as the Bonds surrendered, shall be secured by the pledges made in this Resolution and the Bond Ordinance and shall be entitled to all of the security and benefits hereof to the same extent as the bonds surrendered.

SECTION 6. Execution and Authentication. The Bonds shall be executed for and on behalf of the City by the manual or facsimile signature of its Mayor, attested by the manual or facsimile signature of its City Clerk, and shall have affixed or imprinted thereon a facsimile of the City’s official seal. The Bonds shall be registered in the Office of the City Clerk, which registration shall be evidenced by the manual or facsimile signature of the City Clerk on a Certificate of Registration which shall be printed on the reverse of the bonds, attested by a facsimile of the City’s official seal imprinted opposite said signature. The Bonds shall be registered by the State Treasurer in the municipal bond register in his or her office, which registration shall be evidenced by his or her manual or facsimile signature on a Certificate of State Treasurer which shall be printed on the reverse of the Bonds, and which shall be attested by a facsimile of his or her official seal imprinted opposite his or her signature. In case any officer of the City or of the State whose signature shall appear on the Bonds shall cease to be such officer before the actual delivery of the Bonds, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until such delivery.

No bond shall be valid or obligatory for any purpose unless and until the Certificate of Authentication thereon shall have been duly executed by the Bond Registrar, and such duly executed Certificate on any Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. The Bond Registrar’s Certificate of Authentication on any Bond shall be deemed to have been duly executed by it when manually signed by an authorized officer or signatory thereof; and it shall not be necessary that the same officer or signatory of the Bond Registrar manually sign such Certificate on all Bonds issued under this Resolution.

SECTION 7. Non-Presentation of Bonds. If any Bond is not presented for payment when the principal thereof becomes due at maturity, if funds sufficient to pay such Bond have been made available to the Paying Agent all liability of the City to the Owner thereof for the payment of such Bond shall forthwith cease, determine and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the Owner of such Bond, who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Bond Ordinance or on, or with respect to, said Bond. If any Bond is not presented for payment within four (4) years following the date when such Bond becomes due at maturity, the Paying Agent shall repay to the City the funds therefore held by it for payment of such Bond, and such Bond shall, subject to the defense of any applicable statute of limitation, thereafter be an unsecured obligation of the City, and the Owner thereof shall be entitled to look only to the City for payment, and then only to the extent of the amount so repaid to it by the Paying Agent, and City shall not be liable for any interest thereon and shall not be regarded as a trustee of such money.

SECTION 8. Payment of Costs. The City shall pay out of the proceeds of the Bonds all costs incurred in connection with the issuance, transfer, exchange, registration, redemption and payment of the bonds except (a) the reasonable fees and expenses of replacing a Bond or Bonds which have been mutilated, stolen, lost or destroyed, or (b) any tax or other governmental charge imposed in relation to the transfer, exchange, registration, redemption or payment of the Bonds.

SECTION 9. Form of Bonds. The Bonds issued under this Resolution shall be evidenced by printed certificates in the form required by the laws of the State of Kansas, and shall contain recitals as required by the Constitution and Laws of the State of Kansas, including a recital that the Bonds are issued in the manner prescribed by the Bond Act, and pursuant to the authority of the Special Assessment Act (as defined in the Bond Ordinance), for the purpose of paying the costs of acquiring, constructing and installing the Project in the City.

The governing body hereby authorizes, orders and directs Triplett Woolf Garretson, LLC, the City's Bond Counsel, to prepare the form and text of the certificates for the Bonds, and to cause the same to be printed as the definitive bond certificates for the Bonds.

SECTION 10. Creation and Ratification of Accounts. Simultaneously with the issuance and delivery of the Bonds, there shall be created within the Treasury of the City, the following accounts for the Bonds:

General Obligation Bonds, Series A, 2021 Principal and Interest Account (the "Series A, 2021 Principal and Interest Account"); and

General Obligation Bonds, Series A, 2021 Project Fund (the "Project Fund").

The Series A, 2021 Principal and Interest Account shall be administered and maintained for the purpose of depositing moneys from the issuance, sale and delivery of the Bonds which represent accrued interest and premium, if any, and for the subsequent payment and retirement of the Bonds, whether upon an Interest Payment Date, Principal Payment Date or upon the

redemption thereof prior to maturity, and for no other purpose. The Series A, 2021 Principal and Interest Account may be created as a subaccount of the City's Bond and Interest Fund.

The Project Fund shall be administered and maintained for the purpose of depositing moneys received in connection with the issuance, sale and delivery of the Bonds for the purpose of paying the costs associated with purchasing, acquiring, constructing and installing the Project, as well as any applicable costs of issuance associated with the issuance of the Bonds and can thereafter be used together with the Series A, 2021 Principal and Interest Account for the subsequent payment and retirement of the Bonds.

SECTION 11. Sale and Delivery of Bonds; Disposition of Proceeds. The Mayor and City Clerk are authorized and directed to prepare and execute the Bonds in the form and manner specified in this resolution, including a reasonable inventory quantity of bond certificates for transfer, exchange and replacement in accordance with the provisions hereof; and when executed the Bonds shall be registered in the Office of the City Clerk and in the Office of the State Treasurer, as required by law and as hereinbefore provided. The Bonds having been sold as provided by law, they shall be delivered to City of Sedgwick, Kansas, Sedgwick, Kansas, upon receipt by the City of the full purchase price therefor, being par, premium, if any, and accrued interest from the Dated Date to the date of issuance and delivery.

The proceeds from the sale of the Bonds shall be deposited into the Treasury of the City for the credit of and shall be applied, together with other monies of the City, as follows:

(A) The amount of the proceeds representing accrued interest on the Bonds, if any, shall be credited to and deposited in the Series A, 2021 Principal and Interest Account; and any said accrued interest will be used toward the payment of the first maturing interest on the Bonds; and

(B) \$53,981 of the proceeds shall be immediately credited to and deposited in the Project Fund for the direct payment or reimbursement to the City of the expenses associated with the Project, including administrative costs and expenses of the Bonds, costs of issuance, and any interim financing.

SECTION 12. Resolution Constitutes Contract; Remedies of Owners. The provisions of this Resolution, and all of its covenants and agreements, shall constitute a contract between the City and the Owners, and the Owners of not less than ten percent (10%) of the Bonds at the time Outstanding shall have the right, for the equal benefit and protection of all Owners similarly situated:

(A) By mandamus or other suit, action or proceeding at law or in equity to enforce his or their rights against the City and its officers, agents and employees, and to require and compel the City and its officers, agents and employees to perform all duties and obligations required by the provisions of this Resolution or by the Constitution and laws of the State of Kansas;

(B) By suit, action or other proceeding in equity or at law to require the City, its officers, agents and employees to account as if they were the trustees of an express trust; and

(C) By suit, action or other proceeding in equity or at law to enjoin any acts or things which may be unlawful or in violation of the rights of the Owners.

SECTION 13. Limitation on Actions by Owners; Remedies Cumulative; Delay or Omission Not Waiver. No one or more of the Owners secured hereby shall have any right in any manner whatsoever by his or their action to affect, disturb or prejudice the security granted and provided for herein, or to enforce any right hereunder, except in the manner herein provided, and all proceedings at law or in equity shall be instituted, had and maintained for the equal benefit of all of the Owners. Nothing in this Resolution or in the Bonds shall affect or impair the obligations of the City to pay at the date of maturity thereof or on any prepayment date established therefor, the principal of and the interest on the Bonds to the respective Owners thereof or affect or impair the right of action of any Owners to enforce payment of the Bonds held by them, or to reduce to judgment their claim against the City for the payment of the principal amount of and the interest on the Bonds without reference to or consent of any other Owners. No remedy herein conferred upon the Owners is intended to be exclusive of any other remedy or remedies, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute, and may be exercised without regard to any other remedy however given. No delay or omission of any Owners to exercise any right or power accruing upon any default occurring and continuing as aforesaid shall impair any such default or be construed as an acquiescence therein, and every right, power and remedy given by this Resolution to the Owners, respectively, may be exercised from time to time and as often as may be deemed expedient. In case any proceeding taken by any Owners on account of any default shall have been discontinued or abandoned for any reason, or shall have been determined adversely to the Owners, then in every such case the City and the Owners shall be restored to their former positions and rights hereunder, respectively, and all rights, remedies, powers and duties of the Owners shall continue as though no such proceedings had been taken.

SECTION 14. Amendments. The City may, without the consent of the Owners, amend or supplement the provisions of this Resolution (i) to cure any ambiguity herein or to correct or supplement any provision herein which may be inconsistent with any other provision herein or to correct errors, provided such action shall not materially adversely affect the interest of the Owners, or (ii) to grant or confer upon the Owners any additional rights, remedies, powers or security, or (iii) to more precisely identify the Project, or (iv) to conform this Resolution to the Code (as hereinafter defined) or future applicable Federal laws concerning tax-exempt obligations. The rights and duties of the City and the Owners and the terms and provisions of this Resolution may be modified or altered in any respect by an ordinance of the City with the consent of the Owners of not less than seventy-five percent (75%) in principal amount of the bonds then outstanding, such consent to be evidenced by an instrument or instruments executed by the Owners and duly acknowledged or proved in the manner of a deed to be recorded, and such instrument or instruments shall be filed with the City Clerk; provided that, the following modifications or alternations shall require the written consent of one hundred percent (100%) of the Owners of the then outstanding Bonds:

- (A) Extending the maturity of any payment of principal or interest due upon the Bonds, or
- (B) Effecting a reduction in the amount which the City is required to pay by way of principal or interest on the Bonds, or
- (C) Permitting a preference or priority of any Bond or Bonds over any other Bond or Bonds, or
- (D) Reducing the percentage of the principal amount of the then outstanding Bonds for which the written consent of the Owners is required for any modification or alteration of the provisions of this Resolution.

Any and all modifications made in the manner hereinabove provided shall not become effective until there has been filed with the City Clerk a copy of the ordinance of the City authorizing said modifications, as hereinabove provided for, duly certified and published, as well as proof of consent to such modification by the Owners of not less than the percentage of the principal amount of the bonds then outstanding as hereinabove required therefor. It shall not be necessary to note on any of the outstanding Bonds any reference to such amendment or modification.

SECTION 15. Defeasance. When the principal of and the interest on the Bonds shall have been paid and discharged, then the requirements contained herein and all other rights granted by this Resolution shall cease and terminate. The Bonds shall be deemed to have been paid and discharged within the meaning of this Resolution if there shall have been deposited with the Paying Agent or with a bank located in the State of Kansas and having full trust powers, at or prior to the maturity or date of redemption, as the case may be, of the Bonds, in trust for and irrevocably appropriated thereto, moneys and/or Government Securities consisting of direct obligations of, or obligations payment of the principal of and interest on which are guaranteed by, the United States of America, which together with the interest to be earned on such Government Securities, will be sufficient for the payment of the principal amount of and the interest on the Bonds, to the date of maturity or redemption, as the case may be, or if default in such payment shall have accrued on such date, then to the date of the tender of such payments; provided that, if such payment and discharge is to be made on a redemption date that notice of such redemption has been duly and properly given as provided by this Resolution and that all of the other terms and provisions of this Resolution relative to the call for and the redemption and payment of the Bonds shall have been satisfied. Any moneys which at any time shall be deposited with the Paying Agent or such Kansas bank by or on behalf of the City, for the purpose of paying and discharging any of the Bonds or interest thereon, shall be and are hereby assigned, transferred and set over to the Paying Agent or such Kansas bank in trust for the respective Owners of the Bonds, and such moneys shall be and are hereby irrevocably appropriated to the payment and discharge thereof. All moneys so deposited with the Paying Agent or such Kansas bank shall be deemed to be deposited in accordance with and subject to all of the provisions contained in this Resolution.

SECTION 16. Surrender and Cancellation of Bonds. Whenever any outstanding Bond shall be delivered to the Bond Registrar after payment of the principal amount of and the interest represented thereof or for replacement pursuant to this Resolution, such Bond shall be canceled and destroyed by the Bond Registrar and counterparts of a Certificate of Destruction describing such Bonds so destroyed and evidencing such destruction shall be furnished by the Bond Registrar to the City.

SECTION 17. Tax Covenants. The governing body of the City covenants and agrees that so long as any of the Bonds remain outstanding and unpaid, no use will be made of the proceeds thereof which, if such use had been reasonably expected on the date of issuance and delivery, would have caused the Bonds to be “arbitrage bonds” within the meaning of Section 103(b)(2) of the Internal Revenue Code of 1986, as amended (the “Code”); and that it will comply with all applicable requirements of Section 148 of the Code and the Rules and Regulations of the United States Treasury Department thereunder for so long as any of the Bonds remain outstanding and unpaid. The governing body further covenants to take all such action in its power as may be required from time to time in order to assure the continued tax-exempt status of the interest on the Bonds, and to comply with all provisions of the Code, as the same be amended, and any applicable Rules and Regulations of the United States Treasury Department thereunder.

SECTION 18. Designation as Qualified Tax-Exempt Obligations. The governing body of the City has designated the Bonds as “qualified tax-exempt obligations” as defined in Section 265(b)(3) of the Code in the Bond Ordinance.

SECTION 19. Other Documents. The Mayor and City Clerk are hereby empowered, authorized and directed to prepare and execute any and all supporting documents and certificates required in the issuance of the Bonds, including final certificates required to be included in the official Transcript of Proceedings relating to the authorization and issuance of the Bonds, all without further action by the governing body.

SECTION 20. Further Authority. The City shall, and the officers, agents and employees thereof, are authorized and directed to, take such actions, expend such moneys and execute such other documents, certificates and instruments as may be necessary or desirable in order to carry out and comply with the provisions of this Resolution and to give effect to the transactions contemplated hereby, including but not limited to, authorizing the mayor to sign any and all necessary documents for the purchase of the Bonds by the City of Sedgwick, Kansas.

SECTION 21. Severability. If any provision of this Resolution shall be held or deemed to be invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatsoever.

SECTION 22. Effective Date. This Resolution shall be in force and take effect from and after its adoption and approval.

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DRAFT

ADOPTED AND APPROVED by the governing body of the City of Sedgwick, Kansas on the 4<sup>th</sup> day of January, 2021.

CITY OF SEDGWICK, KANSAS

[seal]

By \_\_\_\_\_  
Bryan Chapman, Mayor

ATTEST:

By \_\_\_\_\_  
Janise P. Enterkin, City Clerk

DRAFT

Sedgwick Housing Authority  
Board of Commissioner's Regular Board Meeting Minutes  
December 28, 2020

The Executive Board meeting was held over the phone on Sunday December 27<sup>th</sup> to vote on the open commissioner spot. Chairperson McGinn requested a vote between Teresa Eggleston and Pennie Schafer. Teresa Eggleston received majority vote. McGinn requested a motion to accept the vote. Commissioner Sporn made a motion, seconded by Rice. All Ayes, Motion Carried

The Sedgwick Housing Authority's regular scheduled Board meeting was held in the Sedgwick Housing Authority community room on December 28, 2020 at 5:30 p.m.

Chair-person McGinn called the meeting to order @5:30 p.m. Chairperson McGinn led those present in the pledge of allegiance to the flag. Acting Secretary Holt called the roll and the following members were present: Commissioner's McGinn, Hendrickson, Rice, and Teresa Eggleston were present, also present was Acting Secretary Holt. Commissioner Sporn was absent.

Teresa Eggleston was sworn into position by Secretary Holt

Chairperson McGinn requested a motion to approve the agenda. Commissioner Rice made the motion for approval, seconded by Commissioner Hendrickson. All ayes, motion carried.

Commissioner Hendrickson made a motion to accept the minutes from November 28th meeting, seconded by Commissioner Rice. All ayes, motion carried

Chairperson McGinn requested the Executive Director to make her December report. Ms. Holt reported the following:

- Occupancy – 80% 1B (101), 7B(702) are ready for occupancy
- After sending letters to everyone on the Waiting List this is where it stands – 1 (1BR); 4 (2BR); 1 (3BR)
- 2020 Operating Subsidy – Balance - \$4,062/ Disbursed - \$34,299/ Draw - \$4,062 on 10/19/2020; 2019 Disbursement - \$45,617/Draw - \$41.00/ Balance - \$0.00; Cares Act Beginning Balance - \$6,596/Expended - \$3249.72/ Balance - \$3346.28
- Approval of board members to be a point of contact on utilities as well as credit card. This would make it easier to transition to a new director in the future. Chairperson McGinn requested a motion to approve board members to be a point of contact for utilities and credit card. Commissioner Hendrickson made a motion to accept, seconded by Commissioner Rice. All ayes, motion carried.
- December's board meeting is scheduled for 1/25/2020 at 5:30 pm.

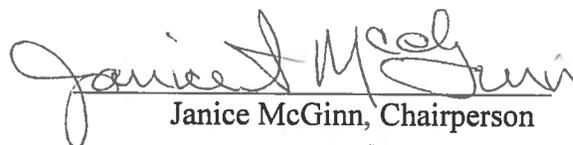
That concluded the ED's monthly report.

There being no further business before the board, meeting adjourned at 6:28 p.m.

This is a true and accurate account of the November 30, 2020 board meeting.

  
\_\_\_\_\_  
Courtney Holt, Secretary

12-30-20

  
\_\_\_\_\_  
Janice McGinn, Chairperson

12-30-20

Sedgwick Housing Authority  
Board of Commissioner's Regular Board Meeting Minutes  
November 2, 2020

The Sedgwick Housing Authority's regular scheduled Board meeting was held in the Sedgwick Housing Authority community room on November 2, 2020 at 5:30 p.m.

Chair-person McGinn called the meeting to order @5:41 p.m. Chairperson McGinn led those present in the pledge of allegiance to the flag. Secretary Nix called the roll and the following members were present: Commissioner's McGinn, Sporn, Holt, Hendrickson and Rice were present, also present was Secretary Nix. All Commissioners were present, no absentees. There were no guests present. Ray Huff, the maintenance supervisor was present at the meeting also.

Chairperson McGinn requested a motion to approve the agenda. Commissioner Rice made the motion for approval, seconded by Commissioner Hendrickson. All ayes, motion carried.

There were no minutes to approve as there was no quorum at the previous month's meeting.

Chairperson McGinn requested a motion to approve the July thru September, 2020 financials. Commissioner Holt made the motion for approval, seconded by Commissioner Rice. All ayes, motion carried.

Chairperson McGinn requested the Executive Director to make his October report. Mr. Nix reported the following:

- Occupancy – 85%
- Waiting List – 2 (1BR); 3 (2BR); 8 (3BR) = 13 families
- Capital Fund Report – 2020 Beg. Balance - \$28,174; Disbursed - \$28,174; Ending balance - \$157.00.
- 2020 Operating Subsidy – Balance - \$4,062/ Disbursed - \$34,299/ Draw - \$4,062 on 10/19/2020; 2019 Disbursement - \$45,617/Draw - \$41.00/ Balance - \$0.00; Cares Act Beginning Balance - \$6,596/Expended - \$2,347/ Balance - \$4,249.
- I evicted 2-B after receiving police arrest reports dating back to May 2020. The 30 day vacate notice expires on 11/3/2020. If she is not out then you will have to sign an injunction against her at the Sedgwick County District Court to be served by the Sedgwick County Sheriff's Department and they will have to vacate the unit. After that vacate notice expires then you can change the locks and store the belongings for thirty days.
- I submitted my resignation to you by text in October and today is my final day as the Executive Director. I will do all that I can to assist in the transition while you conduct a search for the new Executive Director. I appreciate your support and I appreciate the opportunity to serve the housing authority.
- November's board meeting is scheduled for 11/30/2020 at 5:30 pm.

That concluded the ED's monthly report.

Commissioner Holt made the announcement that she had resigned her board seat effective tomorrow at City Hall.

Discussion: The SHA Board of Commissioners accepted the resignation and told the ED that they appreciated all that was accomplished during his tenure. The board also recommended to hire Courtney Holt as the Interim Executive Director until a employment search could be conducted for a new Executive Director.

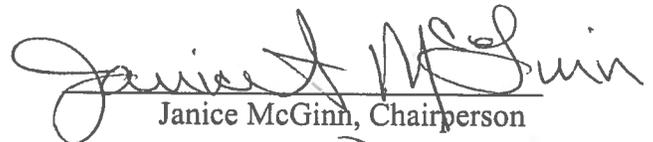
Chairperson McGinn entertained a motion to hire Courtney Holt as the Interim Executive Director. Commissioner Rice made the motion for approval, seconded by Commissioner Sporn. Pay for the Interim ED was tabled until a future date. Chairperson McGinn appointed a employment search committee that included Commissioner Sporn, Commissioners Richardson and Commissioner Rice. Also, the bank was to be notified to draw up new signature cards removing Mr. Nix from all SHA accounts.

There being no further business before the board, meeting adjourned at 6:08 p.m.

This is a true and accurate account of the November 2, 2020 board meeting.

  
\_\_\_\_\_  
Courtney Holt, Secretary

12-30-20

  
\_\_\_\_\_  
Janice McGinn, Chairperson

12-30-20

Sedgwick Housing Authority  
Board of Commissioner's Regular Board Meeting Minutes  
November 30, 2020

The Sedgwick Housing Authority's regular scheduled Board meeting was held in the Sedgwick Housing Authority community room on November 30, 2020 at 5:30 p.m.

Chair-person McGinn called the meeting to order @5:35 p.m. Chairperson McGinn led those present in the pledge of allegiance to the flag. Acting Secretary Holt called the roll and the following members were present: Commissioner's McGinn, Sporn, Hendrickson and Rice were present, also present was Acting Secretary Holt. All Commissioners were present, no absentees. There were no guests present.

Chairperson McGinn requested a motion to approve the agenda. Commissioner Hendrickson made the motion for approval, seconded by Commissioner Sporn. All ayes, motion carried.

Commissioner Hendrickson made a motion to accept the minutes from November 2<sup>nd</sup> meeting, seconded by Commissioner Rice. All ayes, motion carried.

Chairperson McGinn requested the Executive Director to make her October report. Ms. Holt reported the following:

- Occupancy – 80% 1B (101), 7B(702) are ready for occupancy
- Waiting List – 2 (1BR); 3 (2BR); 8 (3BR) currently confirming waiting list
- 2020 Operating Subsidy – Balance - \$4,062/ Disbursed - \$34,299/ Draw - \$4,062 on 10/19/2020; 2019 Disbursement - \$45,617/Draw - \$41.00/ Balance - \$0.00; Cares Act Beginning Balance - \$6,596/Expended - \$2,347/ Balance - \$4,249. Same as previous meeting.
- Eviction of 2-B was followed thru on 11/3/2020. List of damages was shared with the board. We have begun on renovations to get it ready for occupancy.
- A letter from Sabrina Standifer was presented to the board opining that a waiver is permitted under the Kansas, Sedgwick County, and city of Sedgwick's conflict of interest laws. Chairperson McGinn made a motion to waive the requirements contained in {Section 19. (B)} of the Annual Contributions Contract for "good cause" Stating that the cost savings of because the board will not have to advertise and Holt has served as a commissioner so she is familiar with the HA's Operations. Commissioner Rice made a motion for approval, seconded by Hendrickson. All ayes, motion carried
- December's board meeting is scheduled for 12/28/2020 at 5:30 pm.

That concluded the ED's monthly report.

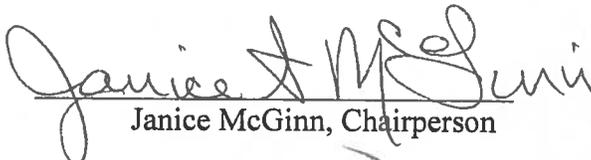
Discussion: Applications to fill the board position were discussed and Chairperson McGinn requested a motion to accept both applications to extend the board to 5 commissioners. Commissioner Hendrickson made a motion to extend to 5 commissioners, seconded by Commissioner Rice. All ayes, motion carried.

Chairperson McGinn entertained a motion to accept both applications to extend the board to 5 commissioners. Commissioner Hendrickson made a motion to extend to 5 commissioners, seconded by Commissioner Rice. All ayes, motion carried  
There being no further business before the board, meeting adjourned at 6:32 p.m.

This is a true and accurate account of the November 30, 2020 board meeting.

  
\_\_\_\_\_  
Courtney Holt, Secretary

12-30-20

  
\_\_\_\_\_  
Janice McGinn, Chairperson

12-30-20